

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Streets and Maintenance

**AGENDA DATE:** October 29, 2019

**CONTACT PERSON/PHONE:** Bruce D. Collins, Purchasing Director, (915) 212-1181  
Richard J. Bristol, Director, Streets and Maintenance Department  
(915) 212-7001

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL NO. 7:** Enhance and Sustain El Paso's Infrastructure Network

**SUBJECT:**

Discussion and action on the award of Solicitation No. 2020-003 McNeilus Proprietary Parts and Service to McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co. for an annual estimated award of \$275,000.00. The total estimated award is \$825,000.00 for a term of three (3) years.

**BACKGROUND / DISCUSSION:**

The City currently owns 23 Automated Side Loader (ASL) refuse trucks which are built with a McNeilus body. The approval of this contract is necessary for continual upkeep and maintenance of these vehicles so the daily ASL rollout is met keeping residential trash pick up on schedule.

**SELECTION SUMMARY:**

According to the Amended and Restated Procurement and Sourcing Policy, Section 9.1.8.1, Non-Competitive Procurement Methods, Sole Source, No. 2, if a contract cannot be awarded after two competitive procurements/selection process. The requirement can be fulfilled by a non-competitive award. Purchasing & Strategic Sourcing advertised this requirement twice and no bids were submitted.

**PROTEST**

☒ No protest received for this requirement.

☐ Protest received.

**COUNCIL REPRESENTATIVE BRIEFING:**

Was a briefing provided? ☐ Yes or ☒ Not Applicable (Routine)  
If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7
- ☐ District 8
- ☐ All Districts

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Department: Streets and Maintenance Department  
Total Estimated Award: \$825,000.00  
Funds Available: Dept: 532 Div: 37020 Acct: 531210 Fund: 3600 Program Code: P3701  
Dept: 532 Div: 37020 Acct: 531250 Fund: 3600 Program Code: P3701  
Funds Source: Internal Service Fund  
Inventory Purchases Materials and Supplies  
Equipment Outside Repair Services

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
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Richard Bristol, Streets and Maintenance Department Director

## COUNCIL PROJECT FORM

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **OCTOBER 29, 2019**.

### **STRATEGIC GOAL: Strategic Goal No. 7 – Enhance and Sustain El Paso's Infrastructure Network**

Discussion and action on the non-competitive award of Contract No. 2020-003 McNeilus Proprietary Parts and Service to McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co. for an annual estimated award of \$275,000.00. The total estimated award is \$825,000.00 for a term of three (3) years. This contract will allow for the continual upkeep and maintenance of McNeilus vehicles so the daily Automated Side Loader (ASL) rollout is met and residential trash pick up is kept on schedule.

#### Contract Variance:

The difference in cost, based on the comparison to the previous contract, is as follows: A decrease of \$175,000.00 per year and \$525,000.00 over the three (3) year term, 61% decrease compared to previous contract due to vehicle quantity decrease.

Department:	Streets and Maintenance
Award to:	McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co. El Paso, TX
Item(s):	All
Initial Term:	3 years
Annual Estimated Award:	\$275,000.00
Total Estimated Award:	\$825,000.00 (3 years)
Account No.:	532-37020-531210-3600-P3701 532-37020-531250-3600-P3701
Funds Source:	Internal Service Fund Inventory Purchases Materials and Supplies Equipment Outside Repair Services
Districts:	All

This is a Non-Competitive, Service contract

The Purchasing & Strategic Sourcing Department and Streets and Maintenance Department recommend award as indicated to McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*