

CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Parks and Recreation

AGENDA DATE: October 10, 2019

CONTACT PERSON NAME/PHONE: Tracy Novak, Director, Parks and Recreation 915-212-1708
Bruce D. Collins, Director, Purchasing & Strategic Sourcing 915-212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL NO. 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments.

SUBJECT:

Discussion and action that the City Manager be authorized to sign an amendment to 2009-182R Recreation and Management Software with Active Network, Inc. (Solicitation 2009-182R), to add ActiveWorks, a point of sale, customer relationship management, on-line ticket purchase and reservation solution for the Regional Water Parks and continue the use of ActiveNet, for a total estimated cost of Two Hundred Twenty Eight Thousand and No/100 Dollars (\$228,000.00), which includes a 5.5% processing fee; and that the term of the agreement be amended for an additional 8 months beyond the February 18, 2020 contract period, ending October 18, 2020; and that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award upon City Attorney's Office review.

BACKGROUND / DISCUSSION: The City of El Paso Parks & Recreation Department will be opening four new water parks to the public in May of 2020. Successful operation and maximizing the revenue generation potential of the waterparks requires use of a recreation management software that includes automated program registration, facility reservations, membership/pass management, and point of sale, reporting and sports scheduling capabilities. ActiveNet, the recreation management system that has been in use by Parks and Recreation staff and the public for the past ten years. ActiveWork, a module in the Active Network has been identified as the most compatible solution to the existing software, which Parks and Recreation is using. Therefore, it is recommended that the ActiveWork be added to the existing contract.

SELECTION SUMMARY:

Not Applicable

PROTEST

☐ No protest received for this requirement.

☐ Protest received.

CONTRACT VARIANCE:

PRIOR COUNCIL ACTION:

July 21, 2009 – Council award of a five (5) year contract with renewal options to Active Network, Inc.

December 9, 2014 – Council exercised the option to extend the contract for five (5) years.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$228,000.00

451-51220-544060-1000-P5103

451-51245-580060-1000-P5125

451-51245-580060-1000-P5126

451-51245-580060-1000-P5127

451-51245-580060-1000-P5128

PCP13PRKC01

PCP13PRKC04

PCP17PRK03

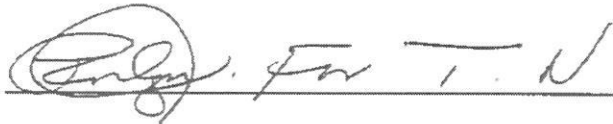
PCP13PRKA06

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



**COUNCIL PROJECT FORM
(REQUEST FOR PROPOSAL)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under RESOLUTIONS) for the Council Meeting of **October 15, 2019**.

Strategic Goal: No. 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments.

Discussion and action that the City Manager be authorized to sign an amendment to 2009-182R Recreation and Management Software with Active Network, Inc. (Solicitation 2009-182R), to add ActiveWorks, a point of sale, customer relationship management, on-line ticket purchase and reservation solution for the Regional Water Parks and continue the use of ActiveNet, for a total estimated cost of Two Hundred Twenty Eight Thousand and No/100 Dollars (\$228,000.00), which includes a 5.5% processing fee; and that the term of the agreement be amended for an additional 8 months beyond the February 18, 2020 contract period, ending October 18, 2020; and that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award upon City Attorney's Office review.

CITY CLERK DEPT
2019 OCT 11 AM 9:05

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Manager be authorized to sign an amendment to 2009-182R Recreation and Management Software with Active Network, Inc (Solicitation 2009-182R) , to add ActiveWorks, a point of sale, customer relationship management, on-line ticket purchase and reservation solution for the Regional Water Parks and continue the use of ActiveNet, for a total estimated cost of Two Hundred Twenty Eight Thousand and No/100 Dollars (\$228,000.00), which includes a 5.5% processing fee; and that the term of the agreement be amended for an additional 8 months beyond the February 18, 2020 contract period, ending October 18, 2020; and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award upon City Attorney's Office review.

APPROVED this the _____ day of _____, 2019.

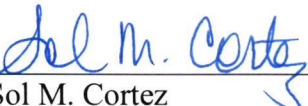
THE CITY OF EL PASO

Dee Margo
Mayor

ATTEST:

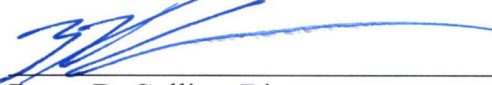
Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Sol M. Cortez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Bruce D. Collins, Director
Purchasing & Strategic Sourcing Dpt.