

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Streets & Maintenance

AGENDA DATE: July 26, 2016

CONTACT PERSON/PHONE: Ted Marquez, Streets & Maintenance, Director, (915) 212-7000
Bruce D. Collins, Purchasing & Strategic Sourcing, Director (915) 212-1181

DISTRICT(S) AFFECTED: ALL

STRATEGIC GOAL: No. 2: Set the Standard for a Safe and Secure City

SUBJECT:

The Streets & Maintenance Department recommends the rejection of sole bid for 2016-1049 Janitorial Services – Fire Facilities and NW Corral as a result of the bidding vendor having been placed on contract default status for three years.

BACKGROUND / DISCUSSION:

The Streets & Maintenance Department was requesting this contract for Janitorial services in Fire Facilities and the Northwest Corral. The only vendor that provided a bid is currently on default status as a result of defaulting on a previously awarded contract. The rejection is necessary to proceed with a new solicitation.

SELECTION SUMMARY:

Solicitation was advertised on June 21, 2016 and June 28, 2016 the solicitation was posted on City website on June 21, 2016 the email (Purmail) notification was sent out on June 23, 2016. A Total of fifty-four (54) bidders were solicited; forty-six (46) local vendors. One (1) bid was received; a local vendor.

PROTEST

☒ There was no protest received for this requirement.

PRIOR COUNCIL ACTION:

Council authorized the Termination for Default on April 5, 2016 pursuant to Section C, Paragraph 8B of the Contract Clauses.

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

**COUNCIL PROJECT FORM
(REJECT SOLE BIDDER)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **July 26, 2016.**

STRATEGIC GOAL NO. 2: Set the Standard for a Safe and Secure City

Request rejection of sole bid received for Solicitation 2016-1049 Janitorial Services – Fire Facilities (4 Buildings and NW Corral) as recommended by the Purchasing & Strategic Sourcing Department and the Streets and Maintenance Department due to being terminated for default for three (3) years.

.

*******ADDITIONAL INFO BELOW*******