

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Community + Human Development

**AGENDA DATE:** July 7, 2020

**CONTACT PERSON/PHONE:** Nicole Ferrini, Director, 212-1659, [ferrininm@elpasotexas.gov](mailto:ferrininm@elpasotexas.gov)  
Mark Weber, 212-1682, [webermc@elpasotexas.gov](mailto:webermc@elpasotexas.gov)

**DISTRICT(S) AFFECTED:** Citywide

**SUBJECT:**

Discussion and action authorizing the City Manager to submit the 46<sup>th</sup> Year Annual Action Plan to the U.S. Department of Housing and Urban Development and to take other actions necessary to implement the 46<sup>th</sup> Year Annual Action Plan.

**BACKGROUND / DISCUSSION:**

This item allows the City Manager or his designee to submit the 46<sup>th</sup> Year Annual Action Plan to the U.S. Department of Housing and Urban Development.

Additionally, that the City Manager or his designee is authorized to sign grant agreements, certifications, amendments, environmental assessments, performance reports, etc. and to take other actions necessary to ensure the deployment of HUD funds to benefit the El Paso community.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

The 46<sup>th</sup> Year Annual Action Plan is supported by the following FY 2021 sources:

CDBG FY 2021 Allocation	\$6,387,177
ESG FY 2021 Allocation	\$551,646
HOPWA FY 2021 Allocation:	\$627,082
HOME FY 2021 Allocation	\$2,603,143
CDBG Projected Revolving Loan Fund	\$500,000
HOME Projected Program Income	\$1,800,000
<b>TOTAL</b>	<b>\$12,469,048</b>

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** Nicole Ferrini  
Nicole Ferrini, Chief Resilience Officer

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** 06/30/2020

## **RESOLUTION**

### **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Manager, or designee, be authorized to sign and submit to the Department of Housing and Urban Development (HUD) the 2020-2021 Annual Action Plan, Form SF-424 and Form SF 424 D, all certifications and assurances contained therein, and any documents necessary to comply with HUD requirements; and

That the City Manager, or designee, be authorized to sign Grant Agreements with HUD for the four entitlement grants covered by the Annual Action Plan: the Community Development Block Grant, the Emergency Solutions Grant, the HOME Investment Partnerships Program and the Housing Opportunities for Persons with AIDS Program; and

That the City Manager, or designee, be authorized to sign all Letters of Support, Certifications of Local Government Approval, Release of Liens, Assurances and Certifications of Consistency with the Consolidated Plan required by HUD or the State of Texas for grant applications or applications for Low Income Housing Tax Credits for programs covered by the Consolidated Plan or related Community Development programs; and

That the City Manager, or designee, subject to completion of environmental review, be authorized to sign all contracts and documents with the agencies, entities, persons, and/or City departments approved for funding under the programs in the 2020-2021 Annual Action Plan related to the implementation and performance of the activities contained in the 2020-2021 Annual Action Plan and corresponding programs. The City Manager, or designee, is authorized herein to sign amendments to such contracts which add to or reduce funding, including but not limited to the de-obligation of funds by mutual termination, and extensions to the contract period; and

That the City Manager, or designee, be authorized to sign all Environmental Assessments, Requests for Release of Funds, Certifications, and Performance Reports required by the U.S. Department of Housing and Urban Development for activities covered by the 2020-2021 Annual Action Plan and related Community Development programs; and

That the City Manager, or designee, be authorized to sign agreements to secure matching funds which add to amounts allocated under the regular CDBG budget; and to sign amendments to matching fund agreements, including extensions to the contract period.

That the City Manager, or designee, be authorized to sign all amendments, subordination agreements, loan modification agreements, release of liens, assumption agreements, and other similar documents related to transactions performed under all previous Action Plans and previous entitlement grants provided such documents are approved by the City Attorney's office as to form and comply with department policies and procedures; and

That the City Manager be authorized to execute letters of support, certifications, and other similar documents, that allow third parties to secure funding from state, federal, and local agencies which further the goals of the City's Annual Action Plan.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF EL PASO**

\_\_\_\_\_  
Dee Margo,  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine,  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Omar De La Rosa  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

*Nicole Ferrini*  
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Nicole Ferrini,  
Chief Resilience Officer