

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Tax Department

AGENDA DATE: August 6, 2019

CONTACT PERSON NAME AND PHONE NUMBER: Maria Pasillas, Tax Assessor Collector, 212-1737

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve property tax overpayment refunds, greater than \$2,500.00

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This action would allow us to comply with state law which requires approval by the legislative body, of refunds of tax overpayments, greater than \$2,500.00.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council has considered this previously on a routine basis.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

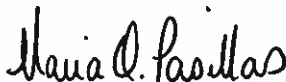
BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

TAX REFUNDS
August 6, 2019

1. Sierra Title Company, Inc., in the amount of \$3,277.42, made an overpayment on October 30, 2018 of 2018 taxes.
(Geo. #G56999907007600)
2. PTS Texas Title Inc., in the amount of \$2,818.29, made an overpayment on December 8, 2018 of 2018 taxes.
(Geo. #S54300000301400)

Laura D. Prine
City Clerk



Maria O. Pasillas, RTA
Tax Assessor Collector

TAX OFFICE
RECEIVED

JUL 15 2019

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

SIERRA TITLE COMPANY
5001 N MESA STE 2 C
EL PASO, TX 79912

OP
+2500

Geo No. G569-999-0700-7600	Prop ID 171207
Legal Description of the Property 70 GOVERNMENT HILL 28 & 29 (7000 SQ FT) 4308 LA LUZ AVE	
OWNER: MONTELONGO ANTONIO JR & I	

2018 OVERAGE AMOUNT \$3,277.42 ✓

1: CITY OF EL PASO, 3: EL PASO ISD, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

SEP-24-2019

APPLICATION FOR PROPERTY TAX REFUND:

This application must be completed, signed, and submitted with supporting documentation to be valid.

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: <u>Sierra Title Company, Inc.</u> Address: <u>5001 N. Mesa Ste. 2-C</u> City, State, Zip: <u>El Paso, TX 79912</u> Daytime Phone No.: _____ E-Mail Address: _____			
Step 2. Provide payment information. Please attach copies of cancelled checks, bank statement or original receipts for all cash payments you made	Payment made by:	Check No.	Date Paid	Amount Paid
		<u>ck 008443</u>	<u>10/26/18</u>	<u>29,436.98</u>
TOTAL AMOUNT PAID (sum of the above amounts)				
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input checked="" type="checkbox"/>	I paid this account in error and I am entitled to the refund.		
	<input type="checkbox"/>	I overpaid this account. Please refund the excess to the address listed in Step 1.		
	<input type="checkbox"/>	I want this payment applied to next year's taxes.		
Step 4. Sign the form. Unsigned applications cannot be processed.	This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):			
By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)	SIGNATURE OF REQUESTOR (REQUIRED)		PRINTED NAME & DATE	
	<u>Andrea Plata</u>		<u>Andrea Plata</u> <u>7-15-19</u>	
TAX OFFICE USE ONLY: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied By: <u>fine</u> Date: <u>7/15/19</u>				

Prev. Acc... Negl. Acco... Prev. Owner Next Owner Acct History Acct Summary Notes Documents

Go To:

