

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Parks and Recreation

AGENDA DATE: September 15, 2009

CONTACT PERSON/PHONE: Leonor Wilson / 541-4335
Terrence Freiburg, Purchasing Manager, 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

That the City Manager be authorized to sign a Contract between the City of El Paso and Mcliff Vending and Office Coffee Service of Austin, TX. Contract # 2009-107 (Item 1) Snack Vending Machine Services for Parks and Recreation. This is a 36 month contract with no options to exercise.

That the City Manager be authorized to sign a Contract between the City of El Paso and FM Vending of El Paso, TX. Contract # 2009-107 (Item 2) Ice Cream Vending Machine Services for Parks and Recreation. This is a 36 month contract with the option to exercise two additional years.

BACKGROUND / DISCUSSION:

Mcliff Vending and Office Coffee Service offered the better total monetary considerations. This is a revenue generating contract expected to produce about \$5,000 annually in vending machine revenue. Vendor will provide a variety of gum, mints, snacks, chips, cookies, candies and pastries in the machines at various locations.

FM Vending offered the better total monetary considerations. This is a revenue generating contract expected to produce about \$4,000 annually. Vendor will provide ice cream in the machines at various locations.

PRIOR COUNCIL ACTION:

A contract for Snack Vending Machines was awarded to Mcliff Vending and Office Coffee Service in 2006. A contract for Ice Cream Vending Machines was awarded to FM Vending in 2006.

AMOUNT AND SOURCE OF FUNDING:

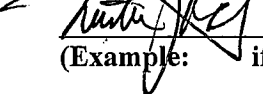
This is a revenue contract. Revenues will be deposited into 51010362/01101/51000/405069

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:  8/6/09
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: August 27, 2009

PROJECT: Snack Vending Machine & Ice Cream Vending Machine Service
BID NO: 2009-107 DEPARTMENT: Parks & Recreation
BUDGET NO: Revenue Generating
FUNDING SOURCE: Revenue Generating
REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: 1) VENDOR : Mcliff Vending and Office Coffee Service
El Paso, Texas
ITEM(s): #1
AMOUNT: \$5,000.00 (estimated annually)

RECOMMENDATION: 2) VENDOR : FM Vending
El Paso, Texas
ITEM(s): #2
AMOUNT: \$4,000.00 (estimated annually)

Financial Services, Purchasing Division and Parks and Recreation Departments recommend award as indicated to the vendor with the best total monetary offer meeting specifications, from responsible parties.

Vendor #2 offers the City the option to extend the term of the contract for two (2) additional years if the option is exercised prior to the expiration of the original term of the contract.

This is a Revenue Generating Type Contract with an initial term of Thirty Six (36) months.

BIDS SOLICITED- 14 (13 local)
BIDS RECEIVED- 02
"NO BID" RECEIVED 00

CURRENT TAXED PAID- _____
OUT-OF-TOWN- xx

TOTAL RECOMMENDED AWARD: \$27,000 (estimated)

COUNCIL APPROVED _____ REJECTED _____ MUNICIPAL CLERK _____

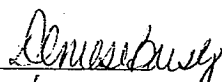
COUNCIL MEETING DATE: September 15, 2009

APPROVED:


Terrence Freiburg
Purchasing Manager

CITY OF EL PASO BID TABULATION

BID ITEM: SNACK VENDING MACHINE AND ICE CREAM VENDING MACHINE SERVICES				BID # 2009-107	
BID DATE: MAY 20, 2009				DEPARTMENT: PARKS AND RECREATION	
		FM VENDING EL PASO, TX	MCLIFF VENDING & OFFICE COFFEE SERVICE AUSTIN, TX		
ITEM #	DESCRIPTION	PERCENT OF MONTHLY GROSS REVENUE PAID TO THE CITY (MINIMUM OF 15%)	PERCENT OF MONTHLY GROSS REVENUE PAID TO THE CITY (MINIMUM OF 15%)		
1.	SNACK VENDING MACHINE SERVICE OPERATION AND MANAGEMENT SNACK VENDING MACHINES	N/A PER MACHINE	16% PER MACHINE		
2.	ICE CREAM VENDING MACHINE SERVICE OPERATION AND MANAGEMENT ICE CREAM VENDING MACHINES	15% PER MACHINE	N/A PER MACHINE		
OPTION: VENDOR AGREES TO ALLOW OTHER CITY DEPARTMENTS TO ACQUIRE ADDITIONAL VENDING MACHINES/LOCATIONS IN A QUANTITY ESTIMATED AT <u>25</u> PER YEAR, BUT NOT TO EXCEED THE SAME TERMS AND CONDITIONS IN THIS BID.		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR: ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION WAS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.		<input type="checkbox"/>	<input type="checkbox"/>		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION WAS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
NO OPTION EXERCISED		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
PAYMENT TERMS:		N/A	NONE STATED		
BIDDER AGREES TO ACCEPT PROCUREMENT CARD:		YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>		
BIDS SOLICITED: 14		BIDS RECEIVED: 2		BIDS LOCAL: 13	NO BIDS: 0

APPROVED BY: 
 DATE: 5/28/09

MAGNOLIA COCA COLA
BOTTLING CO
11001 GATEWAY WEST
EL PASO, TX 79926

WESTERN BEVERAGES
6590 MONTANA AVENUE
EL PASO, TX 79925

VENDING MACHINES
1507 JAMES WATT DRIVE SUITE #7
EL PASO, TX 79936

EL PASO SNAX CO
1101 KESSLER STREET
EL PASO, TX 79936

AVS FOOD SERVICES
10816 NOTUS LANE
EL PASO, TX 79935

FRITO LAY INC.
7170 INDUSTRIAL
EL PASO, TX 79915

PEPSI COLA BOTTLING
COMPANY OF EL PASO
10841 PELLICANO DRIVE
EL PASO, TX 79935

KALIL BOTTLING CO
7328 BOEING DRIVE
EL PASO, TX 79925

B & H WHOLESALE
3706 MATTOX STREET
EL PASO, TX 79925

ALAMEDA BEVERAGE DEPOT
3716 ALAMEDA
EL PASO, TX 79905

FLOWER FOODS SPECIALITY GROUP
5087 SOUTH ROYAL ATLANTA DRIVE
TUCKER, GA 30084

FM VENDING
2926 COPPER AVENUE
EL PASO, TX 79930

DEL NORTE SNACKS
VENDING SERVICES
2200 N. YARBROUGH
EL PASO, TX 79925

MARY SNACK
ATTN: MARIA RIOS
11796 HENRY PHIPPS
EL PASO, TEXAS 79936