

CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Streets and Maintenance

AGENDA DATE: October 18, 2016

CONTACT PERSON/PHONE: Ted Marquez, Streets and Maintenance Director (915) 212-7015
Bruce D. Collins, Purchasing Director, (915) 212-1181

DISTRICT(S) AFFECTED: ALL

STRATEGIC GOAL: NO. 2: Set the Standard for a Safe and Secure City

SUBJECT:

The Streets and Maintenance Department recommends award of Solicitation No. 2016-1236 Janitorial Services – Fire Facilities (4 Buildings) and NW Corral to Eagle Janitorial Service for an initial term estimated award of \$266,650.20. The award is to include a two (2) year optional amount of \$177,766.80 for a total five (5) year award of \$444,417.00.

BACKGROUND / DISCUSSION:

There are currently 5 Facilities that will benefit from this award. This contract will allow for the enhancement of City facilities by allowing them to be kept clean and sanitary. Local business is being supported.

Facilities Include:

- Fire Central Building
- Fire Training Academy
- Fire Administration Building (Includes Communications Department & Fire Marshalls Division)
- Fire Facilities Maintenance Division and Satellite Office for District 3
- Northwest Corral (ESD, SAM and Parks areas)

SELECTION SUMMARY:

Solicitation was advertised on August 2, 2016 and August 9, 2016. The solicitation was posted on City website on August 2, 2016. The email (Purmail) notification was sent out on August 2, 2016. Total of 48 bidders were solicited; 45 were local vendors. Two (2) bids were received; both were local vendors. An Inadequate Competition Survey was conducted.

COMPENSATION ANALYSIS (Use only on contracts related to Security Guards, Janitorial, Mowing, and/or Labor services):

- Number of Employees: 3 Part time, 2 Full time
- Employee Hourly Rate: (\$7.25)
- Bill Rate: (\$12.25)
- Bill Rate, if increased to \$10/hr.: (\$15.10)
- Annual Increase: (\$109,562.64)
- Initial Term of the Contract Increase: (\$328,687.92)

PROTEST

No protest received for this requirement.

Protest received.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? Yes or No
If yes, select the applicable districts.

- District 1
- District 2
- District 3
- District 4
- District 5
- District 6
- District 7
- District 8
- All Districts

PRIOR COUNCIL ACTION:

Yes. City Council previously awarded contract 2012-236 on August 14, 2012, Item 10A.

AMOUNT AND SOURCE OF FUNDING:

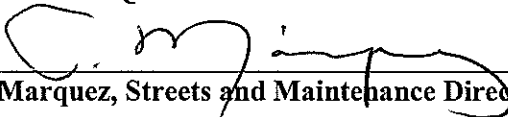
Department:	Streets and Maintenance
Initial Estimated Amount:	\$266,650.20 (3 years)
Total Estimated Award:	\$444,417.00 (5 years)
Funds Available:	532 – 31040 – 522060 – 1000 - P3120
Funds Source:	General Fund – Maintenance Services Contracts - Janitorial

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Ted Marquez, Streets and Maintenance Director

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **October 18, 2016**.

Strategic Goal No. 2: Set the Standard for Safe and Secure City

The award of Solicitation No. 2016-1236 (Janitorial Services – Fire Facilities (4 buildings) and NW Corral to Francisco Corral dba Eagle Janitorial Service for an initial term estimated award of \$266,650.20. The award is to include a two (2) year optional amount of \$177,766.80 for a total five (5) year award of \$444,417.00.

Department:	Streets & Maintenance
Vendor:	Francisco Corral dba Eagle Janitorial Service El Paso, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Amount:	\$88,883.40
Initial Term Estimated Award:	\$266,650.20 (3 years)
Total Estimated Award:	\$444,417.00 (5 years)
Account No.:	532-31040-522060-1000-P3120
Funding Source:	General Fund – Maintenance Services Contracts - Janitorial
District(s):	All

This is a Best Value, service contract.

