

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Parks and Recreation
AGENDA DATE: July 14, 2015
CONTACT PERSON/PHONE: Tracy Novak, Parks and Recreation Director, 212-1708
Bruce D. Collins, Purchasing & Strategic Sourcing Director, 212-1181
DISTRICT(S) AFFECTED: All

STRATEGIC GOAL 4:

Enhance El Paso's quality of Life through Recreational, Cultural and Educational Environments.

SUBJECT:

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Abescape Landscaping & Irrigation, LLC referencing Contract 2014-103 Ground Maintenance for El Paso City Parks – Mowing. This will be a change order to increase the award by \$120,500.00 resulting in a revised not to exceed total contract amount of \$974,040.00.

BACKGROUND / DISCUSSION:

There is one scope of work changes previously approved resulting from the addition of parkland.

Change Order No. 1 was approved on 8/24/2014 by the Purchasing Director. This change to the contract added additional parkland for Edgemere/Freeport, Jamestown and JP Shawyer Parks. The contract was increased by \$48,400.00 resulting in a revised total estimated amount of \$853,540.00.

We are requesting approval for a Change Order No 2. This change order will allow for mowing services to 63 parks throughout the City until a new contract is in place for a period of 90 days. The original contract awardee that services these parks recalled their bid leaving the City with limited mowing services. This will be a change order to increase the award by \$120,500.00 resulting in a revised not to exceed total contract amount of \$974,040.00.

SELECTION SUMMARY:

Not Applicable

PRIOR COUNCIL ACTION:

Council awarded Contract 2014-103 3/11/2014

AMOUNT AND SOURCE OF FUNDING:

451-51295-2305-522210-P5120
Environmental Fee – Ground Keeping Horticultural Contracts

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Name _____ Signature _____ Date _____

**COUNCIL PROJECT FORM
(CONTRACT MODIFICATION – INCREASE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **JULY 14, 2015.**

Strategic Goal 4: Enhance El Paso’s Quality of Life through Recreational, Cultural and Educational Environments

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Abescape Landscaping & Irrigation, LLC referencing Contract 2014-103 Ground Maintenance for El Paso City Parks – Mowing. This will be a change order to increase the award by \$120,500.00 resulting in a revised not to exceed total contract amount of \$974,040.00.

Department:	Parks and Recreation
Award to:	Abescape Landscaping & Irrigation, LLC El Paso, Texas
Revised Estimated Amount:	\$120,500.00
Revised Total Estimated Amount:	\$974,040.00
Account No.:	451 – 51295 – 2305 – 522210 – P5120
Funding Source:	Environmental Fee – Ground Keeping Horticultural Contracts
District(s):	All

This is a Best Value, service contract.

