

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: El Paso Fire Department

AGENDA DATE: September 3, 2019

CONTACT PERSON NAME AND PHONE NUMBER: Chief Mario D'Agostino, 915-212-5610

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 2: Set the Standard for a Safe and Secure City

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Authorize the City Manager or designee to submit the FY2020 State Homeland Security Program grant application for the project entitled, "Sustaining Special Response Teams" through the Texas Office of the Governor and all related paperwork, including but not limited to, authorization of budget transfers, and/or revisions to the operation plan, and to reject, amend, correct, extend and/or terminate the grant, in the amount of \$54,326.44, for the period from September 1, 2019 through August 31, 2020, for equipment, travel and training for the City of El Paso Fire Department staff to maintain training standards required of specialized team members.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The SHSP assists local efforts to prevent terrorism and other catastrophic events and prepare for the threats and hazards that pose a risk to security in the El Paso community and Rio Grande Council of Governments area.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

City Council approved the FY2019 application on March 6, 2018.

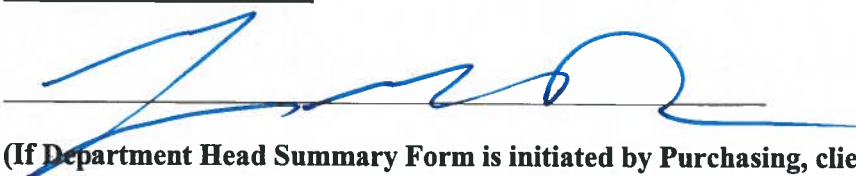
AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the City of El Paso (the "City") is eligible to apply for grants through the FY2020 State Homeland Security Program (SHSP) grant program entitled "Sustainment of Fire Department Special Response Teams"; and

WHEREAS, the City's Fire Department seeks assistance in the sustainment of its ability to prepare, respond and recover from incidents as a result of terrorism; and

WHEREAS, there is a need to purchase and replace equipment that supports a Type 1 Hazardous Material Team; and

WHEREAS, the City Council finds that SHSP will assist local efforts to prevent terrorism and other catastrophic events and prepare for the threats and hazards that pose the greatest risk to the security of the community and the Rio Grande Council of Governments region.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the City Manager or designee is authorized to submit the FY2020 State Homeland Security Program grant application for the project titled "Sustainment of Fire Department Special Response Teams" through the Texas Office of the Governor including all related paperwork, including but not limited to, authorization of budget transfers, and/or revisions to the operation plan, and to reject, amend, correct, and/or terminate the grant, in the amount of \$54,326.44, for the period from September 1, 2019 through August 31, 2020, for a project that supports a Type 1 Hazardous Material Team.
2. That in the event of loss or misuse of the grant funds, the City of El Paso assures that it will return the funds to the Office of the Governor in full.

APPROVED THIS ____ **DAY OF** _____, 2019.

CITY OF EL PASO, TEXAS

Dee Margo
Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO CONTENT:



Mario D'Agostino, Fire Chief
El Paso Fire Department

APPROVED AS TO FORM:



Ana Schumacher
Assistant City Attorney

Denied ☐Awarded ☐

PSGrant# _____

GRANT INFORMATION FORM (GIF)

Complete either side A or if awarded, complete side B in this same form

This form is to be used to provide information to the Grants Administration Division (GAD) of submitted grant applications, grants that have been awarded, and/or grant contract amendments. After completing either side, please forward to the GAD Office at grants-1@elpasotexas.gov. Once a grant has been awarded and a contract/agreement needs to be processed, please complete SIDE B and forward to GAD, we will submit for Legal Review and further processing.

