

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Municipal Court

AGENDA DATE: August 6, 2019

CONTACT PERSON NAME/PHONE: Lilia Worrell, Municipal Court Director, 915-212-5822
Bruce D. Collins, Director, Purchasing & Strategic Sourcing 915-212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL NO. 2: Set the Standard for a Safe and Secure City

SUBJECT:

Discussion and action to award Solicitation 2019-1056 Security for Municipal Court Guards Services to Oklahoma Investigative Group, Inc. DBA Tricorps Security, for an initial three (3) year term for an estimated award of \$1,149,685.20. The award of this contract will provide security services for the Municipal Court facilities.

BACKGROUND / DISCUSSION:

The Municipal Court's department bid for Guard Services through solicitation 2019-1056. Security services will cover 24-hour weekday, weekend, and holiday; and bailiff and prisoner transport services. Based on the best value option and evaluation criteria The Municipal Court recommends the award to Oklahoma Investigative Group, Inc. DBA Tricorps Security. This contract is not paid through General Fund; it is paid out of the dedicated fund for Court Security.

SELECTION SUMMARY:

Solicitation was advertised on May 14, 2019 and May 21, 2019. The solicitation was posted on City website on May 14, 2019. The email (Purmail) notification was sent out on May 14, 2019. Item had a total of forty-eight (48) views. Total of twenty-five (25) bids were solicited; eighteen (18) local vendors. Four (4) bids were received; one (1) being a local vendor.

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

CONTRACT VARIANCE:

The difference in cost, based on the comparison from previous contract, is as follows: Annual increase for the services under this contract increased by 3,660 estimated hours. The hourly bill rate increased an average of 26.07% for all services. The three (3) year estimated amount increased by \$357,355.20.

PRIOR COUNCIL ACTION:

The previous contract was awarded in 2014 to Mike Garcia Merchant Security, LLC; the 2-year option was exercised and contract will expire August 9, 2019.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$1,149,685.20

Department: 111; Division: 11030; Fund: 2532; Account: 522120; Program: P1137

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

**COUNCIL PROJECT FORM
(Best Value)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **August 6, 2019**.

STRATEGIC GOAL 2: Set the Standard for a Safe and Secure City

Discussion and action to award Solicitation 2019-1056 Security for Municipal Court Guards Services to Oklahoma Investigative Group, Inc. DBA Tricorps Security, for an initial three (3) year term for an estimated award of \$1,149,685.20. The award of this contract will provide security services for the Municipal Court facilities.

CONTRACT VARIANCE:

The difference in cost, based on the comparison from previous contract, is as follows: Annual increase for the services under this contract increased by 3,660 estimated hours. The hourly bill rate increased an average of 26.07% for all services. The three (3) year estimated amount increased by \$357,355.20.

Department:	Municipal Court
Award to:	Oklahoma Investigative Group, Inc. DBA Tricorps Security Oklahoma City, OK
Item(s):	ALL
Initial Term:	3 years
Annual Estimated Award:	\$383,228.40
Initial Term Estimated Award:	\$1,149,685.20 (3 years)
Total Estimated Award:	\$1,149,685.20 (3 years)
Account No.:	111-11030-2532-522120-P1137
Funding Source:	Court Security
District(s):	All

This is a Best Value, service contract.

The Purchasing & Strategic Sourcing Department and Municipal Court recommend award as indicated to Oklahoma Investigative Group, Inc. DBA Tricorps Security, the bidder offering the best value bid.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