The Purchasing & Strategic Sourcing and Street & Maintenance Departments recommend award as indicated to Francisco Corral, dba Eagle Janitorial Service, the vendor offering the best value bid. In accordance with this award the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******

COMMITTEE SCORE SHEET

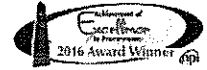
BID NO.: 2016-1236

BID TITLE: Janitorial Services - Fire Facilities (4 Bldgs) & NW Corral
Street & Maintenance - Facilities Maintenance Division

	Eagle Janitorial Services	Jace Contracting Services, Inc			
	El Paso, TX	El Paso, TX			
Cost (# points/percent max) 35	\$266,650.20 35.00	\$533,301.12 17.50			
Reputation & Quality of the Bidder's Services (References) (# points/percent max) 20	25.00	25.00			
Medical Insurance (# points/percent max) 10	2.00	2.00			
Work Plan 25	15.00	25.00			
Past Performance 5	3.34	3.34			
GRAND TOTAL 100 (100 points/percent max)	80.34	72.84			



**CITY OF EL PASO
BID TABULATION FORM**



Project Name: JANITORIAL SERVICES - FIRE FACILITIES (4 BUILDINGS) AND NW CORRAL (RE-BID)
Bid Opening Date: AUGUST 31, 2016

Solicitation #: 2016-1236
Department: STREETS & MAINTENANCE

		EAGLE JANITORIAL SERVICE EL PASO, TX			JACE CONTRACTING SERVICES, INC. EL PASO, TX		
I. FIRE FACILITIES (4 BUILDINGS)							
ITEM NO.	LOCATION	MONTHLY AMOUNT (Calculation taken from Section 3.2)	EST. ANNUAL AMOUNT (Monthly amount x 12)	3 YEAR TOTAL (Estimated Annual Amount x 3 yrs)	MONTHLY AMOUNT (Calculation taken from Section 3.2)	EST. ANNUAL AMOUNT (Monthly amount x 12)	3 YEAR TOTAL (Estimated Annual Amount x 3 yrs)
1.	FIRE: CENTRAL FIRE BUILDING	\$479.58	\$5,754.96	\$17,264.88	\$959.17	\$11,510.04	\$34,530.12
2.	FIRE: TRAINING ACADEMY BUILDING	\$1,598.62	\$19,183.44 BIDDER'S PRICE \$19,183.50	\$57,550.32 BIDDER'S PRICE \$57,550.50	\$3,197.25	\$38,367.00	\$115,101.00
3.	FIRE: ADMINISTRATION BUILDING & COMMUNICATIONS DEPARTMENT, & FIRE MARSHALLS DIVISION 2nd & 3rd & 5th FLOOR	\$2,131.50	\$25,578.00	\$76,734.00	\$4,263.00	\$51,156.00	\$153,468.00
4.	FIRE: FACILITIES MAINTENANCE DIVISION/SATELITE OFFICE FOR DISTRICT 3	\$1,065.75	\$12,789.00	\$38,367.00	\$2,131.50	\$25,578.00	\$76,734.00
TOTAL I - FIRE FACILITIES (4 BUILDINGS)			\$63,305.40 BIDDER'S PRICE \$63,305.46	\$189,916.20 BIDDER'S PRICE \$189,916.38		\$126,611.04	\$379,833.12

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: /s/

DATE: 9/19/16



**CITY OF EL PASO
BID TABULATION FORM**



Project Name: JANITORIAL SERVICES - FIRE FACILITIES (4 BUILDINGS) AND NW CORRAL (RE-BID)
Bid Opening Date: AUGUST 31, 2016

