

DATE: 10/24/2018

TO: City Clerk

FROM: Peter Svarzbein Representative of District 1

ADDRESS: 8001 N. Mesa E-118 TELEPHONE 915-205-1469

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of October 30, 2018

Item should read as follows: Appointment of Teresa H. Munoz to the Building and Standards Commission – Alternate Member by Representative Peter Svarzbein, District 1

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Building and Standards Commission – Alternate Member

NOMINATED BY: Peter Svarzbein DISTRICT: 1

NAME OF APPOINTEE Teresa H. Munoz
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: ____ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE: NO

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES:
N/A

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Vacant

EXPIRATION DATE OF INCUMBENT: N/A

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 10/30/2018

TERM BEGINS ON : 02/15/2017

EXPIRATION DATE OF NEW APPOINTEE: 02/15/2019

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X

2nd TERM: _____

UNEXPIRED TERM: _____

Teresa H. Munoz

OBJECTIVE: To help and assist consumers make the best financial decisions for their individual needs as well as coaching and training successful teams /professionals to ensure a trustworthy and reliable service.

EMPLOYMENT HISTORY:

ResidentialMortgage Loan Originator

– NMLS #221031

10/2007- Present

Employer: Premier Nationwide Lending dba NTFN, Inc.

Manager: Emma Valdez; may be contacted

To aid and facilitate States' compliance with the requirements of the SAFE ACT. The ACT directs the establishment of Nationwide Licensing System and Registry. 30+ years experience with all guidelines pertaining to all government approved entities i.e. FHA- Federal Housing Administration, VA- Veteran's Administration, FNMA- Fannie Mae and Freddie Mac.

Originate, complete residential loan applications, assists consumers in obtaining or applying to obtain a residential mortgage loan by advising on loan terms (including rates, fees, other costs) preparing loan packages or collecting information on behalf of consumer with regard to a residential mortgage loan. Reviews credit reports, analyze financial statements /documents to ensure approval with all government guideline requirements. Attain great working relationships with Realtors, Buyers, Sellers and Title Companies to guarantee smooth transactions up until funding each transaction.

Residential Mortgage Loan Originator

03/2007- 10/2007

Employer: Prado Mortgage, Inc.

Manager: Serafina Martinez

Originates, takes residential loan applications, assists a consumer in obtaining or applying to obtain a residential mortgage loan by advising on loan terms (including rates, fees, other costs) preparing loan packages or collecting information on behalf of consumer with regard to a residential mortgage loan. Reviews credit reports, financial statements/documents to ensure approval with all government guideline requirements.

Residential Mortgage Loan Originator

03/2006- 03/2007

Employer: Home 123 Corp

700 South Mesa Hills, El Paso, TX 79912

Manager: Dick Cargill

Residential Mortgage Loan Originator

11/1994- 02/2006

Employer: Irwin Mortgage

7380 Remcon Cr, El Paso, TX 79912

Manager: Dick Cargill

EDUCATION:

University of Texas at El Paso

10/1987

Business Administration - 88 hrs completed

CERTIFICATION:

SAFE- Mortgage Loan Originator -National Component 02/12/2010
TEXAS- SAFE Mortgage Loan Originator- State Component 08/18/2010
NMLS #221031

COMPUTER SKILLS:

PC, Microsoft Office, Outlook, Internet

ACCCOMPLISHMENTS:

EL PASO MORTGAGE BANKERS ASSOCIATION

President - 3 terms 2011 2000, 1999

Coaching and training other professionals, leadership skills and schedule monthly educational meetings, contribute to local community services.

Vice President 1998

Secretary 1997

AFFILIATES:

EL PASO MORTGAGE BANKERS ASSOCIATION 1999-Present

TMBA-TEXAS MORTGAGE BANKERS ASSOCIATION 1999- Present

NAMB - National Association of Mortgage Brokers 2013

NAHREP- National Association of Hispanic Real Estate Professionals 2013

AWARDS:

MORTGAGE BANKER OF THE YEAR 1999 & 2011