COMMITTEE SCORE SHEET

Best Value

SOLICITATION TITLE: SECURITY FOR MUNICIPAL COURT GUARDS SERVICES - MC

SOLICITATION NO: 2019-1056

EVALUATION CRITERIA

	WEIGHT	MAX POINTS	MIKE GARCIA MERCHANT SECURITY, LLC	OKLAHOMA INVESTIGATIVE GROUP, INC. DBA TRICORPS SECURITY	UNIVERSAL PROTECTIVE SERVICES, LP, D/B/A ALLIED UNIVERSAL	VETS SECURING AMERICA
			El Paso, TX	Oklahoma City, OK	Pasadena, CA	SAN ANTONIO, TX
A. COST	25%	25	\$ 1,073,740.80	\$ 1,149,685.20	\$ 1,363,984.80	\$ 2,006,989.20
SUBTOTAL EVALUATION FACTOR A:	25%	25	25.00	23.35	18.38	9.83
B. REPUTATION & QUALITY OF THE BIDDER'S SERVICE	20%	20	13.33	20.00	11.67	11.67
SUBTOTAL EVALUATION FACTOR B:	20%	20	13.33	20.00	11.67	11.67
C. EMPLOYEE MEDICAL BENEFITS AND INCENTIVES	10%	10	0.00	0.00	2.00	2.00
SUBTOTAL EVALUATION FACTOR C:	10%	10	0.00	0.00	2.00	2.00
D. PAST PERFORMANCE	20%	20	20.00	20.00	10.00	13.33
SUBTOTAL EVALUATION FACTOR D:	20%	20	20.00	20.00	10.00	13.33
E. EXTENT TO WHICH BIDDER'S SERVICES FIT CITY'S NEEDS	25%	25	17.50	23.25	20.75	23.50
SUBTOTAL EVALUATION FACTOR E:	25%	25	17.50	23.25	20.75	23.50
Grand Total	100%	100	75.83	86.60	62.80	60.33



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY FOR MUNICIPAL COURT GUARDS SERVICES

Solicitation #: 2019-1056

Bid Opening Date: JUNE 19, 2019

Department: MUNICIPAL COURT

			MIKE GARCIA MERCHANT SECURITY, LLC EL PASO, TX			OKLAHOMA INVESTIGATIVE GROUP, INC. DBA TRICORPS SECURITY OKLAHOMA CITY, OK		
ITEM NO.	DESCRIPTION	ESTIMATED HOURS (ANNUAL)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)
1.	Municipal Court 810 E. Overland - Armed Guard Service	11,490	\$12.71	\$146,037.90	\$438,113.70	\$13.68	\$157,183.20	\$471,549.60
2.	Metal Detector/X-Ray Machine, 810 E. Overland / 9600 Dyer - Armed Guard Service	6,110	\$12.71	\$77,658.10	\$232,974.30	\$13.56	\$82,851.60	\$248,554.80
3.	Bailiff Services 810 E. Overland / 9600 Dyer - Armed Guard Service	9,100	\$12.71	\$115,661.00	\$346,983.00	\$13.56	\$123,396.00	\$370,188.00
4.	Prisoner Transport Services 810 E. Overland - Unarmed Guard Service	1,460	\$12.71	\$18,556.60	\$55,669.80	\$13.56	\$19,797.60	\$59,392.80
TOTAL (ITEMS 1-4)				\$357,913.60	\$1,073,740.80		\$383,228.40	\$1,149,685.20

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: /s/

DATE: 6/21/19



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY FOR MUNICIPAL COURT GUARDS SERVICES

Bid Opening Date: JUNE 19, 2019

Solicitation #: 2019-1056

Department: MUNICIPAL COURT

	MIKE GARCIA MERCHANT SECURITY, LLC EL PASO, TX	OKLAHOMA INVESTIGATIVE GROUP, INC. DBA TRICORPS SECURITY OKLAHOMA CITY, OK
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u> THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS
AMENDMENTS ACKNOWLEDGED:	YES	YES

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CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY FOR MUNICIPAL COURT GUARDS SERVICES

Solicitation #: 2019-1056

Bid Opening Date: JUNE 19, 2019

Department: MUNICIPAL COURT

			UNIVERSAL PROTECTION SERVICE, LP DBA ALLIED UNIVERSAL SECURITY SERVICES PASADENA, CA			VETS SECURING AMERICA SAN ANTONIO, TX		
ITEM NO.	DESCRIPTION	ESTIMATED HOURS (ANNUAL)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)
1.	Municipal Court 810 E. Overland - Armed Guard Service	11,490	\$15.54	\$178,554.60	\$535,663.80	\$21.24	\$244,047.60	\$732,142.80
2.	Metal Detector/X-Ray Machine, 810 E. Overland / 9600 Dyer - Armed Guard Service	6,110	\$15.54	\$94,949.40	\$284,848.20	\$21.24	\$129,776.40	\$389,329.20
3.	Bailiff Services 810 E. Overland / 9600 Dyer - Armed Guard Service	9,100	\$17.05	\$155,155.00	\$465,465.00	\$29.47	\$268,177.00	\$804,531.00
4.	Prisoner Transport Services 810 E. Overland - Unarmed Guard Service	1,460	\$17.81	\$26,002.60	\$78,007.80	\$18.49	\$26,995.40	\$80,986.20
TOTAL (ITEMS 1-4)				\$454,661.60	\$1,363,984.80		\$668,996.40	\$2,006,989.20

