

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Development Department

AGENDA DATE: May 20, 2014

CONTACT PERSON/PHONE: Fred Lopez, (915) 212-1564, lopezar@elpasotexas.gov

DISTRICT(S) AFFECTED: ALL

SUBJECT:

A Resolution establishing a Bicycle Advisory Committee for the purpose of advising the City of El Paso on matters related to bicycle planning and infrastructure. (All Districts)

BACKGROUND / DISCUSSION:

This resolution establishes the Bicycle Advisory Committee to advise the City Council on matters related to bicycle planning and infrastructure.

PRIOR COUNCIL ACTION:

On March 18, 2014, the El Paso City Council directed City staff to bring forth a resolution establishing a bicycle advisory committee for the City of El Paso. The purpose of the Bicycle Advisory Committee will be to advise the City of El Paso on matters related to bicycle planning and infrastructure.

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) N/A _____

FINANCE: (if required) N/A _____

DEPARTMENT HEAD: Mathew McElroy, Director
City Development Department

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

**A RESOLUTION ESTABLISHING A BICYCLE ADVISORY COMMITTEE FOR THE
PURPOSE OF ADVISING THE CITY OF EL PASO ON MATTERS RELATED TO BICYCLE
PLANNING AND INFRASTRUCTURE.**

WHEREAS, the City of El Paso strives to become a bicycle friendly community, making bicycling an important and viable transportation option; and

WHEREAS, the City of El Paso seeks to create a bicycle network that provides residents with safe and convenient options to integrate bicycling into their daily lives; and

WHEREAS, improved bicycle planning and infrastructure will improve the viability of bicycling for all users, regardless of age, ability or mode of transportation; and,

WHEREAS, the City's comprehensive plan, *Plan El Paso*, recommends that the City of El Paso promote bicycling to increase health, recreation, transportation, tourism opportunities and environmental benefits.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
EL PASO:**

That the Bicycle Advisory Committee is hereby established to advise the City Council as an Ad Hoc Committee to advise City Council on all matters related to bicycle planning and infrastructure as follows:

1. Committee Established – Membership
 - A. The Bicycle Advisory Committee (BAC) shall consist of nine members appointed by the Mayor and each City Council Representative. Members shall have an interest in bicycling, such as commuting, health, education, recreation, and advocacy, and an interest in promoting bicycling as an alternative mode of transportation.
 - B. The city manager shall designate a city department to provide staff to serve as the recording secretary and shall provide administrative and technical staff support to the Committee.
2. Terms
 - A. Each member of the City Council shall nominate one member to the Bicycle Advisory Committee. The terms of office shall be for two years and all terms shall expire in June. Appointments to vacancies that occur other than by expiration of a member's term of office shall be filled by appointment by the Mayor and City Council for the remainder of the unexpired term. Members shall not serve more than two consecutive terms.
 - B. At the time the term of office of any member expires, the member shall continue to serve until his successor is appointed and qualified, or until thirty (30) days have passed following the expiration of the term, whichever event occurs first. Any holding over past the thirty (30) day period is prohibited, and after that time a vacancy shall exist.
 - C. The Bicycle Advisory Committee shall annually select from among its appointed members a chair and a vice-chair. The Committee shall adopt such rules and regulations for the

government of its proceedings as may be deemed proper, not inconsistent with the ordinances and the Charter of the City and the laws of the State of Texas.

- D. A quorum of the Bicycle Advisory Committee shall be a majority of the total number of the members who have been appointed by City Council at the time of the meeting; provided however that a quorum shall not be less than five. The chair shall have a vote in all matters. No final action shall be taken on any matter except pursuant to a simple majority vote of members present.
3. Duties - The Bicycle Advisory Committee shall advise City Council on the following as initiated and requested by City staff:
- A. Review and make recommendations regarding the City's bicycle plan;
 - B. Review and make recommendations on the City's street capital improvement projects that include bicycle infrastructure; including reconstruction, resurfacing, restriping and striping maintenance, and the neighborhood traffic management program;
 - C. Evaluate and make recommendations for biking facilities, including lane design, on-street and off-street paths, bicycle parking, signage and signalization;
 - D. Advise the City Council on funding priorities and mechanisms related to bicycle infrastructure;
 - E. Advise the City Council on the promotion of bicycle safety, education, and public outreach.
4. Sunset – The Bicycle Advisory Committee shall sunset on December 31, 2022, at which time the City Council can reinstate this Committee. The terms of all BAC members shall automatically expire on the sunset date.

PASSED AND APPROVED this _____ day of _____, 2014.

(Additional Signatures on the following page)


THE CITY OF EL PASO

Oscar Leeser
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Karla Nieman
Assistant City Attorney

APPROVED AS TO CONTENT:



Fred Lopez, AICP
Transportation Planning Administrator



MEMORANDUM

DATE: May 13, 2014

TO: The Honorable Mayor and City Council
Joyce A. Wilson, City Manager

FROM: Fred Lopez, AICP, CNU-A, Transportation Planning Division

SUBJECT: Resolution Establishing a Bicycle Advisory Committee

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Mayor
Oscar Leeser

City Council

District 1
Ann Morgan Lilly

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Lily Limón

District 8
Cortney C. Niland

City Manager
Joyce A. Wilson