

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Animal Services

AGENDA DATE: September 17, 2019

CONTACT PERSON NAME/PHONE: Paula Powell, Director, Animal Services, 915-212-8703
Bruce D. Collins, Director, Purchasing & Strategic Sourcing 915-212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL NO. 8: Nurture and Promote a Healthy, Sustainable Community

SUBJECT:

Discussion and action on the award of Solicitation No. 2019-1141 Veterinary Services for a total estimated award of \$690,413.00 for five (5) years.

BACKGROUND / DISCUSSION:

The El Paso Animal Services has reviewed Solicitation No. 2019-1141 Veterinary Services, and recommends the contract be awarded to Mobile Pet Vet, as the bidder offering the best value bid to the City of El Paso. This contract will provide up to 300 Feral Cat Spay, 400 Feral Cat Neuter, 500 Canine Spay, 500 Canine Neuter and about 384 vaccinations yearly. This contract will be partially funded with grant monies, and, the additional Veterinary services will be vital to achieving our goal of obtaining No-Kill status by 2020.

SELECTION SUMMARY:

Solicitation was advertised on 6/18/2019 and 6/25/2019. The solicitation was posted on City website on 6/18/2019. The email (Purmail) notification was sent out on 6/18/2019. There was a total of twenty-six (26) views. Total of seven (7) proposals were solicited in addition to the members of the El Paso Medical Veterinary Association; all local vendors. Two (2) proposal were received; both local vendors. An Inadequate Competition Survey was conducted

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

CONTRACT VARIANCE: This is a new contract.

PRIOR COUNCIL ACTION: None

AMOUNT AND SOURCE OF FUNDING:

Amount: \$690,413.00

Department: 225 Division: 25100 Fund: 2582 Account: 522150; Grant: GP2519PSCI and
225 – 25120 – 2580 - 522150

**COUNCIL PROJECT FORM
(REQUEST FOR PROPOSAL)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **September 17, 2019**.

STRATEGIC GOAL: NO. 8: Nurture and Promote a Healthy, Sustainable Community

THAT the City Manager be authorized to sign a Professional Services Agreement for Veterinary Services, Contract No. 2019-1141 for the City of El Paso's Animal Services Department by and between the City of El Paso and Dr. Alvaro Medina, DVM, dba Pet Mobile Vet. for a term of sixty (60) months from the effective date of the Agreement, to be compensated on a task by task basis for an estimated contract amount of \$690,412.88.

In addition, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a Professional Services Agreement for Veterinary Services, Contract No. 2019-1141 for the City of El Paso's Animal Services Department by and between the City of El Paso and Dr. Alvaro Medina, DVM, dba Pet Mobile Vet for a term of sixty (60) months from the effective date of the Agreement, to be compensated on a task by task basis for an estimated contract amount of \$690,412.88.

In addition, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

APPROVED this _____ day of _____, 2019.

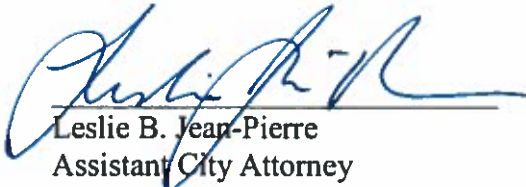
CITY OF EL PASO:

Dee Margo, Mayor

ATTEST:

Laura D. Prine, City Clerk

APPROVED AS TO FORM:



Leslie B. Jean-Pierre
Assistant City Attorney

APPROVED AS TO CONTENT:

Paula Powell, Director
Animal Services Department