

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: El Paso Museums & Cultural Affairs Department

AGENDA DATE: September 17, 2019

CONTACT PERSON NAME/PHONE: Tracey Jerome, Managing Director, El Paso Museums & Cultural Affairs Department (MCAD), Libraries and Tourism, 915-212-1783
Bruce D. Collins, Director, Purchasing & Strategic Sourcing
915-212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

SUBJECT:

Request that City Council authorize the purchase and re-sale of items pursuant to the Texas Local Government Code, Section 252.022 (14).

This exemption will allow El Paso Museums & Cultural Affairs Department to make purchases of inventory for retail sale in the following general categories: books, items produced by artists, and items from wholesalers. Items include, but not limited to, souvenirs, jewelry, art, children's toys, kitchen and home goods, artisan soaps, stationary, clothing and DVDs.

The estimated amount is \$413,898.00 for a three (3) year period.

BACKGROUND / DISCUSSION:

El Paso Museums & Cultural Affairs Department's museum stores sell retail merchandise to the public as part of the museum experience and they offer merchandise of special interest complementary to current programs, exhibits or events. The stores present a wide variety of select merchandise that is artistic, unique or designer in nature and incorporate the work of local artists, local businesses, or wholesalers of specialty items.

SELECTION SUMMARY:

El Paso Museums & Cultural Affairs Department is targeting to acquire inventory directly from artist, wholesale and books from various vendors to be able to sell it at retail pricing in each of its stores.

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

CONTRACT VARIANCE:

N/A

PRIOR COUNCIL ACTION:

New Contract

AMOUNT AND SOURCE OF FUNDING:

Total Estimated Amount: \$413,898.00

FUNDING SOURCES:

Department 454; Division 54220; Fund 2050; Account 531210
Department 454; Division 54230; Fund 2060; Account 531210
Department 454; Division 54080; Fund 2150; Account 531210
Department 454; Division 54170; Fund 2150; Account 531210

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

		
Name	Signature	Date

**COUNCIL PROJECT FORM
(NONCOMPETITIVE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **SEPTEMBER 17, 2019**.

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