

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: El Paso Fire Department
AGENDA DATE: September 29, 2020
CONTACT PERSON/PHONE: Mario D'Agostino, Fire Chief, 915-485-5605
Bruce D. Collins, Purchasing Director, 915-212-1181
DISTRICT(S) AFFECTED: All
STRATEGIC GOAL: No. 2 Set the Standard for a Safe and Secure City

The linkage to the Strategic Plan is subsection 2.1 - Maintain standing as one of the nation's top safest cities. This is an annual renewal for certifications for the El Paso Fire Department uniform personnel.

SUBJECT:

Discussion and action on the request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Texas Commission on Fire Protection (TCFP). Texas Commission on Fire Protection is a State Agency and the sole source for the TCFP certification in order to comply with the requirements under the Texas Administrative Code Title 37; Part 13; Chapter 421; Rule 421.17.

BACKGROUND / DISCUSSION:

The El Paso Fire Department is required to renew 908 employee certifications annually with the Texas Commission of Fire Protection (TCFP) in order to comply with the requirements under the Texas Administrative Code, Title 37; Part 13; Chapter 421; Rule 421.17. As per the TAC, employees of a fire department, or local government who are assigned duties identified as fire protection personnel duties must maintain certification by the commission in the discipline(s) to which they are assigned for the durations of their assignment. A TFCP certification period is November 1st thru October 31st. The cost is \$75.00 per employee for a total cost of \$68,100.00

SELECTION SUMMARY:

Sole Source - The Texas Commission on Fire Protection (TCFP) is a Texas State Agency that has the responsibility for overseeing and implementing much of the state's fire protection policy. TCFP administers separate certification programs for paid fire protection personnel and volunteer firefighters.

PROTEST:

- No protest received for this requirement.
 Protest received.

CONTRACT VARIANCE:

No contract variance.

PRIOR COUNCIL ACTION:

Council approved Sole Source No. 2020-307 for Fire Department Employees TCFP Certification on October 29, 2019. Council motion 2019-317 on October 16, 2018.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$68,100.00
Funding Source: 322-22020-544140-1000-P2221
Professional Licenses and Memberships

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **September 29, 2020**.

Strategic Goal 2: Set the Standard for a Safe and Secure City

The linkage to the Strategic Plan is subsection 2.1 - Maintain standing as one of the nation's top safest cities. This is an annual renewal for certifications for the El Paso Fire Department uniform personnel.

Discussion and action on the request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Texas Commission on Fire Protection (TCFP). Texas Commission on Fire Protection is a State Agency and the sole source for the TCFP certification in order to comply with the requirements under the Texas Administrative Code Title 37; Part 13; Chapter 421; Rule 421.17. This is an annual renewal for certifications for the El Paso Fire Department uniform personnel.

Contract Variance: No contract variance.

Department:	El Paso Fire
Award to:	Texas Commission on Fire Protection Austin, TX
Annual Estimated Amount:	\$68,100.00
Funding Source:	Professional Licenses and Memberships
Account No.:	322-22020-544140-1000-P2221
Districts(s):	ALL
Sole Source No.:	2021-0152

This is a Sole Source, requirements contract.

*******ADDITIONAL INFO BELOW*******