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<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u> THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	NET - 30 DAYS	1% - 10 DAYS
AMENDMENTS ACKNOWLEDGED:	YES	YES
BIDS SOLICITED: 25 LOCAL BIDS SOLICITED: 18 BIDS RECEIVED: 4 LOCAL BIDS RECEIVED: 1 NO BID: 0		

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APPROVED: /s/
DATE: 6/21/19

BIDDERS LIST
2019-1056 Security for Municipal Court Guards Services

ADT SECURITY SERVICES ATTN: E. SIMON 7023 BROOKSHIRE DRIVE DALLAS, TX 75230	MIKE GARCIA MERCHANT SECURITY, INC. ATTN: MIKE GARCIA 6000 WELCH SUITE 11 EL PASO, TX 79905	PRIME VENDOR INC. LAURIE MELNICK 4608 CEDAR AVENUE SUITE 106 WILMINGTON, NC 28403
WACKENHUT 11420 CEDAR OAK DR EL PASO, TX 79936	U S SECURITY ASSOCIATED INC DBA ADVANCE SECURITY 1200 GOLDEN KEY CIR STE 360 EL PASO, TX 79925	ITS COMMERCIAL SECURITY INC. P. O. BOX 52159 HOUSTON, TX 77052-2159
ALL AMERICAN INTERNATIONAL SECURITY 324 EUCLID EL PASO, TX 79905	RUIZ PROTECTIVE SERVICE, INC. 5530 E. PAISANO DR. EL PASO, TX 79905	ALL AMERICAN INTERNATIONAL SECURITY P. O. BOX 27109 EL PASO, TX 79926 7109
HCI SECURITY ATTN: LORIE TRESLER 1851 GULF FREEWAY SOUTH #31 LEAGUE CITY, TX 77573	AZAR SECURITY SERVICES 12048 MIGUEL VARELA LANE EL PASO, TX 79936	AMERICAN RANGER SECURITY 311 KELVIN AVENUE EL PASO, TX 79915
EL PASO LONE STAR SECURITY AGENCY ATTN: MANUEL V. CARLOS 3510 LEE BLVD. EL PASO, TX 79936-1413	ATTN: RAY BALDEMAR HERNANDEZ INVESTIGATING & SECURITY GUARD CO. 10541 GREENWAY AVENUE EL PASO, TX 79925	MIKE GARCIA MERCHANT SECURITY INC. ATTN: EDUARDO GARCIA 6000 WELCH AVENUE SUITE 11 EL PASO, TX 79905
HOME BOUND BUILDERS ATTN: MANNY TORRES P. O. BOX 47 SAN ELIZARIO, TX 79849	PINKERTON ATTN: STEVE MINTON 1155 WESTMORELAND SUITE 201 EL PASO, TX 79925	PINKERTON SECURITY & INVESTIGATIONS ATTN: DAVID HOLGUIN 1155 WESTMORELAND DRIVE STE 201 EL PASO, TX 79925
ITS ATTN: TONI COUVEL 8177 W, GLADES ROAD STE 217 BOCA RATON, FL 33434	G4S SECURE SOLUTIONS (USA) INC. ATTN: KAY GLANCEY 955 N. RESLER, STE. 104-109 EL PASO, TX 79912	HUB ENTERPRISES INC. 405 E. MADISON ST. BROUSSARD, LA 79518
RUIZ PROTECTIVE SERVICE, INC. 5530 E PAISANO DR. EL PASO, TX 79905	WHELAN SECURITY 4171 N MESA ST EL PASO, TX 79903	AKAL SECURITY 525 MAGOFFIN EL PASO, TX 79901
TEXAS ENFORCER LLC 3407 DOUGLAS AVENUE EL PASO, TX 79903		