LUZR
ACT8006 v1.284

ACCOUNT NO(G56999907007600): Bankruptcy 14-31509 has been closed

07/17/2019 10:40:59
ACTEP

STATUS DETAIL Expand Fees Summary

Account Information				Tax Units		Tax Unit Description		Tax Unit, Yr, Rec. Type							
Account No.	G569-999-0700-7600	Roll Code	REAL PROPER	List of Tax Units				Tax Unit							
Certified Owner	MONTELONGO ANTONIO JR & I			1	3	6	7	8	8001	9009					
Parcel Address	4308	LA LUZ AVE						Year							
Amount Due as of	07/17/2019	CAD No.	171207	AS INCLUDED		Remove Fees		Countywide	Multi Select						
Amount Due/Paid Information															
Year	Gross Value	H	O	V	D	Base Levy	Paid Levy	Write-Off	Remaining Levy	Fees	Refund	Amount Due			
2018	\$101,011					\$3,023.63	\$3,023.63	\$0.00	\$0.00	\$0.00	\$3,277.42	\$0.00			
2017	\$107,168					\$3,171.85	\$3,171.85	\$0.00	\$0.00	\$1,417.34	\$0.00	\$0.00			
2016	\$107,168					\$3,018.61	\$3,018.61	\$0.00	\$0.00	\$1,782.40	\$0.00	\$0.00			
2015	\$107,168					\$4,848.59	\$4,848.59	\$0.00	\$0.00	\$2,181.09	\$0.00	\$0.00			
2014	\$108,734					\$2,975.26	\$2,975.26	\$0.00	\$0.00	\$2,611.29	\$0.00	\$0.00			
2013	\$108,734					\$2,919.78	\$2,919.78	\$0.00	\$0.00	\$1,526.37	\$0.00	\$0.00			
2012	\$108,734					\$2,836.56	\$2,836.56	\$0.00	\$0.00	\$2,525.04	\$0.00	\$0.00			
2011	\$112,122					\$2,873.03	\$2,873.03	\$0.00	\$0.00	\$2,271.76	\$0.00	\$0.00			
2010	\$96,505					\$2,452.73	\$2,452.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Last Payment Date						10/30/2018	Totals		\$43,303.70	\$43,303.70	\$0.00	\$0.00	\$19,306.11	\$3,277.42	\$0.00
Last Payer						SIERRA TITLE COMPANY									

Deposit Status

Notes

Go To:

LUZR
ACT80122 v1.90

ACCOUNT NO(G56999907007600): Bankruptcy 14-31509 has been closed

07/17/2019 10:41:34
ACTEP

DEPOSIT Remittance Detail

Summary Query

Summary

Deposit No.		Account No.		Remit Seq No.		Check No.		Payment Amount		Payment Agreement No.	
A10301879		G56999907007600									
Check/Receipt Images	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer	
	A10301879	10/30/2018	38758969	008443	CH	\$29,436.98	\$23,135.93	PA	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$175.00	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$3,023.63	TR	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$969.33	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$931.37	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$881.67	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$3,023.63	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$1,015.17	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$734.84	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$768.76	LG	G56999907007600	25664744-SIERRA TITLE C	
	R031118598	10/30/2018	38758969	008443	CH	\$0.00	\$824.91	LG	G56999907007600	25664744-SIERRA TITLE C	
Applied Total						\$29,436.98					

Notes

Go To :

LUZR
ACT80122 v1.90

ACCOUNT NO (G56999907007600): Bankruptcy 14-31509 has been closed

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ACTEP

Deposit	Remittance	DETAIL
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Remittance Detail									
Account No.	Tax Unit	Year	Rec Type	Applied Amount	Levy	Discount	Penalty & Interest	Attorney Fees	Refund
G56999907007600	8001	2018	TL	\$1,015.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,015.17
Applied Total				\$1,015.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,015.17



MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

TAX OFFICE
RECEIVED

PTS TEXAS TITLE
6404 INTERNATIONAL PARKWAY SUITE
2050
PLANO, TX 75093

OP
+2500

Geo No. S543-000-0030-1400	JUL 12 846 PM '18 342661
Legal Description of the Property 3 SOMBRAS DE MISIONES LOT 14 (5089.00 SQ FT) 10441 MADISON LEE DR OWNER: DEUTSCHE BANK NATIONAL TRUST CO	

2018 OVERAGE AMOUNT \$2,818.29

4: CITY OF SOCORRO, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO, 9: SOCORRO ISD, 25: LWR VALLEY WTR DISTRICT, 27: EMERG. SERVICES DIST. #2

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

CE1808-743446215

APPLICATION FOR PROPERTY TAX REFUND:

This application must be completed, signed, and submitted with supporting documentation to be valid.

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: PTS TEXAS TITLE INC			
	Address: 6404 INTERNATIONAL PARKWAY STE 2050			
	City, State, Zip: PLANO, TX 75093			
Step 2. Provide payment information. Please attach copies of cancelled checks, bank statement or original receipts for all cash payments you made	Daytime Phone No.: 469-917-1057		E-Mail Address: ANTOINETTE.BROOKS@ATISOURCE.COM	
	Payment made by:	Check No.	Date Paid	Amount Paid
	PTS TEXAS TITLE	CK 33278	11/29/18	4087.68
	TOTAL AMOUNT PAID (sum of the above amounts)			
	Please check one of the following:			
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	<input type="checkbox"/> I paid this account in error and I am entitled to the refund.			
	<input checked="" type="checkbox"/> I overpaid this account. Please refund the excess to the address listed in Step 1.			
	<input type="checkbox"/> I want this payment applied to next year's taxes.			
	<input type="checkbox"/> This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):			
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED) Antoinette Brooks on BEHALF OF PTS TEXAS TITLE		PRINTED NAME & DATE ANTOINETTE BROOKS 7-10-19	

