

DEE MARGO  
MAYOR

TOMMY GONZALEZ  
CITY MANAGER



CITY COUNCIL  
PETER SVARZBEIN, DISTRICT 1  
ALEXSANDRA ANNELLO, DISTRICT 2  
CASSANDRA HERNANDEZ, DISTRICT 3  
SAM MORGAN, DISTRICT 4  
MICHEL R. NOE, DISTRICT 5  
CLAUDIA ORDAZ PEREZ, DISTRICT 6  
HENRY RIVERA, DISTRICT 7  
CISSY LIZARRAGA, DISTRICT 8

**AGENDA REVIEW MINUTES  
MAIN CONFERENCE ROOM  
CITY HALL, 300 N. CAMPBELL  
October 15, 2018  
9:00 A.M.**

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The City Council met at the above place and date. Meeting was called to order at 9:02 a.m. Mayor Dee Margo present and presiding and the following Council Members answered roll call: Peter Svarzbein, Alexsandra Anello, Cassandra Hernandez and Michiel Noe. Late arrivals: Sam Morgan at 9:04 a.m. and Cissy Lizarraga at 9:07 a.m. Claudia Ordaz Perez and Henry Rivera requested to be excused.

The agenda items for the Regular City Council meeting of October 16, 2018 were reviewed.

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**3.1. CONSENT AGENDA – RESOLUTIONS**

A Resolution authorizing the City Manager to sign a First Amendment to General Aviation Non-Commercial Ground Lease Agreement dated July 10, 2013 by and among the City of El Paso ("Lessor") and Pak West Airlines, Inc. dba Sierra West Airlines, ("Lessee") for property municipally known as 7615 and 7325 Boeing Drive, El Paso County, Texas.

Mayor Margo questioned the following City staff member:

- Mr. Jeff Schultes, Aviation Assistant Director

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**3.2. CONSENT AGENDA – RESOLUTIONS**

A Resolution that the City Council approve the creation of the City of El Paso Auxiliary Fee Policy for the purpose of establishing guidelines for the use and management of the supplemental one percent (1%) increase in the street rental charge assessed against the El Paso Electric Company (the "Auxiliary Fee") as established by City Ordinance No. 018772.

Representative Hernandez questioned the following City staff member:

- Ms. Elizabeth Triggs, Economic and International Development Assistant Director

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**5.1. CONSENT AGENDA – RESOLUTIONS**

That the Mayor be authorized to sign a First Amendment to Interlocal Agreement between the City of El Paso (the "City") and the University of Texas at El Paso ("UTEP"), to extend the ending date to November 2, 2020, to conduct research and establish the El Paso Community Health Atlas to improve the health status of El Paso residents, with no change to the original payment amount (up to \$600,000.00) that the City will pay UTEP with funding from the Texas Healthcare and Quality Improvement Program 1115 Demonstration Waiver Program to support Medicaid Waiver projects.

Mayor Margo questioned the following City staff member:

- Mr. Robert Resendes, Public Health Director

## 9.1. CONSENT AGENDA – REQUEST TO ISSUE PURCHASE ORDERS

That the Director of Purchasing and Strategic Sourcing be authorized to issue a Purchase Order to Sun City Security Service, Inc. referencing Contract 2017-1328. This change order is to increase the contract by \$173,000.00 for a total amount not to exceed \$894,746.90. The change order is being requested to provide security guard services at the Cincinnati Area.

Department: Parks and Recreation  
 Award to: Sun City Security Service, Inc.  
 El Paso, Texas  
 Total Estimated Amount: \$173,000.00  
 Account No.: 480-48090-522150-2161  
 Funding Source: Outside Contracts- NOC, Econ. Dev. Parking Districts  
 Districts: All

This is a change order for a Best Value, service contract.

