

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Animal Services

AGENDA DATE: October 30, 2018

CONTACT PERSON/PHONE: Paula Powell, Department of Animal Services Director - (915) 212-8703
Bruce Collins, Purchasing Director – (915)-212-1181

DISTRICT(S) AFFECTED: ALL

STRATEGIC GOAL: NO.8: Nurture and Promote a Healthy, Sustainable Community

SUBJECT:

Discussion and action on the award of Solicitation No. 2018-1586 Animal Food – Animal Care Centers to Legend & White Animal Health Corp. for an initial term estimated award of \$534,207.69. The contract is for food for the animals at the Animal Services shelter and for those animal within all of the Animal Services programs.

BACKGROUND / DISCUSSION:

The Department of Animal Services has reviewed Solicitation 2018-1586 Animal Food – Animal Care Centers and recommends the contract be awarded to Legend & White Animal Health Corp. as they are the lowest responsive, responsible bidder meeting the specifications for the items awarded. The contract is for food for the animals at the Animal Services shelter and for those animals within all of the Animal Services programs.

SELECTION SUMMARY:

Solicitations were advertised on September 4, 2018 and September 11, 2018. The solicitation was posted on City website on September 4, 2018. The email (Purmail) notification was sent out on September 6, 2018. Total of twenty one (21) views. Total of ten (10) were solicited; eight (8) local vendors; Two (2) bids were received; No local vendors. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE:

This is a new formal low bid and establishes the baselines for food for animal services.

PROTEST

☒ There was no protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Total Estimated Amount: \$534,207.69
Department: 225 – 2580 – 25110 - 531100

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

**COUNCIL PROJECT FORM
(LOW BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **OCTOBER 30, 2018**.

STRATEGIC GOAL: NO. 8 Nurture and Promote a Healthy Sustainable Community

Discussion and action on the award of Solicitation No. 2018-1586 Animal Food – Animal Care Centers to Legend & White Animal Health Corp. for an initial term estimated award of \$534,207.69. The contract is for food for the animals at the Animal Services shelter and for those animals within all of the Animal Services programs.

CONTRACT VARIANCE:

This is a new formal low bid contract and establishes the baselines for food for animal services.

Department:	Animal Services
Award to:	Legend & White Animal Health Corp.
Vendor Location	Lincolnshire, IL
Item(s):	All
Initial Term:	3 Years
Option to Extend:	None
Annual Estimated Award:	\$178,069.23
Initial Term Estimated Award:	\$534,207.69 (3 Years)
Total Estimated Award:	\$534,207.69
Account No.:	225 – 25110 – 531100 - 2580
Funding Source:	Animal Services
District(s):	All

This is a Low bid, unit price type contract.

The Purchasing & Strategic Sourcing Department and Department of Animal Services recommend award as indicated to Legend & White Animal Health Corp. the lowest responsive, responsible bidder, and that Bradley's Hardware, Inc. be deemed non-responsive for changing the annual estimated quantities to the bid form.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM



Project Name: ANIMAL FOOD - ANIMAL CARE CENTERS
Bid Opening Date: OCTOBER 3, 2018

Solicitation #: 2018-1586
Department: ANIMAL SERVICES

				BRADLEY'S HARDWARE, INC. FABENS, TX			LEGEND & WHITE ANIMAL HEALTH CORP. LINCOLNSHIRE, IL		
ITEM NO.	DESCRIPTION	UNIT OF MEASURE	ANNUAL ESTIMATED QTY. (A)	UNIT PRICE (B)	TOTAL ANNUAL PRICE (A x B = C) (C)	36 MONTHS TOTAL AMOUNT (C x 3 = D) (D)	UNIT PRICE (B)	TOTAL ANNUAL PRICE (A x B = C) (C)	36 MONTHS TOTAL AMOUNT (C x 3 = D) (D)
1.	PUPPY DRY FOOD	20 LB. BAGS	600	\$19.79	\$11,874.00	\$35,622.00	\$22.77	\$13,662.00	\$40,986.00
2.	CANNED DOG FOOD	13.2 OZ. 12 CANS PER CASE	150	\$1.39	\$208.50 BIDDER'S PRICE: \$216.84	\$625.50 BIDDER'S PRICE: \$650.52	\$18.26	\$2,739.00	\$8,217.00
* BIDDER'S ANNUAL QUANTITY: 156									
3.	PUPPY CANNED FOOD	13.2 OZ. 12 CANS PER CASE	275	\$1.39	\$382.25 BIDDER'S PRICE: \$383.64	\$1,146.75 BIDDER'S PRICE: \$1,150.92	\$18.26	\$5,021.50	\$15,064.50
* BIDDER'S UNIT OF MEASURE: 13oz * BIDDER'S ANNUAL QUANTITY: 276									
4.	DRY DOG FOOD	40 LBS. BAGS	1500	\$25.19	\$37,785.00	\$113,355.00	\$33.57	\$50,355.00	\$151,065.00
5.	DIET KITTEN DRY CAT FOOD (NO SUBSTITUTION ONLY QUANTITY)	15.5 LBS. BAGS	986	N/A	N/A	N/A	\$19.00	\$18,734.00	\$56,202.00
6.	DIET KITTEN LIVER AND CHICKEN ENTRÉE MINCED CAT FOOD	5.5 OZ. 24 CANS PER CASE	720	\$0.65	\$468.00	\$1,404.00	\$24.08	\$17,337.60	\$52,012.80
7.	ADULT DRY CAT FOOD	16 LB. BAGS	300	\$12.19	\$3,657.00	\$10,971.00	\$26.59	\$7,977.00	\$23,931.00