Solicitation #: 2016-1236
Department: STREETS & MAINTENANCE

		EAGLE JANITORIAL SERVICE EL PASO, TX			JACE CONTRACTING SERVICES, INC. EL PASO, TX		
II. NW CORRAL							
ITEM NO.	LOCATION	MONTHLY AMOUNT (Calculation taken from Section 3.2)	EST. ANNUAL AMOUNT (Monthly amount x 12)	3 YEAR TOTAL (Estimated Annual Amount x 3 yrs)	MONTHLY AMOUNT (Calculation taken from Section 3.2)	EST. ANNUAL AMOUNT (Monthly amount x 12)	3 YEAR TOTAL (Estimated Annual Amount x 3 yrs)
1.	NORTHWEST CORRAL FACILITIES	\$2,131.50	\$25,578.00	\$76,734.00	\$4,263.00	\$51,156.00	\$153,468.00
TOTAL II - NW CORRAL			\$25,578.00	\$76,734.00		\$51,156.00	\$153,468.00
GRAND TOTAL ITEM I and II			\$88,883.40 BIDDER'S PRICE \$88,883.46	\$266,650.20 BIDDER'S PRICE \$266,650.38		\$177,767.04	\$533,301.12

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This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: jsl

DATE: 9/19/16



**CITY OF EL PASO
BID TABULATION FORM**



Project Name: JANITORIAL SERVICES - FIRE FACILITIES (4 BUILDINGS) AND NW CORRAL (RE-BID)
Bid Opening Date: AUGUST 31, 2016

Solicitation #: 2016-1236
Department: STREETS & MAINTENANCE

	EAGLE JANITORIAL SERVICE EL PASO, TX	JACE CONTRACTING SERVICES, INC. EL PASO, TX
OPTION TO EXTEND THE TERM OF THE AGREEMENT THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PAYMENT TERMS:	3% -20 DAYS	1% - 10 DAYS
BIDS SOLICITED: 50 LOCAL BIDS SOLICITED: 45 BIDS RECEIVED: 2 LOCAL BIDS RECEIVED: 2 NO BID: 0		

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: ___/s/_____

DATE: ___9/19/16_____

2016-1236 JANITORIAL SERVICES - FIRE FACILITIES (4 BUILDINGS) AND NW CORRAL (RE-BID)

