

CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Streets and Maintenance

AGENDA DATE: July 10, 2018

CONTACT PERSON/PHONE: Richard Bristol, Streets and Maintenance Director – (915) 212-7001
Bruce D. Collins, Purchasing Director – (915)-212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO.7: Enhance and Sustain El Paso's Infrastructure Network

SUBJECT:

The Streets and Maintenance Department requests the approval of Wagner Equipment Co. the sole source vendor for Caterpillar Proprietary Parts and Service. The estimated award is for \$540,000.00 for a three (3) year term.

BACKGROUND / DISCUSSION:

The City currently owns heavy equipment vehicles that require the use of Caterpillar parts and service. This sole source agreement would allow for the maintenance of this equipment used mostly by the Environmental Services and Street Departments. Wagner Equipment Co. is the only authorized dealer of Caterpillar parts in the El Paso area. Local business is being supported.

SELECTION SUMMARY:

Not Applicable (Sole Source)

CONTRACT VARIANCE:

The previous contract was awarded in 2015 with an annual estimated amount of \$230,000.00 and the recommended award has an annual estimated amount of \$180,000.00 resulting in a decrease of \$50,000.00 per year.

PROTEST

☒ There was no protest received for this requirement.

☐ Protest received.

PRIOR COUNCIL ACTION:

Council previously awarded Contract 2015-015 Caterpillar Proprietary Parts and Service on July 14, 2015

AMOUNT AND SOURCE OF FUNDING:

Department: Streets and Maintenance Department

Amount: \$540,000.00

Funds Available: Dept: 532 Div: 37020 Acct: 531210 Fund: 3600 Program Code: P3711
Dept: 532 Div: 37020 Acct: 531250 Fund: 3600 Program Code: P3701

Funds Source: Inventory Purchases Materials and Supplies
Equipment Outside Repair Services

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:


Richard J. Bristol, Streets and Maintenance Director

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **JULY 10, 2018**.

Strategic Goal No. 7: Enhance and Sustain El Paso's Infrastructure Network

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Wagner Equipment Co., the sole and authorized distributor for Caterpillar Proprietary Parts and Service, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This will allow for the maintenance of this equipment used mostly by the Environmental Services and Street Departments.

Contract Variance:

The previous contract was awarded in 2015 with an annual estimated amount of \$230,000.00 and the recommended award has an annual estimated amount of \$180,000.00 resulting in a decrease of \$50,000.00 per year.

Department:	Streets and Maintenance
Award to:	Wagner Equipment Co. El Paso, TX
Annual Estimated Amount:	\$180,000.00
Total Estimated Award:	\$540,000.00 (3 years)
Funds Available:	532-37020-531210-3600-P3711 532-37020-531250-3600-P3701
Funds Source:	Inventory Purchases Materials and Supplies Equipment Outside Repair Services
District(s):	All
Sole Source No.:	2018-1558

This is a Sole Source, proprietary parts and service contract.

*******ADDITIONAL INFO BELOW*******



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

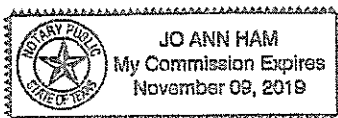
THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Jack H. Bartlett. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Wagner Equipment Co.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Caterpillar Parts and Services
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.


Signature

SUBSCRIBED AND SWORN to before me on this 25th day of MAY, 2018




NOTARY PUBLIC

JO ANN HAM
PRINTED NAME

NOV 09, 2019
MY COMMISSION EXPIRES

COMPANY NAME: Wagner Equipment Co.

ADDRESS, CITY, STATE & ZIP CODE 10501 Dyer St. El Paso, TX 79924

PHONE: (915) 821-7651

FAX NUMBER: (915) 821-6432

CONTACT NAME AND TITLE Jack H. Bartlett

Branch Parts & Service Manager

WEB ADDRESS: _____

EMAIL: JBartlett@wagnerequipment.com

FEDERAL TAX ID NUMBER: 84-070-3569

TEXAS SALES TAX NUMBER: 1 84070356 92



Caterpillar Inc.

100 N.E. Adams Street
Peoria, IL 61629

June 26, 2018

Art Gamboa
Senior Procurement Analyst
Purchasing & Strategic Sourcing Department
City of El Paso
300 N. Campbell
El Paso, TX 79901

RE: Authorized Caterpillar Dealer

To Art Gamboa:

Caterpillar Inc. ("Caterpillar") hereby verifies Wagner Equipment Co. (the "Dealer") is the sole authorized dealer for the servicing of CAT branded products and parts ("Equipment") with a service territory in the state of Colorado: the entire state. In the state of New Mexico: the entire state. In the state of Texas: the counties of Hudspeth, Culberson, and El Paso.

In the event the Dealer ceases to be an authorized Caterpillar dealer, support for Equipment will be available from either a newly appointed dealer or another dealer in the Caterpillar dealer network.

If you have any questions concerning Caterpillar or its dealers, or require additional information, please contact me at the number below.

Sincerely,

A handwritten signature in black ink, appearing to read "Emily Kerwin".

Emily Kerwin
Region Finance Representative
Americas & Europe Distribution
Phone: 309-675-4761