

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Public Health

**AGENDA DATE:** September 1, 2020

**CONTACT PERSON/PHONE:** Angela Mora, Public Health Interim Director 915-212-6564  
Bruce D. Collins, Purchasing Director, 915-212-1181

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community. This contract will allow the Public Health Department to purchase medications and supplies for the Family Planning Clinic.

**SUBJECT:**

The request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Dixon Shane LLC dba R&S Northeast LLC for an initial term estimated amount of \$147,231.12 for three (3) years. This award is to include a two (2) year optional amount of \$98,154.08 for a total of five (5) year award of \$245,385.20.

**BACKGROUND / DISCUSSION:**

This contract is needed in order to purchase family planning contraceptives, vaccines, and over-the-counter medications for its patients for the Family Planning Clinic.

**SELECTION SUMMARY:**

This is a purchase pursuant to the Public Health and Safety Exemption, 252.022 (a) (2) of the Texas Local Government Code. A procurement necessary to preserve or protect the public health or safety of the municipality's residents

**PRIOR COUNCIL ACTION:**

This is a new Contract. No prior contract to compare

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$245,385.20  
Funding Source: 341-531005-2140-41262-G412145

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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**COUNCIL PROJECT FORM  
(NON COMPETITIVE)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda for the Council Meeting of **September 1, 2020**.

**Strategic Goal 8: Nurture and Promote a Healthy, Sustainable Community**

The linkage to the Strategic Plan is subsection 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community. This contract will allow the Public Health Department to purchase medications and supplies for the Family Planning Clinic.

**Award Summary:**

The request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Dixon Shane LLC dba R&S Northeast LLC for an initial term estimated amount of \$147,231.12 for three (3) years. This award is to include a two (2) year optional amount of \$98,154.08 for a total of five (5) year award of \$245,385.20.

**Contract Variance:**

This is a new Contract. No prior contract to compare

Department:	Public Health
Award to:	Dixon Shane LLC dba R&S Northeast LLC Fountain Run, KY
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$49,077.04
Initial Term Estimated Award:	\$147,231.12 (3 years)
Option Years Estimated Award:	\$ 98,154.08 (2 years)
Total Estimated Award:	\$245,385.20 (5 years)
Account No.:	341-531005-2140-41262-G412145
Funding Source:	Family Planning Medications Fund
District(s):	All
Reference No.:	2020-1050

This is a purchase pursuant to the Public Health and Safety Exemption, 252.022 (a) (2) of the Texas Local Government Code, unit price contract.

Contact person:

Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181  
Public Health, Angel Mora, (915) 212-6564