*******ADDITIONAL INFO BELOW*******

CONTRACT MODIFICATION/CHANGE ORDER REQUEST REVIEW and APPROVAL FORM					Team Leader																																																																																																										
					Project Manager																																																																																																										
Contract Information					Budget Information																																																																																																										
1. Contract Number <u>2014-103</u>					1. GL Account Number <u>451-51295-2305-522210-P5120</u>																																																																																																										
2. Contractor <u>Abescape Landscaping and Irrigation</u>					2. GL Account Balance <u>\$ 192,552.88</u>																																																																																																										
3. Contract Name <u>Ground Maintenance for the City - Mowing</u>					3. CM/CO Amount <u>\$ 120,500.00</u>																																																																																																										
4. Original Contract Price <u>\$805,140</u>					4. Revised Account Balance <u>\$ 72,052.88</u>																																																																																																										
					5. Budget Analyst Signature _____ Date _____																																																																																																										
Contract Modification/Change Order History					Time Extension Required																																																																																																										
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>CM/CO Amount</th> <th>CM/CO Cumm. Amount</th> <th>CM/CO%</th> <th>CM/CO Cumm. %</th> </tr> </thead> <tbody> <tr><td>1</td><td>\$ 48,400.00</td><td>\$ 48,400.00</td><td>6%</td><td>\$ -</td></tr> <tr><td>2</td><td>\$ 120,500.00</td><td>\$ 168,900.00</td><td>21%</td><td></td></tr> <tr><td>3</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>4</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>5</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>6</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>7</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>8</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>9</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>10</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>11</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>12</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>13</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>14</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>15</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>16</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>17</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>18</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>19</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> <tr><td>20</td><td>\$ -</td><td>\$ -</td><td></td><td></td></tr> </tbody> </table>					No.	CM/CO Amount	CM/CO Cumm. Amount	CM/CO%	CM/CO Cumm. %	1	\$ 48,400.00	\$ 48,400.00	6%	\$ -	2	\$ 120,500.00	\$ 168,900.00	21%		3	\$ -	\$ -			4	\$ -	\$ -			5	\$ -	\$ -			6	\$ -	\$ -			7	\$ -	\$ -			8	\$ -	\$ -			9	\$ -	\$ -			10	\$ -	\$ -			11	\$ -	\$ -			12	\$ -	\$ -			13	\$ -	\$ -			14	\$ -	\$ -			15	\$ -	\$ -			16	\$ -	\$ -			17	\$ -	\$ -			18	\$ -	\$ -			19	\$ -	\$ -			20	\$ -	\$ -			A. Is time extension requested? <u>No</u>	
No.	CM/CO Amount	CM/CO Cumm. Amount	CM/CO%	CM/CO Cumm. %																																																																																																											
1	\$ 48,400.00	\$ 48,400.00	6%	\$ -																																																																																																											
2	\$ 120,500.00	\$ 168,900.00	21%																																																																																																												
3	\$ -	\$ -																																																																																																													
4	\$ -	\$ -																																																																																																													
5	\$ -	\$ -																																																																																																													
6	\$ -	\$ -																																																																																																													
7	\$ -	\$ -																																																																																																													
8	\$ -	\$ -																																																																																																													
9	\$ -	\$ -																																																																																																													
10	\$ -	\$ -																																																																																																													
11	\$ -	\$ -																																																																																																													
12	\$ -	\$ -																																																																																																													
13	\$ -	\$ -																																																																																																													
14	\$ -	\$ -																																																																																																													
15	\$ -	\$ -																																																																																																													
16	\$ -	\$ -																																																																																																													
17	\$ -	\$ -																																																																																																													
18	\$ -	\$ -																																																																																																													
19	\$ -	\$ -																																																																																																													
20	\$ -	\$ -																																																																																																													
					B. If yes, how much time? _____																																																																																																										
					C. Is time request warranted? <u>Yes</u>																																																																																																										
					Tracking Information																																																																																																										
					Date of Initiation _____																																																																																																										
					Contractor Proposal Submitted _____																																																																																																										
					Change request to Director _____																																																																																																										
					Concurrence																																																																																																										
					Director Signature _____ Date _____																																																																																																										
					DCM Signature _____ Date _____																																																																																																										
					CFO Signature _____ Date _____																																																																																																										
					Purchasing Signature _____ Date _____																																																																																																										
					Signature of City Manager required for Contract Modifications or Change Orders above \$50K Signature of Purchasing Manager required for Contract Modifications or Change Orders below 50k																																																																																																										
					Signature _____ Date _____																																																																																																										
Description of Proposed Change																																																																																																															
Increase in scope required due to original contract awardee recalling the bid thus leaving City with limited mowing service. This is a modification to the original contract for 90 days only																																																																																																															
<input type="checkbox"/> Budget Amendment <input type="checkbox"/> PeopleSoft Change Against Original P.O. <input type="checkbox"/> New P.O. entered into PeopleSoft																																																																																																															
For Budget Use Only																																																																																																															
Date _____																																																																																																															
Date _____																																																																																																															
Date _____																																																																																																															

**MOTION
MARCH 11, 2014**

Motion made by Representative Romero, seconded by Representative Lilly, and carried to **AWARD** Solicitation No. 2014-103 (Grounds Maintenance for El Paso City Parks - Mowing) to Abescape Landscaping & Irrigation, LLC and Three C's Contractors, Inc., for an initial term estimated amount of \$1,447,794.72 and the option to extend amount of \$965,196.48 for a total 5 year award of \$2,412,991.20.

AYES: Representatives Lilly, Romero, Acosta, Robinson, Noe, and Limón

NAYS: None

ABSTAIN: Representative Holguin

ABSENT: Representative Niland

Department:		General Services – Land Management Division
Award to:	Vendor 1:	Abescape Landscaping & Irrigation, LLC
		El Paso, TX
Item(s):		Central Group VI
		Eastside Group I, II, III, V, VI, VII, VIII
		Mission Valley Group I, II, III, IV, V, VI
		Northeast Group II, III, IV, V
		Natural Linear Park Group - Rio Grande River Trail
Initial Term:		3 Years
Option to Extend:		2 Years
Payment Terms:		2% -10 Days
Annual Estimated Award:		\$268,380.00
Initial Term Estimated Award:		\$805,140.00 (3 years)
Total Estimated Award:		\$1,341,900.00 (5 years)
Award to:	Vendor 2:	Three C's Contractors, Inc.
		El Paso, TX
Item(s):		Central Group I, II, III, IV, V
		Eastside Group IV
		Northeast Group I, VI, VII, VIII
		Westside Group I, II, III, IV
Initial Term:		3 Years
Option to Extend:		2 Years
Payment Terms:		2% -10 Days
Annual Estimated Award:		\$214,218.24
Initial Term Estimated Award:		\$642,654.72 (3 years)
Total Estimated Award:		\$1,071,091.20 (5 years)
Total Annual Estimated Award:		\$482,598.24 (Vendor 1 and Vendor 2)
Total Initial Estimated Award:		\$1,447,794.72 (3 years) (Vendor 1 and Vendor 2)
Total Estimated Award:		\$2,412,991.20 (5 years) (Vendor 1 and Vendor 2)
Account No.:		231-522210-1000-31120-P3110
Funding Source:		General Services Dept – General Fund – Ground
Keeping Horti Contracts		

This is a Best Value, service contract.

The Purchasing & Strategic Sourcing Department and General Services – Land Management Division recommends award as indicated to Abescape Landscaping & Irrigation, LLC and Three C's Contractors, Inc., the bidders offering the best value bids.

Richarda Duffy Momsen, City Clerk