

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Parks and Recreation

AGENDA DATE: October 29, 2019

CONTACT PERSON NAME/PHONE: Tracy Novak, Parks and Recreations 915-212-1708
Bruce D. Collins, Director, Purchasing & Strategic Sourcing 915-212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL NO. 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments.

SUBJECT:

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Ace Government Services, LLC. referencing Contract 2017-417 General Cleaning – Parks and Recreation Facilities. This will be a change order to increase the contract by \$57,840 for a total amount not to exceed \$4,464,579.00 for the initial term. The change order will cover expenses for cleaning restrooms and offices at the new San Jacinto Park from November 20, 2019 for a year.

Department:	Parks and Recreation
Award to:	Ace Government Services, LLC
	El Paso, TX
Total Estimated Amount:	\$4,461,459.00
Account No.:	451-522060-1000-P5120
Funding Source	General Fund
District(s):	All

BACKGROUND / DISCUSSION: The San Jacinto Park serves as the venue for the yearly Winterfest and based on the high number of patrons being expected, it has become necessary to have an all the time cleaning service in place to ensure the cleanliness of the restrooms and locations within the facility.

SELECTION SUMMARY:

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

CONTRACT VARIANCE:

PRIOR COUNCIL ACTION: On January 10, 2017, the City Council approved a 3-year initial contract with two annual options for a total 5-year award at \$4,406,739.00

AMOUNT AND SOURCE OF FUNDING:

Amount: \$57,840.00

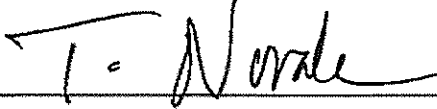
Department: Division: Fund: Account: 451-51295-522060-1000-P5120

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

A handwritten signature in black ink, appearing to read "T. Norde", is written over a horizontal line.

**COUNCIL PROJECT FORM
(REQUEST FOR QUALIFICATION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **October 29, 2019.**

STRATEGIC GOAL: No. 4. Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments.

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Ace Government Services, LLC. referencing Contract 2017-417 General Cleaning – Parks and Recreation Facilities. This will be a change order to increase the contract by \$57,840 for a total amount not to exceed \$4,464,579.00 for the initial term. The change order will cover expenses for cleaning restrooms and offices at the new San Jancito Park from November 20, 2019 to November 19, 2020.

Contract Variance: Contract Variance: The cost for this change order is the same as in the original contract. There is no variance.

Department:	Parks and Recreation
Award to:	Ace Government Services, LLC
	El Paso, TX
Total Estimated Amount:	\$57,840.00
Account No.:	451-522060-1000-P5120
Funding Source	General Fund
District(s):	All

Contact person:
Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181
Parks and Recreation, Tracy Novak, 915-212-1708