TAX OFFICE USE ONLY:

☒ Approved

☐ Denied

By: [Signature]

Date:

7/15/19

7-17 du

Go To:

07/17/2019 10:37:43
ACTEP

Expand Fees

Summary

Tax Units

Tax Units		Tax Unit Description					
List of Tax Units							
4	6	7	8	9	25	27	
AS INCLUDED Remove fees Countywide							

Tax Unit	
Year	
Rec. Type	
	Multi Select

[illegible]

Go To:

07/17/2019 10:38:32
ACTEP

Remittance

Detail

Summary

Check/Receipt Images	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer
	A12081890	12/08/2018	39183190	33278	CH	\$4,087.68	\$1,269.39	PA	S54300000301400	24953652-PTS TEXAS TIT
	A12081890	12/08/2018	39183190	33278	CH	\$4,087.68	\$2,818.29	LG	S54300000301400	24953652-PTS TEXAS TIT
	RD1488180A	10/09/2013	23066663	0000172773	CH	\$498.72	\$498.72	RD	S54300000301400	DAVIS SAMMY JR
	RD1488180A	10/09/2013	23066663	0000172773	CH	\$145.26	\$145.26	RD	S54300000301400	DAVIS SAMMY JR
	RD1488180A	10/09/2013	23066663	0000172773	CH	\$1,418.51	\$1,418.51	RD	S54300000301400	DAVIS SAMMY JR
	RD1488180A	10/09/2013	23066663	0000172773	CH	\$720.40	\$720.40	RD	S54300000301400	DAVIS SAMMY JR
	RD1488180A	10/09/2013	23066663	0000172773	CH	\$127.32	\$127.32	RD	S54300000301400	DAVIS SAMMY JR
	RD1488180A	10/09/2013	23066663	0000172773	CH	\$256.65	\$256.65	RD	S54300000301400	DAVIS SAMMY JR
	RD1488180A	10/09/2013	23066663	0000172773	CH	\$244.92	\$244.92	RD	S54300000301400	DAVIS SAMMY JR
	A02121323	02/12/2013	23066663	02628492	CH	\$3,411.78	\$3,411.78	PA	S54300000301400	21853216-OCWEN LOAN
	RF130916	02/12/2013	23066663	02628492	CH	\$0.00	\$0.00	DA	S54300000301400	21853216-OCWEN LOAN
	RF130916	02/12/2013	23066663	02628492	CH	\$0.00	\$244.92	DA	S54300000301400	21853216-OCWEN LOAN

Applied Total	\$27,389.09
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Deposit Status

Notes

Go To:

LUZR
ACT80122 v1.9007/17/2019 10:38:32
ACTEP

Deposit Remittance DETAIL

Remittance Detail		Tax	Rec	Applied			Penalty &	Attorney	
Account No.	Unit	Year	Type	Amount	Levy	Discount	Interest	Fees	Refund
S54300000301400	04	2018	TL	\$330.46	\$330.46	\$0.00	\$0.00	\$0.00	\$0.00
S54300000301400	06	2018	TL	\$187.72	\$187.72	\$0.00	\$0.00	\$0.00	\$0.00
S54300000301400	07	2018	TL	\$61.61	\$61.61	\$0.00	\$0.00	\$0.00	\$0.00
S54300000301400	08	2018	TL	\$110.65	\$110.65	\$0.00	\$0.00	\$0.00	\$0.00
S54300000301400	09	2018	TL	\$468.27	\$468.27	\$0.00	\$0.00	\$0.00	\$0.00
S54300000301400	25	2018	TL	\$70.78	\$70.78	\$0.00	\$0.00	\$0.00	\$0.00
S54300000301400	27	2018	TL	\$39.90	\$39.90	\$0.00	\$0.00	\$0.00	\$0.00
S54300000301400	8001	2018	TL	\$2,818.29	\$0.00	\$0.00	\$0.00	\$0.00	\$2,818.29
Applied Total				\$4,087.68	\$1,269.39	\$0.00	\$0.00	\$0.00	\$2,818.29