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: _____/s/_____
DATE: _10/5/2018_



CITY OF EL PASO BID TABULATION FORM



Project Name: ANIMAL FOOD - ANIMAL CARE CENTERS
Bid Opening Date: OCTOBER 3, 2018

Solicitation #: 2018-1586
Department: ANIMAL SERVICES

				BRADLEY'S HARDWARE, INC. FABENS, TX			LEGEND & WHITE ANIMAL HEALTH CORP. LINCOLNSHIRE, IL		
ITEM NO.	DESCRIPTION	UNIT OF MEASURE	ANNUAL ESTIMATED QTY. (A)	UNIT PRICE (B)	TOTAL ANNUAL PRICE (A x B = C) (C)	36 MONTHS TOTAL AMOUNT (C x 3 = D) (D)	UNIT PRICE (B)	TOTAL ANNUAL PRICE (A x B = C) (C)	36 MONTHS TOTAL AMOUNT (C x 3 = D) (D)
8.	FANCY FEAST TURKEY	3 OZ. 24 CANS PER CASE	550	\$0.69	\$379.50 BIDDER'S PRICE: \$380.88	\$1,138.50 BIDDER'S PRICE: \$1,142.64	\$18.75	\$10,312.50	\$30,937.50
				*BIDDER'S ANNUAL ESTIMATED QUANTITY: 552					
9.	ADULT CANNED CAT FOOD	5 OZ. 24 CANS PER CASE	200	\$0.69	\$138.00 BIDDER'S PRICE: \$149.04	\$414.00 BIDDER'S PRICE: \$447.12	\$24.06	\$4,812.00	\$14,436.00
				*BIDDER'S UNIT OF MEASURE: 5.5oz *BIDDER'S ANNUAL ESTIMATED QUANTITY: 216					
10.	KITTEN MILK REPLACER	5 LB. BAGS	150	\$18.89	\$2,833.50 BIDDER'S PRICE: \$3,551.32	\$8,500.50 BIDDER'S PRICE: \$10,653.96	\$81.98	\$12,297.00	\$36,891.00
				*BIDDER'S UNIT OF MEASURE: 4lbs *BIDDER'S ANNUAL ESTIMATED QUANTITY: 188					
11.	PUPPY MILK REPLACER	5 LB. BAGS	50	\$18.89	\$944.50 BIDDER'S PRICE: \$1,190.07	\$2,833.50 BIDDER'S PRICE: \$3,570.21	\$82.77	\$4,138.50	\$12,415.50
				*BIDDER'S UNIT OF MEASURE: 4lbs *BIDDER'S ANNUAL ESTIMATED QUANTITY: 63					
12.	RABBIT CHOW	20 LB. BAGS	5	\$10.79	\$53.95 BIDDER'S PRICE: \$43.16	\$161.85 BIDDER'S PRICE: \$129.48	\$24.79	\$123.95	\$371.85
				*BIDDER'S UNIT OF MEASURE: 25lbs *BIDDER'S ANNUAL ESTIMATED QUANTITY: 4					

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: ____/s/____
DATE: _10/5/2018_



CITY OF EL PASO BID TABULATION FORM



Project Name: ANIMAL FOOD - ANIMAL CARE CENTERS
Bid Opening Date: OCTOBER 3, 2018