CAREFREE JANITORIAL SERVICE
12264 CHISHOLM PASS DRIVE
EL PASO, TX 79936
915-790-2228

ADEFTO BUILDING & GROUND SVS.
7740 MUSTANG AVENUE
EL PASO, TX 79915

AJ MAINTENANCE SERVICE
8057 BOWEN ROAD
EL PASO, TX 79915-4701

AALCON JANITORIAL SERVICES
2613 WHEELING AVE
EL PASO, TX 79930
915-256-2551

ABM JANITORIAL SERVICES
5959 GATEWAY BLVD W
EL PASO, TX 79925
915-843-2194

ACME-WESTERN JANITORIAL SERVICE
INC.
2124 MONTANA AVE
EL PASO, TX 79903
915-533-7107

ASEO INC.
7235 N. LOOP DR.
EL PASO, TX 79915
915-772-6776

CMC & MAINTENANCE, INC.
4 UNION STREET SUITE 24
BANGOR, ME 04401

D & D PROFESSIONAL SERVICES
9908 BERMUDA AVE
EL PASO, TX 79925
915-593-6605

CCBS BUILDING SERVICE
6940 VILLA HERMOSA DR.
EL PASO, TX 79912
915-849-7111

L & J CLEANING SERVICE
2904 SAN DIEGO
P.O. BOX 3461
EL PASO, TX 79930
915-345-4007

MODERN ENTERPRISES
10209 SUGARBERRY DR.
EL PASO, TX 79925

DJ'S JANITORIAL SERVICES
P. O. BOX 370305
EL PASO, TX 79937-0305

D&A BUILDING SERVICES, INC.
321 GEORGIA AVENUE
LONGWOOD, FL 32750

EXCELLENT JANITORIAL
5004 GRECO COURT
EL PASO, TX 79924-2221

EXECUTIVE MAINTENANCE
ATTN: LUIS HERNANDEZ
4305 LOMA DE ORO
EL PASO, TX 79934

G AND L JANITORIAL SERVICE
2036 THUNDER RIDGE DR.
EL PASO, TX 79938
915-855-7702

JO CARES JANITORIAL & MAID SERVICES
1833 PUEBLO NUEVO CIR.
EL PASO, TX 79936
915-857-1174

BORDER JANITORIAL SERVICES
2004 CRYSTAL RIDGE DR.
EL PASO, TX 79938
915-590-2527

KUANTUM SERVICE COMPANY
2110 WYOMING
EL PASO, TX 79903
915-533-3200

HB MANAGEMENT GROUP
ATTN: KEVIN STAYART
7100 BROADWAY, SUITE 6-L
DENVER, CO 80221

MAIDS OF AMERICA
4625 ALABAMA ST.
EL PASO, TX 79930
915-564-5533

MAINTENANCE UNLIMITED
4421 TITANIC AVE
EL PASO, TX 79904
915-751-3780

MIGHTY CLEAN
11572 BOB MITCHELL DR.
EL PASO, TX 79936
915-252-3360

Y & C JANITORIAL SERVICES
3021 E. MISSOURI
EL PASO, TX 79903

MAHEIR JANITORIAL SERVICES
12156 YVONNE RICHARDSON AVENUE
EL PASO, TX 79936

MONARCH BUILDING SERVICES
1001 PENDALE RD.
EL PASO, TX 79907
915-594-7642

MARTINEZ JANITORIAL
SERVICES
3121 TIERRA RIO ROAD
EL PASO, TX 79938-4483

RETURN TO SENDER
NATIONAL JANITORIAL SERVICE & SUPPLY
1122 TEXAS AVE
EL PASO, TX 79901
915-532-4200

WESTERN JANITORIAL SERVICE INC.
2124 MONTANA
EL PASO, TX 79903

PEREDA'S CLEANING &
MAINTENANCE
10316 COMMODORE STREET
EL PASO, TX 79924

PM JANITORIAL SERVICES
10413 VALLE FERTIL
SOCORRO, TX 79927

PSH PROFESSIONAL CLEANING
SERVICES
11415 ED MERRINS
EL PASO, TX 79936
915-227-9849

PJS OF EL PASO, INC.
2110 WYOMING AVE
EL PASO, TX 79903
915-533-9797

P & S JANITORIAL SERVICES
12158 VALLEY QUAIL
EL PASO, TX 79936

PROFESSIONAL BUILDING
MAINTENANCE SERVICES
4312 LOMA ALEGRE
EL PASO, TX 79934

PROFESSIONAL JANITORIAL
SVCS
2110 WYOMING AVENUE
EL PASO, TX 79903
915-533-9797

CLEOLA SWEED
12808 TIERRA AVALA
EL PASO, TX 79938

ADVANTAGE GROUP SERVICES
ATTN: DAN RAMOS
390 EMERALD CLOUD
EL PASO, TX 79928

TRDI INCORPORATED
11450 ROJAS DR STE D12
EL PASO, TX 79936

UNIQUE JANITORIAL SERVICES INC
6617 TARASCAS DRIVE
EL PASO, TX 79912

KEECLEAN MANAGEMENT INC.
494 BRIDGEPORT AVE. SUITE 180
SHELTON, CT 06484

SPARKLE PROFESSIONAL
JANITORIAL SERVICE
3901 FLAMINGO
EL PASO, TX 79902
915-532-5485

SUN CITY CLEANING
4421 TITANIC AVE
EL PASO, TX 79904
915-751-3780

SOTELO JANITORIAL SERVICES
5665 BETHVIEW
EL PASO, TX 79932

S&R JANITORIAL SERVICE
707 URANIO PL.
EL PASO, TX 79928
915-852-1894

THE EAGLE JANITORIAL SERVICES
2919 AURORA AVENUE
EL PASO, TX 79930
915-566-2623

TOTAL CLEANING SERVICES
1026 NAVARRETTE
EL PASO, TX 79907
915-422-8336

TRDI INCORPORATED
11450 ROJAS DR STE D12
EL PASO, TX 79936

UNIQUE JANITORIAL SERVICES INC
6617 TARASCAS DRIVE
EL PASO, TX 79912

48 TOTAL / 44 LOCAL



Streets and Maintenance Department

Janitorial Services – Fire Facilities (4 Buildings) and NW Corral (RE-BID) 2016-1236