Department El Paso Fire Department

A. GRANT APPLICATION	B. CONTRACT/AGREEMENT/AMENDMENTS
A1. Department Programmatic Contact Person Name: Ricardo Gonzalez Title: Grants Coordinator Phone No.: 915-838-3263 Email: GonzalezRZ@elpasotexas.gov	B1. Department Financial Grant Contact Person Name: Title: Phone No.: Email:
A2. Grant Data Funding Agency: Department of Homeland Security (SHSP) Grant Title: Sustainment of Fire Department Special Response Teams CFDA No. 97.067 <input type="checkbox"/> N/A Application Due Date: February 28, 2019 Requires Signature or Review from: Mayor <input type="checkbox"/> City Manager <input type="checkbox"/> Legal Review <input checked="" type="checkbox"/>	B2. Grant Data Funding Agency: Name of Grant: Project Name: Agency Contract No.: Date of Award: Month <input type="text"/> Day <input type="text"/> Year <input type="text"/> New, Continuation, or Amendment: <input type="text"/> Please Select
A3. Financial Data (Skip if not applicable) Amount of Funding Request: \$ 97,011.50 Amount of Matching Funds Requested: \$ Amount of In-Kind Funds Requested: \$ Total Amount Requested: \$ 97,011.50	B3. Financial Data Post-Award Amount (As indicated in the grant contract/agreement) \$ Actual Amount of Cash Match \$ Actual Amount of In-Kind \$ Total Amount Awarded \$ 0.00
A4. Grant Classification <input checked="" type="checkbox"/> Competitive (award based on competition) <input type="checkbox"/> Entitlement (a set of funds determined under a formula) <input type="checkbox"/> Continuation (ongoing funding)	B4. Legal Review & Other Signatures <input type="checkbox"/> Signature required from CM <input type="checkbox"/> Signature required from Mayor <input type="checkbox"/> City Council approval required
A5. Cash Match Certification Cash match has been certified by the Department Director? Yes <input type="checkbox"/> No <input type="checkbox"/> Account Number(s) for matching funds: _____ Does this grant allow for operating/administrative costs? Yes <input type="checkbox"/> No <input type="checkbox"/> % <input type="checkbox"/> Amount \$ _____ How is the match amount determined? <input type="checkbox"/> Fixed Amount: \$ _____ <input type="checkbox"/> Percentage of Project Cost: _____ % <input type="checkbox"/> Other (Please explain): _____ For this fiscal year, how much of the local cash amount is: Already in the department's budget: \$ 97,011.50 Not budgeted: \$ _____ Proposed source of match: _____	B5. Accounting String: 322-22010-1000-P2204-560000 If there's a change in Column A that occurred <u>after</u> the application process, please use this box to specify changes:

Brief Description of Grant:

The project is to assist with the sustainment of the El Paso Fire Department's ability to prepare, respond, and recover from incidents as a result of terrorism. The project supports a Type 1 Hazardous Material Team. The identified purchase items include chemical, chemical warfare agent (CWA), and toxic industrial chemical (TIC) detector. This item will replace current chemical agent identifiers that have reached the end of life and is no longer supported by the manufacturer. PPE necessary for entry into hazardous atmospheres and USAR tools necessary for search of patients in structural collapse.

REQUIRED SIGNATURES

(Legal review necessary only if council action is required, if granting agency requires signature from top authority or contracts)

1. Mario D'Agostino 2/25/19
Department Director Signature Date
Mario D'Agostino
Printed Name of Department Director
2. Ella R. Hefner 02/25/19
Grants Administration Division Date

1. _____
Department Director Signature Date
Mario D'Agostino
Printed Name of Department Director
2. _____
Grants Administration Division Date
3. _____
Legal Review Date

[Print This Page](#)

Agency Name: El Paso, City of
Grant/App: 2951005 **Start Date:** 9/1/2019 **End Date:** 8/31/2020

Project Title: Sustainment of Fire Department Special Response Teams
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460007499009

Application Eligibility Certify:

Created on: 2/21/2019 3:26:45 PM By: Ricardo Gonzalez

Profile Information

Applicant Agency Name: El Paso, City of
Project Title: Sustainment of Fire Department Special Response Teams
Division or Unit to Administer the Project: Office of Emergency Management
Address Line 1: 6055 Threadgill Ave.
Address Line 2:
City/State/Zip: El Paso Texas 79924-6327
Start Date: 9/1/2019
End Date: 8/31/2020

Regional Council of Governments (COG) within the Project's Impact Area: Rio Grande Council of Governments
Headquarter County: El Paso
Counties within Project's Impact Area: Brewster, Culberson, El Paso, Hudspeth, Jeff Davis, Presidio

Grant Officials:**Authorized Official**

Name: Pat Degman
Email: degmanpa@elpasotexas.gov
Address 1: 300 N Campbell
Address 1:
City: El Paso, Texas 79901
Phone: 915-212-1170 **Other Phone:**
Fax:
Title: Ms.
Salutation: Ms.
Position: Comptroller