Mayor Margo questioned the following City staff member:

- Ms. Gabriela Ledezma, Senior Procurement Analyst

## 10.1. CONSENT AGENDA – BIDS

The award of Solicitation No. 2018-1088 Alternators, Starters and Related Parts to Romaine Electric Corporation, for an initial three (3) year term estimated award of \$80,759.40. The award is to include a two (2) year optional amount of \$53,839.60 for a total five (5) year award of \$134,599.00. The award of this contract will allow for the ongoing maintenance and upkeep of the Fire Department vehicles and would help support the safe and efficient operation of services.

### COST VARIANCE:

The difference in cost based on the comparison to the previous contract three (3) years period, is a decrease of 34.32%.

Department: Fire Department  
 Award to: Romaine Electric Corporation  
 Kent, WA  
 Item(s): All  
 Initial Term: 3 years  
 Option to extend: 2 years  
 Annual Estimated Award: \$26,919.80  
 Initial Term Estimated Award: \$80,759.40 (3 years)  
 Total Estimated Award: \$134,599.00 (5 years)  
 Account No.: 322-22090-531180-1000-P2216  
 Funding Source: General Fund – Fire Emergency Apparatus Fleet  
 District(s): All

This is a Low Bid, unit price contract.

The Purchasing & Strategic Sourcing and Fire Department recommend award as indicated to Romaine Electric Corporation, the lowest, responsive and responsible bidder.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Mayor Margo questioned the following City staff member:

- Ms. Paula Salas, Purchasing Agent

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**11.1. CONSENT AGENDA – BIDS**

The award of Solicitation No. 2018-1561 Deer Avenue NTMP Traffic Improvements to MFH ENVIRONMENTAL CORP. for an estimated total award of \$292,175.60. This project addresses problematic conditions on neighborhood streets by implementing traffic calming measures and devices. The new improvements will maximize safety for all roadway users through appropriate application of traffic calming measures which include street curb extensions, median improvements, midblock curb and bulb-outs, landscaped medians, street signage and pavement markings, edge lines and double yellow lines on Deer Avenue from Pheasant Road to Railroad Drive.

Department: Capital Improvement

Award to: MFH ENVIRONMENTAL CORP. El Paso, TX  
Item(s): All  
Term: 180 Consecutive Calendar Days  
Total Estimated Award: \$292,175.60  
Account No.: 190 – 4741 – 38290 - 580270 –PCP13ST006Y5  
Funding Source: 2013 Street Infrastructure  
District(s): 4

This is a low, unit price contract.

The Purchasing & Strategic Sourcing Department and Capital Improvement recommend award as indicated to MFH ENVIRONMENTAL CORP. the lowest responsive, responsible bidder and that Del Mar Contracting, Inc. and TAO Industries, Inc, DBA Hawk Construction be deemed non-responsive due to not submitting a complete bid. It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award. Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget [POSTPONED FROM 09-18-18]

Representative Morgan questioned the following City staff member:

- Mr. Victor Caraveo, Procurement Analyst

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**13.1. REGULAR AGENDA – FIRST READING OF ORDINANCES**

**An Ordinance amending Chapter 13 (City Parks and Recreation Areas), Section 13.24 (Parks and Recreation Facility Use and Fee Authorization) of the El Paso City Code. In particular, Chapter and**

**Section 13.24.200 - adding a new subsection F, to establish a cost recovery rate for Sports Complexes.**

Mayor Margo and Representative Svarzbein questioned the following City staff member:

- Mr. Tracy Novak, Parks and Recreation Director

**14.1. REGULAR AGENDA – FIRST READING OF ORDINANCES**

**An Ordinance amending Title 12 (Vehicles and Traffic), Chapter 12.88 (Schedules), Section 12.88.200 (Schedule XVII - Restriction on parking in residential districts), Subsection Zone K (No parking 7:00 a.m. to 4:00 p.m., school days only), to add Darway Drive; Cartway Lane; and Eastridge Drive. The penalty being as provided in Section 12.84.010 and 12.44.280 (S) of the El Paso City Code.**

Representative Hernandez questioned the following City staff member:

- Mr. Rudy Pino, Engineering Division Manager

**16.1. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS**

Discussion and action on the request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Texas Commission on Fire Protection (TCFP). Texas Commission on Fire Protection is a State Agency and the sole source for the TCFP certification in order to comply with the requirements under the Texas Administrative Code Title 37; Part 13; Chapter 421; Rule 421.17. This is an annual renewal for certifications for the El Paso Fire Department uniform personnel.

