

CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Street and Maintenance
AGENDA DATE: June 13, 2017
CONTACT PERSON/PHONE: Ted Marquez, Streets and Maintenance, Director, (915) 212-7000
Bruce Collins, Purchasing Director, (915) 212-1181
DISTRICT(S) AFFECTED: ALL
STRATEGIC GOAL: NO. 6: Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

The Streets and Maintenance Department and Environmental Services Department request the approval of a purchase order to Clark Equipment Company DBA Bobcat Company through the use of HGAC Contract EM06-17 for one (1) S550 Skid Steer Loader in the amount of \$31,168.10.

BACKGROUND / DISCUSSION:

This tractor will be used for processing and handling of recycled trash by the Environmental Services Department.

SELECTION SUMMARY:

N/A

PROTEST

No protest received for this requirement.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? Yes or No
If yes, select the applicable districts.

- District 1
- District 2
- District 3
- District 4
- District 5
- District 6
- District 7
- District 8
- All Districts

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

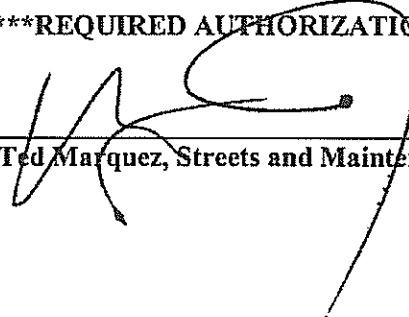
Department: Environmental Services
Total Award Amount: \$31,168.10
Funds Available: 334-3150-34100-580060-P3410-PESD0017S
Fund Source: Environmental Services Capital Funds

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Ted Marquez, Streets and Maintenance Department Director

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JUNE 13, 2017**.

STRATEGIC GOAL: NO. 6 Set the Standard for Sound Governance and Fiscal Management

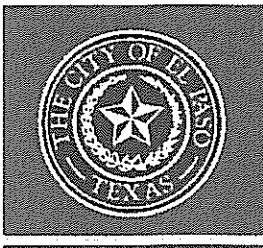
Request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Clark Equipment Company dba Bobcat Company, a contractor under Houston-Galveston Area Council Cooperative (HGAC) Contract No. EM06-17, for the purchase of one (1 Unit) S550 Skid Steer Loader. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the HGAC was approved by Mayor and City Council on May 8, 2007.

Department:	Streets and Maintenance
Award to:	Clark Equipment Company dba Bobcat Company West Fargo, ND
Total Estimated Award:	\$31,168.10 (1 Unit)
Account No.:	334-3150-34100-580060-P3410-PESD00170S
Funding Source:	Environmental Capital Funds
District(s):	All
Reference No.:	2017-1125

This is a Cooperative, unit price contract.

*******ADDITIONAL INFO BELOW*******



Purchasing & Strategic Sourcing Department

Mayor
Oscar Leeser

Six (6) Factor Option Memo

City Council

District 1
Peter Svarzbein

District 2
Jim Tolbert

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Claudia Ordaz

District 7
Lily Limón

District 8
Cortney C. Niland

City Manager
Tommy Gonzalez

To: Bruce D. Collins, CPPO, Director
Purchasing & Strategic Sourcing Department

From: Ted Marquez, Director
Streets and Maintenance Department

Ellen Smyth, Director
Environmental Services Department

Date: May 17, 2017

Signature: _____

Re: 2017-1125 S550 Skid Steer Loader

The Department of Streets and Maintenance recommends authorizing the Purchasing Director to issue a purchase order for \$31,168.10 to Clark Equipment Company DBA Bobcat Company. The Streets and Maintenance Department will utilize HGAC Contract EM06-17 for the purchase of one (1) Skid Steer Loader. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence? Yes, Environmental Services presently opened a new facility and need it to perform job duties.

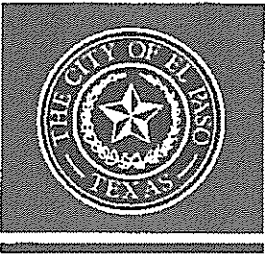
2. Does the purchase through the Program promote the standardization of equipment? Yes, Environmental Services have purchased same if not similar equipment before.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally? Yes, company is local.

4. Do the available vendors have prior work experience and/or familiarity with the City? Yes, vendor has prior work experience. They do the preventive maintenance under warranty.

Bruce D. Collins, CPPO

City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043



Department Name Goes Here

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies? Yes, there is comparable pricing.

Price Comparison

BuyBoard Contract	S550 Skid Steer Loader (equipped with Final Tier 4 engine)	\$38,186.00
HGAC Contract	S550 Skid Steer Loader	\$31,168.10

6. Is the proposed vendor on the City's wage theft data base? No

FirstName LastName – Department Head
City # | Address | El Paso, Texas 799## | (915) 000-0000



CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract No.:

EM06-17

Date Prepared:

6/1/2017

This Form must be prepared by Contractor and given to End User. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.

Buying Agency:	City of El Paso	Contractor:	Bobcat Company
Contact Person:	Gustavo Armas	Prepared By:	Heather Messmer
Phone:	915-212-8011	Phone:	701-241-8719
Fax:	915-212-0147	Fax:	701-280-7860
Email:	armasGX@elpasotexas.gov	Email:	Heather.Messmer@doosan.com

Product Code:	05C	Description:	S550 SKID STEER LOADER
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 26375.3

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
A51 Opt Pkg	3451	68" Low Profile Bucket	744.8
		Subtotal From Additional Sheet(s):	
			Subtotal B: 4195.8

C. Unpublished Options - Itemize below - Attach additional sheet if necessary
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
			Subtotal C: 0

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	30571.1	=	Subtotal D:	30571.1
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E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.

Description	Cost	Description	Cost
Freight	597	Tax State	
		Subtotal E:	597

Delivery Date: 60 to 90 days ARO **F. Total Purchase Price (D+E):** 31168.1



Streets and Maintenance Department

Bobcat Skid Steer Loader S550

Bobcat Skid Steer Loader

June 13, 2017

"Delivering Outstanding Services"



Streets and Maintenance Department

Bobcat Skid Steer Loader S550

Strategic Plan Goal:

6) Set the Standard for Sound Governance and Fiscal Management

6.12 – Maintain city fleet to ensure safe and reliable vehicles and equipment.

“Delivering Outstanding Services”



Streets and Maintenance Department

Bobcat Skid Steer Loader S550

Purpose of Contract

The Environmental Services Department will use this tractor to process and handle recycled trash.



Aluminum & Tin



Cardboard and Paper



Plastics

"Delivering Outstanding Services"



Streets and Maintenance Department

Bobcat Skid Steer Loader S550



"Delivering Outstanding Services"



Streets and Maintenance Department

Bobcat Skid Steer Loader S550

Bobcat Skid Steer Loader S550

Contractor	Clark Equipment Company dba Bobcat Company
Item(s)	One (1) Bobcat Skid Steer Loader
Initial Term	N/A
Option	N/A
Estimated Award	\$31,168.10
Funding Source	Environmental Services Enterprise Fund
Account No.	334-580060-3150-34100-P3410-PESD0017S



Streets and Maintenance Department

Bobcat Skid Steer Loader S550

Questions & Comments

"Delivering Outstanding Services"