

DATE: 09/17/2013

TO: City Clerk

FROM: Mayor Oscar Leaser

ADDRESS: 300 N. Campbell, 2nd Floor TELEPHONE 541-4145

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of September 24, 2013

Appointment of Margaret L. Livingston to the Zoning Board of Adjustment by Mayor Oscar

Item should read as follows: Leaser

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Zoning Board of Adjustment

NOMINATED BY: Oscar Leaser DISTRICT: Mayor

NAME OF APPOINTEE Margaret L. Livingston
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO: X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Kenneth Gezelius

EXPIRATION DATE OF INCUMBENT: 10/01/13

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 09/24/13

TERM BEGINS ON : 10/01/13

EXPIRATION DATE OF NEW APPOINTEE: 10/01/15

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X

2nd TERM: _____

UNEXPIRED TERM: _____

Margaret L. Livingston, CCIM

EXECUTIVE SUMMARY:

- Through dedication and hard work, I have achieved my personal goals of:
 - Becoming a CCIM Designee
 - Acquiring both my Texas and New Mexico Real Estate Broker's License
 - Becoming a Texas Licensed Ground Water System Operator
 - Brokering Real Estate transactions in excess of \$30,000,000 over the last 6 years
- Exercise initiative and independent judgment to maximize achievement.
- Effective communication skills, both written and verbal.
- Demonstrated record of high performance standards, including attention to schedules, deadlines, budgets and quality of work.
- Skilled at organizing complex projects, defining project priorities, and delegating tasks.

EXPERIENCE:

Lawyers Title of El Paso
Commercial Business Development

El Paso, Texas
2013-Present

Esperanza Water Services Company
Certified Water Utility Manager

McNary, Texas
2008-2012

Rate Structuring Implementation
Distribution System Management
System Capacity Management
Regulatory Relations-TCEQ
Material Procurement/Inventory Management
Site Supervision
Personnel Management
Budget Control and Design
Construction Supervision
Land Use Planning

Best Real Estate
President

El Paso, Texas
2001-2012

Business Development
Project Development/Implementation/Management
Construction Management
Asset Performance Review and Evaluation
Commercial/Industrial Brokerage
Acquisition Value Analysis
Disposition Value Analysis
Asset Management
Asset Posturing/Valuation Growth Modeling/Exit Strategies

COMMUNITY:

Volunteer Work:
2011-Present First Tee of El Paso Board of Directors
1998-2002 El Paso Symphony Guild
President Elect
Treasurer
Education Program Director
1997-2008 YWCA Women's Fund Raising Programs

LICENSE AND AFFILIATIONS:

New Mexico Qualifying Real Estate Broker
Texas Real Estate Broker
El Paso CCIM Board Member 2011-Present
Coronado Country Club Board Member 2008-2011
Executive Women's Forum Board Member 2008-2009
University of Texas at El Paso Women's Athletic Mentor
o Miner Mentor Board Member 2009-2010