Department:	El Paso Fire
Award to:	Texas Commission on Fire Protection
	Austin, TX
Annual Estimated Amount:	\$68,550.00
Funding Source:	Professional Licenses and Memberships
Account No.:	322-22020-1000-544140-P2221
Districts(s):	ALL
Sole Source No.:	2019-317

This is a Sole Source, requirements contract.

Mayor Margo questioned the following City staff member:

- Ms. Paula Salas, Purchasing Agent
- Assistant Fire Chief Terry Kebschull

**16.2. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS**

Discussion and action on the request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Idemia Identity & Security USA LLC. Idemia Identity & Security USA LLC is the sole source and the leader in Automated Fingerprint Identification Systems Worldwide. This software supports and stores records (fingerprint cards) that are currently being processed by the AFIS.

Department: Police  
Award to: Idemia Identity & Security USA LLC  
Anaheim, CA  
Total Estimated Award: \$213,014.10  
Account No.: 999-1000-15240-P1506-522020  
Funding Source: General Fund – Non-Departmental (Schedule E)  
District(s): All  
Reference No.: 2019-320

This is a Sole Source, requirements contract.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Mayor Margo questioned the following City staff members:

- Ms. Paula Salas, Purchasing Agent
- Assistant Police Chief Patrick Maloney

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**19.1. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**

An Ordinance amending Title 12 (Vehicles and Traffic), Chapter 12.44 (Stopping, Standing and Parking Generally), Section 12.44.170 (Parking on City-Owned Property), of the El Paso City Code, to add a parking fee exemption for surviving spouses of disabled veterans with identified registered license plates at the El Paso International Airport; the penalty being as provided in Chapter 12.84 of the El Paso City Code.

Mayor Margo and Representative Hernandez questioned the following City staff members:

- Mr. Jeff Schultes, Aviation Assistant Director
- Ms. Monica Lombraña, Managing Director of Aviation and Bridges

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**20.1. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**

An Ordinance granting Special Permit No. PZST18-00007, to allow for Infill Development with lot area, lot depth, and cumulative front & rear yard setbacks reductions on the property described as Lot 38, Block 1, Howell, 5820 Tamburo Court, City of El Paso, El Paso County, Texas, Pursuant to Section 20.10.280 Infill Development of the El Paso City Code. The penalty being as provided for in Chapter 20.24 of the El Paso City Code. Subject Property: 5820 Tamburo Avenue. Property Owner: Casas Diamantina, LLC. PZST18-00007

Representatives Annello and Hernandez questioned the following City staff member:

- Mr. Philip Etiwe, Planning and Inspections Director

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**20.2. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**

An Ordinance changing the zoning of Lot 1, Block 1, Castner Range Subdivision One, City of El Paso, El Paso County, Texas from R-4 (Residential) to C-4 (Commercial), and imposing condition. The penalty is as provided for in Chapter 20.24 of the El Paso City Code. Subject Property: North of Hondo Pass Drive and East of Gateway North Boulevard. Property Owner: Chita L.P. PZRZ18-00014. THIS IS AN APPEAL CASE.

Representatives Annello, Hernandez and Morgan questioned the following City staff member:

- Mr. Philip Etiwe, Planning and Inspections Director

### 20.3. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance granting Special Permit No. PZST18-00013 to allow for a business office use in the A-3 (Apartment) District on the property described as Lot 10 and the north foot of Lot 9, Block 107, Campbell Addition, City of El Paso, El Paso County, Texas, pursuant to Section 20.10.240 of the El Paso City Code. The penalty being as provided in Chapter 20.24 of the El Paso City Code. Subject Property: 716 E. Fourth Ave. Property Owner: RC Senior Medical Plans Corporation. PZST18-00013

Representative Lizarraga questioned the following City staff member:

