

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Streets and Maintenance

AGENDA DATE: May 31, 2016

CONTACT PERSON/PHONE: Ted Marquez, Streets and Maintenance Director (915) 212-7015
Bruce D. Collins, Purchasing Director, (915) 212-1181

DISTRICT (S) AFFECTED: ALL

STRATEGIC GOAL: 6: Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

Request that the Purchasing Director for Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2013-164 (Building Electrical Supplies & Related Products) with Border States Industries, Inc. / Border States Electrical Supply for one (1) additional year pursuant to the provisions of an award approved by the City Council on July 30, 2013. The total estimated award amount is \$180,000.00. The extended contract period will be from July 30, 2016 to July 29, 2017.

BACKGROUND / DISCUSSION:

There are currently over 150 facilities owned by the City which require a variety of electrical supplies and/or periodic maintenance and repairs. This extension will allow for the up-keep of all related electrical elements in City owned facilities/buildings, enhancing the overall operation. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. Council previously approved contract 2013-164 on July 30, 2013, Item 10A.

SELECTION SUMMARY:

N/A

AMOUNT AND SOURCE OF FUNDING:

Department: Streets and Maintenance
Total Estimated Award: \$180,000.00
Funds Available: 532 – 31040 – 522260 – 1000 - P3120
Funds Source: General Fund – Building/Facilities Maintenance

BOARD / COMMISSION ACTION:

N/A

*******AUTHORIZATION*******

DEPARTMENT HEAD:

Ted Marquez, Streets and Maintenance Director

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 31, 2016**.

STRATEGIC GOAL: No. 6: Set the Standard for Sound Governance and Fiscal Management

Request that the Director of Purchasing & Strategic Sourcing be authorized to exercise the City's option to extend current Contract 2013-164 Building Electrical Supplies & Related Products for one (1) additional year pursuant to the provisions of an award approved by the City Council on July 30, 2013. The extended contract period will be from July 30, 2016 to July 29, 2017.

Department:	Streets & Maintenance
Award to:	Border States Industries, Inc. / Border States Electrical Supply El Paso, TX
Option:	One Year
Annual Estimated Amount:	\$180,000.00
Total Estimated Amount:	\$180,000.00 (1 year)
Account No.:	532 – 31040 – 522260 – 1000 – P3120
Funding Source:	General Fund – Building/Facilities Maintenance
District(s):	All

This is a Low Bid, supplies Contract.

*******ADDITIONAL INFO BELOW*******

MOTION
JULY 30, 2013

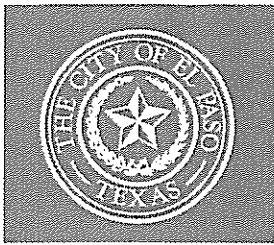
Motion made by Mayor Pro Tempore Niland, seconded by Representative Lilly, and unanimously carried to **AWARD** Solicitation No. 2013-164 Building Electrical Supplies and Related Products to Border States Industries, Inc./ Border States Electric Supply for an initial term estimated award of \$540,000.

Department:	General Services Border States Industries, Inc / Border States Electrical Supply El Paso, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	1 year
Annual Estimated Award:	\$180,000
Initial Term Estimated Award:	\$540,000
Total Estimated Award:	\$720,000
Account No.:	213 – 31040 – 522260 – 1000 – P3120
Funding Source:	General Services Dept – General Fund – Building Facilities Maintenance

This is a low bid, requirements type contract.

The Financial Services - Purchasing Division and General Services recommend that Graybar Electric Co. and Triangle Electrical Supply be disqualified as non-responsive and the contract be awarded as indicated to Border States Industries, Inc. / Border States Electrical Supply, the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk



Purchasing & Strategic Sourcing Department

Eight (8) Factor Option Memo

Mayor

Oscar Leaser

City Council

District 1

Peter Svarzbein

District 2

Jim Tolbert

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez

To: Purchasing & Strategic Sourcing

From: Rene Barraza – Business and Finance Manager

Subject: Eight (8) Factor Option

Date: May 31, 2016

RE: Contract No. 2013-164 – Building Electrical Supplies & Related Products

Streets & Maintenance recommends authorizing the Option to Extend Contract 2013-164 – Building Electrical Supplies and Related Products for One (1) year for the purchase of electrical parts and supplies. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?

Yes

2. Does the Requirement covered by this option fill and existing need of the City?

Yes

3. Is the option price better than the current available market price?

Yes, See No. 4

4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?

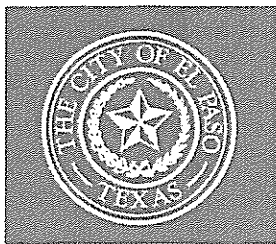
The current vendor has been providing this service to the City since being awarded Contract No. 2013-164. Pricing has remained the same since the contract was initiated and is consistent or better than current market prices.

Item No.	Item	2013-164	Google Pricing	Difference
1	Electrical Conduit 10' ½"	\$1.48	\$8.10	- 81%
2	Electric Conduit 10' 1"	\$5.45	\$13.24	- 58%
3	Balast Double Light 120v	\$11.16	\$14.69	- 24%
4	Balast Triple Light 120v	\$23.18	\$43.31	-47%
		Average percent discount for sample items	→	52.50%

Bruce D. Collins, CPPO

City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043

"Delivering Outstanding Services"



Purchasing & Strategic Sourcing Department

Mayor

Oscar Leoser

5. *Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?*

Yes – 7.71

City Council

District 1

Peter Svarzbein

6. *Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov?*

No

District 2

Jim Tolbert

7. *Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?*

No.

District 3

Emma Acosta

8. *Is the proposed vendor on the City's wage theft data base?*

No

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez

Bruce D. Collins, CPPO

City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043

"Delivering Outstanding Services"