

DATE: July 29, 2019

TO: City Clerk

FROM: City Representative Sam Morgan

ADDRESS: 300 N. Campbell St. 2nd floor, El Paso, TX TELEPHONE 915-212-0004

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of August 6, 2019

Re-Appointment of Edward Fleming to the Veterans Affairs Advisory Committee by

Item should read as follows: Representative Sam Morgan, District 4

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Veterans Affairs Advisory Committee

NOMINATED BY: Representative Sam Morgan DISTRICT: 4

NAME OF APPOINTEE Edward Fleming

(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: ____ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE: NO

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES:

NO

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Ed Fleming

EXPIRATION DATE OF INCUMBENT: 6/29 /2019

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: August 6, 2019

TERM BEGINS ON : June 30, 2019

EXPIRATION DATE OF NEW APPOINTEE: June 29, 2021

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____

2nd TERM: X

UNEXPIRED TERM: _____

EDWARD A. FLEMING

EXPERTISE IN:

- | | | |
|-----------------------------------|---------------------------------------|------------------------------|
| ✓ Logistical Management | ✓ Project Planning | ✓ Safety / Security Programs |
| ✓ Strategic Planning | ✓ Budgeting / Forecasting | ✓ Contract Management |
| ✓ Life Cycle management | ✓ Inventory Control | ✓ Training / Development |
| ✓ Contract Officer Representative | ✓ Lead communicator for Term Contract | ✓ Compliance Reporting |
| ✓ Loss Prevention | | |

Acquisition Professional

Focused, driven, goal-oriented Senior Management Professional with over 25 years logistic/ acquisition experience. US Army Veteran success meeting diverse organizational challenges in international settings. Career path supported increased levels of authority and responsibility across multiple logistical, and contracting disciplines. Verifiable record of consistently meeting project deadlines and requirements while responding rapidly and appropriately to changing requirements. Professional References Upon Request.

Secret Security Clearance

EDUCATION

M.A. in Procurement and Acquisitions Management 2014- Webster University, Webster Groves, MO

Graduate Certificate in Government Contracting 2013 - Webster University, Webster Groves, MO

B.S. in Human Resources Management 2012- Park University, Parkville, MO

US Army Senior Leadership School 1999

WORK EXPERIENCE

2015-Present: Printing and Publication; Officer; William Beaumont Army Medical Center El Paso Texas 40 hrs

- Ensure best value, maximum competition, compliance with applicable regulations and laws, and support of small business/socio-economic programs. Applied knowledge and utilization of both efficient procurement processes and good business management to ensure timely delivery of goods and services to the customer. GPC Cardholder for 4 years.
- Independently develops performance work statements and objectives, cost benefit analysis, gap analysis, sole source justifications, past performance, quality assurance surveillance plans (QASP), independent government estimates (IGE), evaluation criteria, options, funding, delivery schedules, lead times, and reporting requirements. Ensure compliance with all administrative and contractual requirements. Integral member of project delivery team.
- Convey, communicate and enforce quality work standards all Term Contract delivery requirements.
- Contacts proponents for possible revision/rescission of publications before contracting for inventory management
- Acquisitions development strategies and the executed Term Contract 200K for Printing and Publication for WBAMC.
- Request RFI RFQ using CHES and GSA Advantage for GSA Schedule vendor for complex contracts.

Career Highlight: By stream lining the printing process resulted in Cost Saving by 50%.

Received 2 cash awards for FY 16/FY 17.

**William Beaumont Army Medical Center, El Paso, TX
12/2013 – 05/ 2015**

MEDICAL SUPPLY TECHNICIAN/ Purchase Agent 40 hrs

- Establish purchase requests; request funds for monthly allocations and blanket purchase agreements; responsible for all medical supplies; Familiar with REES Temperature Monitoring System.
- 2 years with the William Beaumont Army Medical Center Supply Cell with oversight of 10 Operating Rooms Medical Supply Supply Operation, and Omni Cells Inventory Management. Participates in negotiations as necessary. Recommends subsequent modifications/changes, settlement of claims and disputes, and termination for convenience.
- Lead strategic planning, budgeting in response to task requirements.
- Applied knowledge and utilization of both efficient procurement processes and good business management to ensure timely delivery of goods and services to the customer.
- Serve as point of contact for the Contracting Officer and the Contracting Officer's Representative (COR).

Career Highlight: Implemented medical supply process and procedure system that saved the hospital over \$80K.

