

DATE: May 24, 2016

TO: City Clerk

FROM: Representative Claudia Ordaz

ADDRESS: 300 N. Campbell, District 6 TELEPHONE 915-212-0006

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of May 31, 2016

Appointment of Jacob Barde to the Civil Service Commission by Representative Claudia Ordaz,

Item should read as follows: District 6.

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Civil Service Commission

NOMINATED BY: Representative Claudia Ordaz DISTRICT: Six

NAME OF APPOINTEE Jacob Barde

(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: ____ NO: X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: _____

Edward Hernandez

EXPIRATION DATE OF INCUMBENT: _____

1/31/2017

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____

RESIGNED XX

REMOVED _____

DATE OF APPOINTMENT: _____

5/31/16

TERM BEGINS ON :

02/01/16

EXPIRATION DATE OF NEW APPOINTEE:

01/31/17

PLEASE CHECK ONE OF THE FOLLOWING:

1st TERM: _____

2nd TERM: _____

UNEXPIRED TERM: XX

Jacob J. Barde

EDUCATION

The University of Michigan Law School

Juris Doctor, May 2015

- Competitor, Campbell Moot Court Competition
- Secretary and Treasurer, Family Law Project
- Student Leader, Michigan Access Program
- Student Attorney, Michigan Clinical Law Program
- Kenneth M. Siegel Memorial Dean's Scholarship Award Recipient

The University of Texas at El Paso (UTEP)

Bachelor of Arts, May 2012

Summa Cum Laude (GPA: 3.97/4.00)

- Top Ten Senior (Selected as one of the top ten most promising future alumni)
- University Banner Bearer (Given the highest honor of carrying the University's banner at the head of the procession of students in the 2012 Spring Commencement Ceremony)
- Outstanding Communication Studies and Philosophy Major (Selected as the top graduating honor student)
- American Board of Trial Advocates Scholarship Recipient
- El Paso Young Lawyers Association Outstanding Pre-Law Student
- Captain and Undergraduate Teaching Assistant, UTEP Forensics (Speech and Debate) Team

MILITARY SERVICE

Marine Corps (San Diego, CA and Washington, DC)

March 2004-January 2009

Lance Corporal and Corporal (2005-2009), Private and Private First Class (2004-2005)

- Selected as top honor graduate for Infantry Training Battalion, Alpha Company (2004)
- Awarded a Certificate of Commendation from the White House (2005)
- Honorably discharged (2009)

EXPERIENCE

ScottHulse, PC (El Paso, TX)

August 2015-Present

Associate

- Counsel privately held businesses on a broad range of transactions. Practice areas include: (i) commercial real estate sale, acquisition, development and leasing; (ii) financing; (iii) securities; and (iv) general business planning. Responsibilities include: (i) counseling business owners; (ii) drafting, negotiating and finalizing purchase and sale agreements and ancillary documents such as guarantees and financing documents; (iii) conducting due diligence processes for acquisitions and dispositions; (iv) conducting real estate due diligence, including title and survey analysis; and (v) advising on various general business matters including entity formation and corporate governance.

United States Attorney's Office, Western District of Texas (El Paso, TX)

May 2014-July 2014

Intern

- Conducted legal research and drafted and edited legal memoranda and motions for AUSAs in the criminal and civil divisions, including a critique of an order from a district judge and an accompanying motion for clarification
- Assisted with the preparation of witnesses for depositions, observed depositions, and attended meetings with federal law enforcement agents represented by the U.S. Attorney's Office for *Bivens* and Title VII claims

City Attorney's Office (Ann Arbor, MI)

May 2013-August 2013

Intern

- Conducted legal research and drafted legal memoranda regarding issues that arose throughout the ordinary course of business for the City of Ann Arbor
- Drafted the Social Media Policy for employee personal use for the City of Ann Arbor

United States District Court, Western District of Texas (El Paso, TX)

January 2012-May 2012

Intern

- Conducted legal research, drafted legal memoranda regarding the retroactive applicability of a SCOTUS case, default judgments, various procedural questions, and drafted an order granting habeas relief

Court Appointed Special Advocate for Children (El Paso, TX)

September 2010-August 2012

Guardian ad Litem

- Conducted investigations on behalf of children in the foster care system for the purpose of advocating for their best interest, both in and outside the courtroom