Project Director

Name: Ricardo Gonzalez
Email: gonzalezrz@elpasotexas.gov
Address 1: 6055 Threadgill Ave.
Address 1:
City: El Paso, Texas 79924
Phone: 915-838-3263 **Other Phone:** 915-820-7021
Fax: 915-838-3261
Title: Mr.
Salutation: Mr.
Position: Grants Coordinator

Financial Official

Name: Eida Hefner
Email: rodriguez-hefnere@elpasotexas.gov
Address 1: 300 N. Campbell
Address 1:
City: El Paso, Texas 79901
Phone: 915-212-1795 **Other Phone:** 915-212-1162
Fax:
Title: Ms.
Salutation: Ms.
Position: Grants Administrator

Grant Writer

Name: Ricardo Gonzalez
Email: gonzalezrz@elpasotexas.gov
Address 1: 6055 Threadgill Ave.
Address 1:
City: El Paso, Texas 79924
Phone: 915-838-3263 **Other Phone:** 915-820-7021
Fax: 915-838-3261
Title: Mr.
Salutation: Mr.
Position: Grants Coordinator

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)

Organization Option: applying to provide homeland security services

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007499009

Data Universal Numbering System (DUNS): 058873019

Narrative Information**Overview**

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

Primary Mission and Purpose

State Homeland Security Program (SHSP): Supports state, Tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. All investments must be consistent with capability targets set during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

Many activities which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, all SHSP projects must assist grantees in achieving target capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.

Eligibility Requirements

Criminal History Reporting Entities receiving funds from HSGD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 60*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Uniform Crime Reporting (UCR) Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Note: The Texas Department of Public Safety (DPS) has established a goal set by the Texas Legislature for all local law enforcement agencies to implement and report crime statistics data by using the requirements of the National Incident-Based Reporting System (NIBRS) no later than September 1, 2019. Additionally, the Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to these upcoming state and federal deadlines, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS. Financial grant assistance for transitioning to NIBRS may be available for your jurisdiction from the Criminal Justice Division (CJD).

Program Requirements**National Incident Management System (NIMS) Implementation**

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

Emergency Management Plans (Intermediate Level)

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Department of Public Safety, Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period and must be at least at the Intermediate Level. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at tdem.plans@dps.texas.gov.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure HSGD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after HSGD's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless HSGD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the HSGD award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Building and Sustaining Core Capabilities

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.
3. Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

Mission Areas

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- **Prevention.** Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- **Protection.** Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- **Mitigation.** Reduce the loss of life and property by lessening the impact of future disasters.
- **Response.** Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- **Recovery.** Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the HSGD Funding Announcement, the eGrants application, the OOG's Guide to Grants, and the OOG's Grantee Conditions and Responsibilities to be eligible for this program.

X I certify to all of the application content and requirements.

Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

This project assist with sustaining and improving El Paso Fire Departments ability to protect, respond and recover from incidents as a result of terrorism. The project supports a regional Type I Hazardous Materials Team and a Type II Urban Search and Rescue Team. El Paso's specialized teams support the following core capabilities: operational coordination, threat and hazard identification, environmental response/health and safety, situational assessment and mass search and rescue operations. The teams were created using UASI funding. The loss of funding severely threatens the ability for the teams to continue to provide the expected level of service both locally and regionally. The project addresses gaps with training and equipment needed to maintain and improve response and recovery abilities. The identified purchase items include wearable Personal Protective Equipment (PPE) to protect from incidents of terrorism and weapons of mass destruction, FT-IR portable chemical identifier, and equipment utilized during structural collapse incidents arising from terrorist attacks. The PPE being replaced have reached the end of life. FT-IR portable chemical identifier is to replace an existing chemical identifier that has reached its end of life and no longer supported by the manufacturer. This portable chemical identifier is capable of identifying a wide range of chemicals that may be used as a WMD incident reducing the risk of exposure. This project will also provide the USAR team with technical level equipment used to increase search capabilities during structural collapse events.

