

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Zoo Department

AGENDA DATE: October 27, 2015

CONTACT PERSON AND PHONE NUMBER(S): Steve Marshall, Zoo Director 521-1850
Bruce D. Collins, Purchasing Director 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL 4:

Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

SUBJECT:

Request that the Director of the Purchasing and Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2014-083 (Re-Bid) Animal Food Produce for an additional 1 year pursuant to the provisions of an award approved by City Council on March 25, 2014. The annual amount is \$99,416.00 for a 1 year total cost of \$99,416.00. The extended contract period will be from March 25, 2016 through March 24, 2017.

BACKGROUND / DISCUSSION:

Council awarded 2014-083 (Re-Bid) Animal Food Produce to OLUZ Distributing, Inc. for one (1) additional year term, the total estimated award for (1) year \$99,416.00 on March 25, 2014. Request to extend Contract Number 2014-083 (Re-Bid) Animal Food Produce. This contract will provide animal food produce for City of El Paso Zoo.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

Council awarded Contract 2014-083 (Re-Bid) Animal Food Produce to OLUZ Distributing, Inc. for a one year term, total estimated award for (1) year \$99,416.00 March 25, 2015 – March 24, 2016 with an option to renew for one year.

AMOUNT AND SOURCE OF FUNDING:

Department:	Zoo
Annual Estimated Amount:	\$99,416.00 (1 year)
Initial Term Estimated Award:	\$99,416.00 (1 year)
Total Estimated Amount:	\$99,416.00 (1 year)
Accounts:	3400-452-52140-P5241-531100
Fund Source Name:	Zoo Operations

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Name

Signature

Date

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (**under PURCHASING REQUESTS, ETC.**) for the Council Meeting of **October 27, 2015**.

STRATEGIC GOAL 4:

Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

Request that the Purchasing Director of Purchasing and Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2014-083 (Re-Bid) Animal Food Produce with OLUS Distributing, Inc. for one (1) additional year pursuant to the provisions of an award approved by the City Council on March 25, 2014. The extended contract period will be from March 25, 2016 through March 24, 2017.

Department:	Zoo
Award to:	OLUS Distributing, Inc. El Paso, Texas
Item(s):	All
Option:	(1) one year
Annual Estimated Award:	\$99,416.00
Total Estimated Award:	\$99,416.00 (1 year)
Account No.:	3400-452-52140-P5241-531100
Funding Source:	Zoo Operations
District(s):	All

This is a Best Value, services contract.

*******ADDITIONAL INFO BELOW*******

This is a Cooperative, requirements contract.

Mayor Leaser and Representatives Holguin, Romero, Robinson and Limon

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Mr. Bruce Collins, Director of Purchasing and Strategic Sourcing
3. Mr. Enrique Martinez, Interim Director of Information Technology
4. Mr. Edmundo Calderon , Internal Auditor

Ms. Lisa Turner, citizen, commented.

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7.1 BID

*Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2014-083 (Re-Bid) Animal Food Produce to OLUIS Distributing, Inc. for an initial term estimated award of \$99,416.00, with three additional (1) year option for an estimated total of award of \$397,664.00.

Department:	Zoo
Award to:	OLUIS Distributing, Inc. El Paso, Texas
Item(s):	All
Initial Term:	1 year
Option to Extend:	(3) three years
Initial Term Estimated Award:	\$99,416.00 (1 year)
Total Estimated Award:	\$397,664.00 (4 years)
Account No.:	3400-452-52140-P5241-531100.
Funding Source:	Zoo Operations

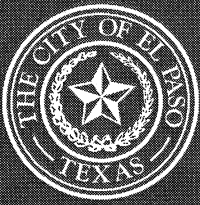
This is a Low Bid, supplies contract.

The Purchasing and Strategic Sourcing Department and Zoo recommend award as indicated to OLUIS Distributing, Inc., the lowest, responsive and responsible bidder.

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7.2 BID

*Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2014-135 (Traffic Signal Cable) to TW Cable, LLC for an initial term estimated award of \$188,400.00.

Department:	Transportation
Award to:	TW Cable, LLC Farmingdale, NY
Item(s):	All
Initial Term:	2 years
Option to Extend:	None
Payment Terms:	Net - 30 days
Annual Estimated Award:	\$94,200.00
Initial Term Estimated Award:	\$188,400.00 (2 years)
Total Estimated Award:	\$188,400.00 (2 years)



Purchasing & Strategic Sourcing Department

Mayor

Oscar Leeser

City Council

District 1

Peter Svarzbein

District 2

Larry Romero

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez

Seven (7) Factor Option Memo

To: Purchasing & Strategic Sourcing Department

From: Steve Marshall, Zoo Director

Authorized Signature

Subject: Seven (7) Factor Option

Date: October 27, 2015

Re: 2014-083 (Re-Bid) Animal Food Produce

Zoo Department recommends authorizing the Option to Extend 2014-083 (Re-Bid) Animal Food Produce for (1) year for animal food produce for City of El Paso Zoo. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?

Yes

2. Does the Requirement covered by this option fill an existing need of the City?

Yes

3. Is the option price better than the current available market price?

Yes

4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer.

YES

5. Does the Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?

Yes

6. Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov?

NO

7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?

NO

Bruce D. Collins, CPPO

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