**William Beaumont Army Medical Center, El Paso, TX
SUPPLY TECHNICIAN/ Purchase Agent**

06/2010 – 02/2012

- Acquisition of Medical Devices, Medical supplies and services of significant importance and perform multiple, varying and complex assignments. Participates in negotiations as necessary. Recommends subsequent modifications/changes, settlement of claims and disputes.
- Review contracting plans for pre-award, post-award, price/cost analysis and a wide variety of procurement. review and process Purchase Requests (PRs), update purchase logs and coordinate with field activities Alerted OR Operations of any delay's or back orders. Record, maintain and initiate work order documentation for acquisition of component items from vendors. Coordinated with program staff to formulate schedules and terms and conditions and market research
- Perform Research using technical resource for Federal Acquisition Regulations (FAR) and Defense Federal Acquisition Regulations (DFAR). Verified operational adherence to all military and government standard operating procedures (SOPs) for government contracts and Blanket Purchase Agreements (BPAs).
- Use various purchasing procedures, and business practices to make purchases involving Medical Supplies, Medical Instruments and Surgical Implants for various surgeries. Utilize several automated systems to track issue and analyze inventory trends. Forecast customer needs based on historical data, current trends and requisition the appropriate matrix using to print on demand process. Serve as point of contact for the Contracting Officer and the Contracting Officer's Representative (COR).

International WAREHOUSE MANAGER / SITE MANAGER 8 years

- Forecast Develop, track and execute and reconcile diverse warehousing and stock controls for the U.S.Army/Marine/Navy refurbish program on military vehicles. Verified sensitive parts in designated storage and issuance locations. Monitored and assisted periodic partial counts and 100% inventory counts. Responsibilities included personnel, supplies and inventory control activities for 700+ vehicles and 3,300+ line items worth \$1.2 million. Managed the automated document registers to track the proper status of all supply transactions that are requested and issued. Assisted specialists in the analysis of automated systems and the implementation of new applications. Review Backorder

status reports on a daily basis and takes appropriate action to escalating those that don't meet the requirements.

- Lead 45 Third Country Nationals (TCN) and two U.S. employees. Oversaw diverse procurement, inventory, distribution, and supply management duties for the U.S. Air Force. Reviewed logistics performance against targets, benchmarks, and service agreements. Controlled proprietary materials, prepared equipment for issue, and cleared hand receipts. Knowledge of Price Evaluation and perform additional market research sources as required to identify additional sources of supply. Review Material Catalog for cost savings on high price items recommend, Economic Quantity (EQ) and anticipate any increasing costs that might impact their ability to perform the surgeries and take advantage of off-market purchases and discounts.
- Coordinates the distribution point of material for incoming and outgoing material.
- Oversaw the Supply Section for a global government contractor running a Pre-Deployment Training Equipment Maintenance Facility on the Army's largest training installation. Managed personnel, supply, and inventory control activities for over 700 vehicles and 3,300 line items worth over \$580K.
- Managed specialized logistical services for customers in Djibouti, Africa. Managed receipt, ordering, inventory, and shipping of construction materials and other items. Helped prepare bills of lading, certified containers as seaworthy and verified compliance with regulations for restricted items.

US Army Logistic Management 25 years 3 years Acquisition Specialist

- Planned strategic planning to participate in designated planning conferences prepares both general and operationally specific plans. Develop and implement Logistic Strategies 10 Region Training Sites.
- Develops procedures, policies, and supporting artifacts to ensure procurement activities are consistent with Federal Acquisition Regulations (FAR), and other federal procurement laws and regulations
- Vast Knowledge of Supplies System such as: (ULLS), Logistics Information Warehouse (LIW), Logistics Modernization Program (LMP).
- Subject Matter Expert (SME) to offer sound advice and influence on contractual, logistical issues for Army's Enhanced Army Global Logistics Enterprise (EAGLE) program under auspices of the Army Material Command.
- •Establishes, expedites, and reviews consolidation of, all procurement packages, including unique, emergent, and complex requirements, to meet timely and technical needs of assigned acquisitions.
- Acquisition New Equipment and services; Independently develops performance work statements and objectives, cost benefit analysis, gap analysis, sole source justifications, past performance, quality assurance surveillance plans (QASP), market research, independent government estimates, evaluation criteria, options, funding, delivery schedules, lead times, and reporting requirements.
- Performed supervisory duties for 16 logistical personnel, ensured proper guidance, mentorship & training. Conducted monthly classes for subordinates to ensure maximum supply efficiency.
- Efficiently managed, inventoried, and distributed MTOE property valued at \$20,789,582; resulting in zero loss of the commander's organizational property. Collected, consolidated, and analyzed maintenance and readiness data utilizing automated systems to determine specific unit equipment readiness posture. Set policies and standards for the handling of dangerous goods, and ensure compliance with regulations.
- Advise the KDK Commander on logistics matters that affect the accomplishment of the KDK's mission and execute ANA Fielded Forces logistic policies. Train Afghan Battalion Staff in supply operation using Program of Instructions (POI) and other training methods.
- Served in multiple leadership positions and oversaw the full range of logistics, supply, procurement and personnel management duties. Functioned as Regimental & Battalion Supply Sergeant, First Sergeant, Senior Logistics NCOIC, Contracting Officer Representative (COR), and Property Book Manager. Reviews procurement documents for

accuracy, adequacy, and completeness, and assists service line managers as needed to ensure the final documents are acceptable.

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Career Highlight: Received a 100% Command Supply Discipline evaluation 1998,1999,2001