

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Streets and Maintenance – Fleet Division

**AGENDA DATE:** July 14, 2015

**CONTACT PERSON/PHONE:** Ted Marquez, Streets and Maintenance Director, (915) 212-7015  
Bruce D. Collins, Purchasing Director, (915) 212-1181

**DISTRICT (S) AFFECTED:** ALL

**STRATEGIC GOAL: No. 6: Set the Standard for Sound Governance and Fiscal Management**

**SUBJECT:**

The Streets and Maintenance Department – Fleet Division requests the approval of Wagner Equipment, Co. as a sole source for the purchase of Caterpillar Proprietary Parts and Service with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The estimated award is for \$690,000.00 over a three year term.

**BACKGROUND / DISCUSSION:**

The city currently owns heavy equipment vehicles that require the use of Caterpillar parts and service. This sole source agreement would allow for the maintenance of this equipment used by the Environmental Services and Street Departments. Wagner is the only authorized dealer of Caterpillar parts in the El Paso area. Local business is being supported.

**PRIOR COUNCIL ACTION:**

Yes. Council previously approved sole source contract 2012-262 on June 26, 2012, item 14.

**SELECTION SUMMARY:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Department:	Facilities and Fleet Management – Fleet Division
Annual Amount:	\$230,000.00
Total Amount:	\$690,000.00 (3 years)
Funds Available:	Dept: 231 Div: 37020 Acct: 531210 Fund: 3600 Program Code: P3711 Dept: 231 Div: 37020 Acct: 531250 Fund: 3600 Program Code: P3701
Funds Source:	Inventory Purchases Materials and Supplies Equipment Outside Repair Services

**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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**Ted Marquez, Director, Streets and Maintenance**

**COUNCIL PROJECT FORM  
(SOLE SOURCE)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **JULY 14, 2015**.

**STRATEGIC GOAL: No. 6: Set the Standard for Sound Governance and Fiscal Management**

Discussion and action on the request that that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Wagner Equipment, Co. the Sole Source provider of Caterpillar Parts, Sales and Service with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Department:	Streets & Maintenance-Fleet Division
Award to:	Wagner Equipment, Co. El Paso, Texas
Annual Estimated Amount:	\$230,000.00
Total Estimated Award:	\$690,000.00 (3 years)
Account No.:	231 – 37020 – 531210 – 3600 – P3711
Funding Source:	231 – 37020 – 531250 – 3600 – P3701 Inventory Purchases Materials and Supplies Equipment Outside Repair Services
District(s):	All
Sole Source No.:	2015-1015

This is a sole source, parts and service contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



**Wagner Equipment Co.**

10501 Dyer St.  
El Paso, TX 79924  
915-821-7651 – Phone  
915-822-7298 – Fax  
[www.wagnerequipment.com](http://www.wagnerequipment.com)

To whom it may concern:

Wagner Equipment Company is the only authorized dealer for Caterpillar Parts, Sales and service in El Paso. This also includes all of El Paso, Culberson and Hudspeth counties in Texas and the entire state of New Mexico and Colorado. Wagner is the sole source supplier for CAT parts and factory authorized service repair. Caterpillar Inc. has protected geographical inventories and factory trained service technicians.

If you have any questions please contact me at:

Office: 915-821-7651

Cell: 915-526-4174

Email address: [garcia\\_saul@wagnerequipment.com](mailto:garcia_saul@wagnerequipment.com)

Sincerely,

A handwritten signature in black ink, appearing to read "Saul Garcia", written over a dotted line.

Saul Garcia  
Product Support  
Wagner Equipment Company

Facilities throughout Colorado, New Mexico and far west Texas:

Albuquerque, Aurora, Burlington, Colorado Springs, Durango, El Paso, Farmington, Grand Junction, Hayden, Hobbs, Pueblo, Windsor



**FINANCIAL SERVICES  
PURCHASING DIVISION**

**SOLE SOURCE AFFIDAVIT**

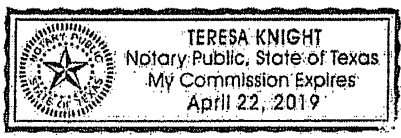
**THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE**

Before me, the undersigned official, on this day, personally appeared \_\_\_\_\_, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said;

1. My name is Saul Garcia. I am over the age of 18; have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Wagner Equipment Company.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
Caterpillar / Wagner Equipment Company Sole Source Letter
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.

[Signature]  
Signature: \_\_\_\_\_

SUBSCRIBED AND SWORN to before me on this 28 day of May, 2015.



Teresa Knight  
NOTARY PUBLIC  
Teresa Knight  
PRINTED NAME  
4.22.2019  
MY COMMISSION EXPIRES

COMPANY NAME: Wagner Equipment Company

ADDRESS, CITY, STATE & ZIP CODE: 10501 Dyer Street El Paso, TX 79924

PHONE: 915-821-7651 FAX NUMBER: 915-822-7224

CONTACT NAME AND TITLE: Saul Garcia / Product Support

WEB ADDRESS: wagnerequipment.com EMAIL: garcia\_saul@wagnerequipment.com

FEDERAL TAX ID NUMBER: 84-0703-569 TEXAS SALES TAX NUMBER: 18407035692