

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: International Bridges

AGENDA DATE: July 10, 2018

CONTACT PERSON/PHONE: Bruce D. Collins – Purchasing & Strategic Sourcing, Director (915) 212-1181
Monica Lombrana – Aviation & International Bridges, Managing Director (915) 212-7501
Paul A. Stresow – International Bridges, Assistant Director (915) 212-7502

DISTRICT(S) AFFECTED: 6 and 8

STRATEGIC GOAL: NO. 1: Create an Environment Conducive to Strong, Sustainable Economic Development

SUBJECT:

Approve a sole source contract with Public Facilities and Services, Inc. of Roswell, Georgia, the exclusive provider to upkeep, maintain and monitor the automated public toilets (Exeloo) at the Paso Del Norte and Stanton Toll Plazas. Total estimated three (3) year award is \$229,680.00 with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

Two double units of automated public toilets were installed at the Paso Del Norte and Stanton Toll Plazas to provide necessary amenities to the traveling public. The benefits of these toilets are convenience, safety (anti-loitering) and cleanliness (self-cleaning). The janitorial and technical maintenance services will be provided by El Paso based contractors under the supervisor and guidance of Public Facilities and Services (PFS). PFS is a sole source North America distributor of the Exeloo toilets.

SELECTION SUMMARY:

N/A

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

PRIOR COUNCIL ACTION:

July 28, 2015, Council awarded contract to PFS for the upkeep, maintenance and monitoring of the Automated Public Toilets (Exeloo), Three (3) year contract, 2015-941, for a total of \$229,680.00.

AMOUNT AND SOURCE OF FUNDING:

Department: International Bridges
Amount: \$229,680 for three (3) years, \$76,560 per Fiscal Year
Fund Source: International Bridges Operations
Account: 522060-564-3300-64830

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **JULY 10, 2018.**

STRATEGIC GOAL 1: Creative an Environment Conducive to Strong, Sustainable Economic Development.

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders to Public Facilities and Services, Inc., the sole source provider for the upkeep, maintenance and monitoring of the automated public toilets located at the two downtown international bridges with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Contract Variance:

No change in cost.

Department:	International Bridges
Award to:	Public Facilities and Services, Inc. Roswell, GA
Annual Estimated Amount:	\$76,560.00
Total Estimated Award:	\$229,680.00 (3 years)
Account No.:	522060-564-3300-64830
Funding Source:	International Bridge Operations
District(s):	6 and 8
Reference No.:	2018-1485

This is a Sole Source, service and maintenance contract.

*******ADDITIONAL INFO BELOW*******



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Tony Berkley. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Public Facilities & Services
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Exclus Public Toilet Service and Maintenance
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.

Tony Berkley
Signature

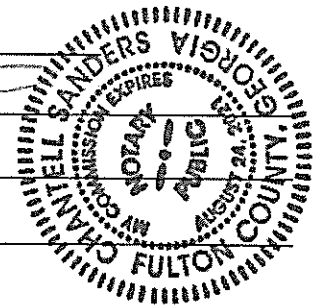
SUBSCRIBED AND SWORN to before me on this 12th day of February 2018

Chantell Sanders
NOTARY PUBLIC

PRINTED NAME

8/24/2021

MY COMMISSION EXPIRES



COMPANY NAME: Public Facilities & Services
ADDRESS, CITY, STATE & ZIP CODE: 10882 Crabapple Rd. Ste 4 Roswell, GA 30075
PHONE: 770-998-7124 FAX NUMBER: 770-998-7124
CONTACT NAME AND TITLE: Tony Berkley
WEB ADDRESS: www.publicfs.com EMAIL: Tony@publicfs.com
FEDERAL TAX ID NUMBER: 20-2282733 TEXAS SALES TAX NUMBER:



February 12, 2018

Dear Ms. Limon:

This letter verifies that Public Facilities and Services is the only company operating in the United States trained and qualified to service and maintain Automated Public Toilets. As such we are a Sole Source Agent for this service to the City of El Paso and other municipalities using Automated Public Toilet technology.

Automated Public Toilets require technical knowledge of PLC computer systems specific to process control and low voltage systems. Additionally, they require periodic adjustments as identified by the manufacturer in a Preventative Maintenance schedule. Finally, they require a higher level of technical proficiency to provide janitorial maintenance as the person maintaining the unit must be able to operate the PLC through the control board in the service bay.

Public Facilities and Services is unique in that it trains its employees and provides its customers with a broad-based skill-set that includes both technical as well as janitorial services for the Automated Public Toilets. Please also know that Public Facilities and Services is a minority owned business enterprise as certified by the Georgia Department of Transportation and the City of Atlanta.

We appreciate the opportunity to maintain and service the Automated Public Toilet structures for the City of El Paso and look forward to a continued business relationship.

Regards,

A handwritten signature in cursive script that reads "Tony Berkley".

Tony Berkley
President