Problem Statement :

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

El Paso is located in far West Texas and is isolated. El Paso's specialized teams have the capability to protect communities from the consequences of all hazards, both natural and human-caused. The potential for terrorist activities grow daily. El Paso supports a Type I Hazardous Materials Team, Type II Urban Search and Rescue Team, Type III Incident Management Team and a Water Rescue Team which is deployable with Texas Task Force One. These teams are needed in the region to reduce the risk of chemical, biological, radiological, nuclear, and high-yield explosives incidents through early detection and identification. These teams increase the state's ability to minimize damage and loss of life due to terrorism and criminal attacks through their emergency response. The El Paso region deals with the continued war on drug trafficking that is unique the US/Mexico border, human trafficking, mass migration, and the growing potential for terrorism. Within the RGCOC Threat and Hazard Identification and Risk Assessment (THIRA) 2018 identifies two scenarios in which the equipment and training provided by this project would help to close defined capability gaps. As identified in the RGCOC THIRA during a human-caused terrorist chemical attack, a human caused radiological incident (page 2), and a Hazmat Chemical Release (page 5), the El Paso Fire Department Specialty Teams play a significant role in hazard mitigation, response, intelligence gathering, and recovery for the region.

Existing Capability Levels :

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds. El Paso's specialized teams are the only teams in the West Texas Region with the capability to protect communities from the consequences of all hazards, both natural and human-caused. The project supports a regional Type I Hazardous Materials Team, a Type II Urban Search and Rescue Team, a Type III Incident management team and a Water Rescue Team that is deployable with Texas Task Force One. The El Paso Fire Department operates annually from a budget set by tax base and utilizes grants to assist in attaining equipment and training to support its specialized teams that would be otherwise unattainable due to budget constraints.

Capability Gaps:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

1. Sustain existing equipment that is in need of replacement and maintenance for regional response. 2. Continue capability to effectively respond to smaller jurisdictions within the region. 3. Enhancement and sustainment of state deployable resources. These gaps are identified according to the RGCOC State Preparedness Report (SPR) 2018 Planning Core Capabilities (page 4), equipment and training needed to close the capability gaps of a terroristic event include HAZMAT preplanning software and USAR related equipment as listed in POETE Organization and Equipment.

Impact Statement :

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

The project is intended to sustain and enhance current response capabilities locally and regionally in response to terrorism. It will provide the necessary equipment to ensure that the regional specialty team are capable to respond and protect the lives of those within Texas Disaster District 8. With the provided equipment and training the teams will be able to rapidly detect chemicals related to mass destruction minimizing the risk to personnel and the community. All of which are identified as current capability gaps within the 2018 RCGO SPR.

Homeland Security Priority Actions:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. 1.2.3 *Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*) 2.2.1 Strengthen statewide capability to detect, confirm, analyze, and assess chemical, biological, radiological, and nuclear events. 4.1.1 Develop a regionally focused multi-discipline, all hazards response system that ensures each region statewide has the necessary response teams and resources.

Target Group :

Identify the target group and population expected to benefit from this project.

The target group includes Texas Disaster District 8 and Dona County New Mexico (Fire and Hazardous Material response MOUs). The El Paso Fire Department specialized teams including a Type I Hazardous Material Team, Type II USAR Team, Type III Incident Management Team and the Water Rescue Team which is deployable with Texas Task Force One.

Long-Term Approach:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

The City of El Paso will continue funding the Special Response Teams employee salaries and regular maintenance of equipment purchased with federal grants. No future federal or state grants will be required to sustain this project.

Project Activities Information

HSGP Instructions for Project Activity Selection

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Sustaining Special Response Teams and First Responder Capabilities	100.00	This project assist with sustaining and improving El Paso Fire Departments ability to protect, respond and recover from incidents as a result of terrorism. The project supports a regional Type I Hazardous Materials Team and a Type II Urban Search and Rescue Team. El Paso's specialized teams are the only teams in the West Texas region with the capability to protect communities from the consequences of all hazards, both natural and human caused. These teams support the following core capabilities: operational coordination, threat and hazard identification, environmental response/health and safety, situational assessment and mass search and rescue operations. The teams were created using UASI funding. The loss of funding severely threatens the ability for the teams to continue to provide the expected level of service both locally and regionally. The project addresses gaps with training and equipment needed to maintain and improve response and recovery abilities. The gaps identified are a result of budgetary constraints.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
----------------	--------------

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
	48

Number of Special Response Team personnel provided with new or updated equipment.	
Number of Specialized Response Team personnel trained.	200
Number of Special Response Teams created, maintained or enhanced.	3
Number of trainings conducted.	18

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
Number of exercises conducted.	5
Number of individuals participating in exercises.	48

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update HSGD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by going to the Upload.Files tab and following the instructions on Uploading eGrants Files.