- Mr. Philip Etiwe, Planning and Inspections Director

### 20.4. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance changing the zoning of Lots 24 and 25, Block 115, Morningside heights Addition, 3334 Morningside Heights Addition, 3334 Lincoln Avenue, located in the City of El Paso, El Paso County, Texas, from R-4 (Residential) to A-2 (Apartment), the penalty is as provided for in Chapter 20.24 of the El Paso City Code. Subject Property: 3334 Lincoln Avenue. Property Owner: Jose Avila PZRZ18-00022

Mayor Margo and Representative Hernandez questioned the following City staff member:

- Mr. Philip Etiwe, Planning and Inspections Director

### 21.1. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance amending Ordinance No. 017880 authorizing the City Manager to sign Second Amendment to Ballpark Lease by and between the City of El Paso as lessor and Mountain Star Sports Group, LLC – El Paso Baseball Club Series and Mountain Star Sports Group, LLC as tenant covering Lots 1 through 10 and Lots 11 through 40, and a portion of the t-alley Block B, Stevens Addition and a portion of Block 28 and 48, Mills Map Addition and a portion of Franklin Street, El Paso, El Paso County, Texas, containing 4.8274 acres of land more or less; a portion of Lots 30 through 42, Block C, Stevens Addition, El Paso, El Paso County, Texas containing 0.9521 acres of land more or less; and a portion of the Union Pacific Company right of way out of Blocks 28 and 48, Mills Map Addition, El Paso, El Paso County, Texas containing 0.1994 acres of land more or less (“City Hall Site”).

Representative Svarzbein questioned the following City staff member:

- Mr. Sam Rodriguez, City Engineer

### 23.1. REGULAR AGENDA – OTHER BUSINESS

Discussion and action on a Resolution authorizing the City Manager to sign the Takeover Agreement between the City and Endurance American Insurance Company (“Surety”), for the Surety to complete the Robinson Street and Drainage Improvements 2016-753 project services through the Completion Contractor, Saab Site Contractors, LP., pursuant to the terms of Contract No. 2016-753 and the responsibilities of the Performance Bond.

Mayor Margo and Representatives Annello, Hernandez, Noe and Lizarraga questioned the following City staff member:

- Mr. Sam Rodriguez, City Engineer

#### 24.1. REGULAR AGENDA – OTHER BUSINESS

Discussion and action to request for City Council to adopt a resolution establishing both the Census 2020 Action Team and the Census 2020 Paso Del Norte Complete Count Committee as a mechanism to increase participation in the decennial census directly affecting the amount of federal revenue distributed for roads, schools, libraries, senior centers, day care centers, and hospitals.

Mayor Margo and Representatives Svarzbein and Hernandez questioned the following City staff members:

- Ms. Nicole Ferrini, Community and Human Development Director
- Ms. Laura D. Prine, City Clerk

#### 25.1. REGULAR AGENDA – MAYOR AND COUNCIL

Discussion and action to approve a Resolution that our community and the communities of the Paso del Norte Region call on the federal government to adopt policies that advance hugs—through the reunification of immigrant families, the decriminalization of migration, the demilitarization of our border, and the facilitation of trade, commerce, and exchange—instead of walls. [POSTPONED FROM 10-02-18]

Representatives Annello and Noe commented.

#### 25.2. REGULAR AGENDA – MAYOR AND COUNCIL

Discussion and action to direct City staff to draft an area plan aimed at preserving the existing character of the Playa neighborhood approximately located North of the Border Highway and South of Knights Dr., the proposed plan area is more particularly shown in Attachment A; and discussion and action on a City initiated rezoning of the properties within the boundaries of the area marked in Attachment B to carry out the purpose of the area plan.

Mayor Margo and Representatives Hernandez and Noe questioned the following City staff member:

- Mr. Tommy Gonzalez, City Manager

Motion made by Representative Noe, seconded by Representative Morgan, and unanimously carried to **ADJOURN** this meeting at 9:39 a.m.

ABSENT: Representatives Ordaz Perez and Rivera

APPROVED AS TO CONTENT:

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Laura D. Prine, City Clerk