Solicitation #: 2018-1586
Department: ANIMAL SERVICES

				BRADLEY'S HARDWARE, INC. FABENS, TX			LEGEND & WHITE ANIMAL HEALTH CORP. LINCOLNSHIRE, IL		
ITEM NO.	DESCRIPTION	UNIT OF MEASURE	ANNUAL ESTIMATED QTY. (A)	UNIT PRICE (B)	TOTAL ANNUAL PRICE (A x B = C) (C)	36 MONTHS TOTAL AMOUNT (C x 3 = D) (D)	UNIT PRICE (B)	TOTAL ANNUAL PRICE (A x B = C) (C)	36 MONTHS TOTAL AMOUNT (C x 3 = D) (D)
13.	CHICKEN SCRATCH	25 LB. BAGS	3	\$13.49	\$40.47 BIDDER'S PRICE: \$26.98 *BIDDER'S UNIT OF MEASURE: 50lbs *BIDDER'S ANNUAL ESTIMATED QUANTITY: 2	\$121.41 BIDDER'S PRICE: \$80.94	\$17.36	\$52.08	\$156.24
14.	PUPPY CANNED CHICKEN AND BEEF	13.2 OZ. 12 CANS PER CASE	370	\$1.39	\$514.30 BIDDER'S PRICE: \$533.76 *BIDDER'S UNIT OF MEASURE: 13oz *BIDDER'S ANNUAL ESTIMATED QUANTITY: 384	\$1,542.90 BIDDER'S PRICE: \$1,601.28	\$19.23	\$7,115.10	\$21,345.30
15.	PUPPY COMPLETE NUTRITION DRY FOOD #36	20 LB. BAGS	800	\$19.79	\$15,832.00	\$47,496.00	\$29.24	\$23,392.00	\$70,176.00
TOTAL EXTENDED PRICE (ITEMS 1 - 15)					\$75,110.97 BIDDER'S PRICE: \$76,091.69	\$225,332.91 BIDDER'S PRICE: \$228,275.07		\$178,069.23	\$534,207.69

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: _____/s/_____
DATE: _10/5/2018_



CITY OF EL PASO BID TABULATION FORM



Project Name: ANIMAL FOOD - ANIMAL CARE CENTERS
Bid Opening Date: OCTOBER 3, 2018

Solicitation #: 2018-1586
Department: ANIMAL SERVICES

	BRADLEY'S HARDWARE, INC. FABENS, TX	LEGEND & WHITE ANIMAL HEALTH CORP. LINCOLNSHIRE, IL
<p><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PAYMENT TERMS: 62	5% - 10 DAYS *PROMPT PAYMENT DISCOUNT 0 NET - 30 DAYS *NO DISCOUNT IF PAID REGULARLY	NET - 30 DAYS
BIDDER'S PROMISED DELIVERY: Within__ consecutive calendar days	15	7
Within__ hours or overnight after receipt of verbal order in cases of emergency.	72 *ADDITIONAL OVERNIGHT DELIVERY CHARGES MAY APPLY TO OUT OF STOCK MERCHANDISE	N/A
BIDS SOLICITED: 10 LOCAL BIDS SOLICITED: 8 BIDS RECEIVED: 2 LOCAL BIDS RECEIVED: 0 NO BID: 0		

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: ____/s/____
DATE: _10/5/2018_

BIDDERS LIST

2018-1586 ANIMAL FOOD – ANIMAL CARE CENTERS

CAMPBELL PET COMPANY
ATTN: SAM LESLIE
P.O. BOX 122
BRUSH PRAIRIE, WA 98060
(360) 892-9786

C SPECIALTIES, INC.
ATTN: ANGELA KING
P.O. BOX 68591
INDIANAPOLIS, IN 46268
(800) 234-5330

VALLEY FEED & SUPPLY CO.
ATTN: EILEEN CARBAJAL
368 N. YARBROUGH
EL PASO, TX 79915

PETCO
ATTN:
5994 MONTANA AVE.
EL PASO, TX 79925
(915) 771-7400

PETCO
ATTN:
10771 GATEWAY SOUTH BLVD.
EL PASO, TX 79934
(915) 821-0945

EL PASO VETERINARY SUPPLY
ATTN: MANNY TALAMANTES
1515 WYOMING AVE.
EL PASO, TX 79902
(915) 533-0849

PET'S BARN
ATTN:
636 SUNALDN PARK DR.
EL PASO, TX 79912
(915) 584-3468

PET'S BARN
ATTN:
4900 MONTANA AVE.
EL PASO, TX 79903

PET'S BARN
ATTN:
1900 LEE TREVINO DR.
EL PASO, TX 79936
(915) 592-7443

PETSMART
ATTN:
8889 GATEWAY BLVD., W. STE. C400
EL PASO, TX 79925
(915) 255-4233