Janitorial Services – Fire Facilities (4 Buildings) and NW Corral (RE-BID) 2016-1236

Solicitation Number 2016-1236

October 18, 2016

"Delivering Outstanding Services"



Streets and Maintenance Department

Janitorial Services – Fire Facilities (4 Buildings) and NW Corral (RE-BID) 2016-1236

Strategic Plan Goal:

2) Set the Standard for a Safe and Secure City

"Delivering Outstanding Services"



Streets and Maintenance Department

Janitorial Services – Fire Facilities (4 Buildings) and NW Corral (RE-BID) 2016-1236

Purpose of Procurement

- There are currently 5 Facilities that will benefit from this award. This contract will allow for the enhancement of City facilities by allowing them to be kept clean and sanitary. Local business is being supported.

Facilities Include:

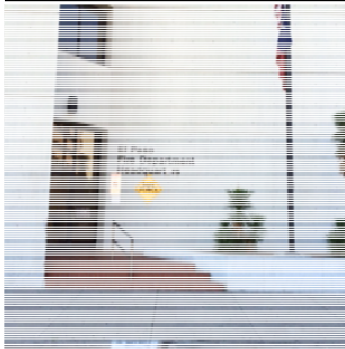
- Fire Central Building
- Fire Training Academy
- Fire Administration Building (Includes Communications Department & Fire Marshalls Division)
- Fire Facilities Maintenance Division and Satellite Office for District 3
- Northwest Corral (ESD, SAM and Parks areas)

"Delivering Outstanding Services"



Streets and Maintenance Department

Janitorial Services – Fire Facilities (4 Buildings) and NW Corral (RE-BID) 2016-1236

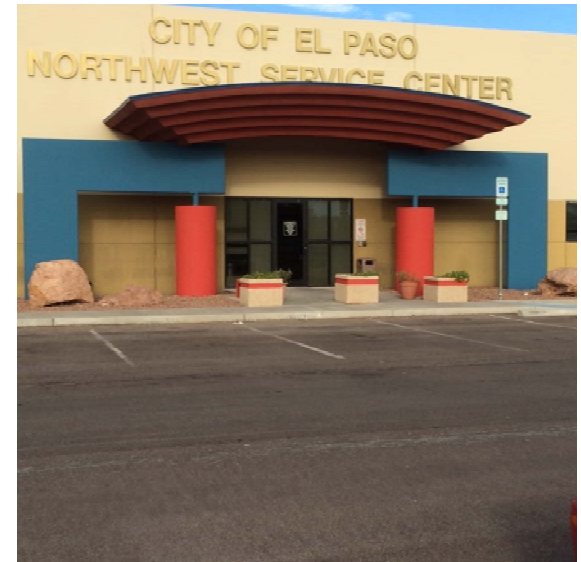


Central Fire Building
201 S. Florence

Fire Administration
416 N. Stanton



Fire Training Academy



NW Corral
121 Atlantic

"Delivering Outstanding Services"



Streets and Maintenance Department

Janitorial Services – Fire Facilities (4 Buildings) and NW Corral (RE-BID) 2016-1236

Solicitation Number 2016-1236

Contractors	Eagle Janitorial Service
Group(s)	All
Initial Term	Three (3) Years
Option	Two (2) Years
Estimated Award	\$88,883.46 Annual Amount; \$266,650.38 Three (3) Year Total; \$444,417.30 Five (5) Year Total
Funding Source	General Fund – Janitorial Contracts
Account No.	532-31040-522060-1000-P3120

This is a Best Value Contract.

"Delivering Outstanding Services"



Streets and Maintenance Department

Janitorial Services – Fire Facilities (4 Buildings) and NW Corral (RE-BID) 2016-1236

Questions & Comments

"Delivering Outstanding Services"