

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Capital Improvement

AGENDA DATE: September 3, 2019

CONTACT PERSON/PHONE: Sam Rodriguez, P.E., City Engineer, (915) 212-1845

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

SUBJECT:

That the City Manager be authorized to sign a two year On-Call Agreement for Professional Services to perform landscape architect services on a task by task basis by and between the City of El Paso and each of the following two (2) consultants:

1. Dekker/Perich/Sabatini, LLC.
2. Surroundings Studio, LLC.

Each On Call Agreement will be for an amount not to exceed Four Hundred Thousand and No/00 Dollars (\$400,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On-Call Agreement.

BACKGROUND / DISCUSSION:

The on call agreement for professional services to perform landscape architect services assists the Capital Improvement Department as well as user departments to expedite and complete tasks for projects. City Council approved the previous two year on call agreement for architect services on December 6, 2016, this agreement expired on December 6, 2018. This new agreement will be for a two year term for an amount not to exceed \$400,000.00, with the authorization to increase contract capacity up to \$100,000.00 granted to the City Engineer.

PROTEST

- ☒ No protest received for this requirement.
☐ Protest received.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ No
If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7
- ☐ District 8
- ☐ All Districts

PRIOR COUNCIL ACTION:

December 6, 2016 – City Council approved a two year on call agreement for professional services to perform landscape architect services on a task by task basis.

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Sam Rodriguez, P.E., City Engineer

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a two year On-Call Agreement for Professional Services to perform landscape architect services on a task basis by and between the City of El Paso and each of the following two (2) consultants:

1. Dekker/Perich/Sabatini LLC
2. Surroundings Studio, LLC

Each On Call Agreement will be for an amount not to exceed Four Hundred Thousand and No/00 Dollars (\$400,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On-Call Agreement.

ADOPTED THIS _____ DAY OF _____ 2019.

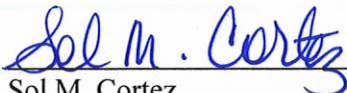
CITY OF EL PASO:

Dee Margo
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Sol M. Cortez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:

Samuel Rodriguez, P.E., City Engineer
Capital Improvement Department