Contract Compliance

Will HSGD grant funds be used to support any contractual or professional services?

Select the Appropriate Response:

☐ Yes
☒ No

For applicant agencies that selected Yes above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either No or N/A above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2019

Enter the End Date [mm/dd/yyyy]:

8/31/2020

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

60273379

Enter the amount (\$) of State Grant Funds:

7546566

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

☒ Yes

☐ No

Applicant agencies that selected Yes above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

8/31/2017

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

Enter the debarment justification:

FFATA Certification

Certification of Recipient Highly Compensated Officers - The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers YES to the FIRST statement but NO to the SECOND statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☐ Yes

☒ No

If you answered YES to the FIRST statement and NO to the SECOND statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:
 Position 4 - Total Compensation (\$):
 0
 Position 5 - Name:
 Position 5 - Total Compensation (\$):
 0

Homeland Security Information

FUND SOURCE INFORMATION AND REQUIREMENTS

DHS Project Type: Establish/enhance regional response teams

Capabilities

Core Capability: Environmental Response/Health and Safety

Identify if this investment focuses on building new capabilities or sustaining existing capabilities. : Existing Capabilities (Sustain)

Are the assets or activities Deployable or Shareable: Shareable

☐ Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

☒ Check if these funds will support a project that was previously funded with HSGP funding

Project Management Step Involved:

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

Step: Initiate

Description: The authorization to begin work or resume work on any particular activity.

Process: Involves preparing for, assembling resources and getting work started. May apply to any level, e.g. program, project, phase, activity, task.

Milestones

Milestone: Begin the procurement and purchasing process for equipment; Completion Date: 09-01-2019

Milestone: Complete the purchase of equipment; Completion Date: 03-31-2020

Milestone: Train all specialized teams on equipment use; Completion Date: 08-31-2020

NIMS Resources

☐ Check if this project supports a NIMS typed resource

Enter the name of the typed resources from the Resource Type Library Tool: HazMat Officer; HazMat Technician; HazMat Safety Officer; Urban Search and Rescue (USAR Type II); Swift/Flood Search and Rescue Team; Incident Management Team (Type III)

Enter the ID of the typed resources from the Resource Type Library Tool: 4-509-1023; 4-509-1024; 4-509-1025; 8-508-1160; 8-508-1020; 2-508-1050

Fiscal Capability Information

Section 1: Organizational Information

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?
 Select the appropriate response:

☐ Yes
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.
 Enter your explanation:

Section 3: Financial Capability

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?
 Select the appropriate response:

☐ Yes
☐ No

Does the organization prepare financial statements at least annually?
 Select the appropriate response:

☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?
 Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.
 Enter your explanation:

Section 4: Budgetary Controls

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.
 Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.
 Enter your explanation:

Section 5: Internal Controls

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?
 Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?
 Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.
 Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	03SR-02-TPEL Tools, Power, Electric	Drill, Rotary Hammer, electric,	\$14,880.00	\$0.00	\$0.00	\$0.00	\$14,880.00	6

		HD 1 1/2"(min) SDS MAX or spline w/ case						
Equipment	03SR-02-TPEL Tools, Power, Electric	Multiple Bits for requested Electric Rotary Hammer 12 different types of bits per rotary hammer	\$7,131.50	\$0.00	\$0.00	\$0.00	\$7,131.50	12
Equipment	07CD-01-FTIR Detector, Fourier Transform Infrared, Point, Chemical Agent	HAZMAT ID Elite FT-IR Chemical Identifier	\$65,000.00	\$0.00	\$0.00	\$0.00	\$65,000.00	1
Equipment	08D2-03-TDEW Equipment, Technical Decontamination - Wet	O1VT-11-ENSM- ENSEMBLE, vapor- protective, NFPA 1991	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	10

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$97,011.50	\$0.00	\$0.00	\$0.00	\$97,011.50

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$97,011.50	\$0.00	\$0.00	\$0.00	\$97,011.50

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
--	--------------	----------	------------	----------------------

You are logged in as User Name: Gonzalezrz