



# Cite and Release Program

July 20, 2020

Goal 2: Set the Standard  
for a Safe and Secure City

---

# Table of Contents

- Update on the Cite and Release Resolution: May 12, 2020 Agenda Item – 10.1
- *Creating a Process* – Meetings and discussions on the Cite and Release Program; citation design, testing scenarios, training bulletin, City Council quarterly reports.
- Conclusion/Questions: Start date for the Cite and Release Program.

# Cite and Release Resolution

- Said program is to be implemented no later than September 1, 2020.
- That the City Manager and Police Staff continue conversations with the El Paso District Attorney's Office, the El Paso Sheriff's Office, County Courts, and other stakeholders with respect to the implementation of the cite and release program and provide an update to City Council in July 2020.
- That the City Manager provide quarterly reports to City Council regarding the cite and release program for the purposes of transparency and to provide data regarding citations being issued and when discretionary arrests are used in lieu of citation. Said reports must be submitted within 45 days after the end of the quarter for 24 months after the implementation of the program. The report should not include any information that would jeopardize any ongoing criminal investigation or prosecution, or include any sensitive, witness, or crime tip information.

# *Creating a Process*

## **The Cite and Release Program**

Meetings and discussions: County Courts, County Court Administrator, City Leadership, City Attorneys Office, District Attorney's Office, El Paso Sheriff's Office, and E.P.P.D Officers

Purpose - Create a process for the Cite and Release Program.

---

## *Creating a Process (continued)*

### **Main Points**

- Starts with the initial contact, eligibility review for the Cite and Release and issuance of citation. *Citations ordered, due to arrive in mid-August*
- Create a path for the citation to the County Courts with written notice of the date, time, and place for the offender to appear at the County Court House.
- Required reports by E.P.P.D., District Attorney's Office - case presentation and transfer with citation for review and case filing.
- Collection and submittal of evidence

---

## *Creating a Process (continued)*

### **Cost/Eligibility Requirement/Discretion/Training**

- New citation books for Class A and B Misdemeanors, Possession of Marijuana (original cost projected at approximately \$2,636.00 – actual cost \$2,322.50), 600 books with 15 citations each, purchase will reoccur periodically.
- Eligibility requirements for consistency amongst current programs.
- The use of officer discretion aligns with Goal 2: Set the Standard for a Safe and Secure City.
- Officers testing process/scenarios, case presentations, training on the Cite and Release Program will be during the month of August for officers.

---

# Conclusion

- Finalizing procedures and training upon completion and validation of process.
- Creating a data system for the City Council quarterly report to align with Resolution.
- Start date for the Cite and Release Program finalized as September 1, 2020.

**Questions?**

## Mission

Deliver exceptional services to support a high quality of life and place for our community

## Values

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople

## Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government