

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Municipal Clerk

**AGENDA DATE:** November 1, 2016

**CONTACT PERSON NAME AND PHONE NUMBER:** Richarda Duffy Momsen  
(915) 212-0049

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what?  
Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Approve a Resolution That in conformity with Section 3.5 of the City Charter, the regular City Council meeting scheduled for December 27, 2016 is hereby rescheduled for December 20, 2016; and the regular meetings of the City Council for the 2017 calendar year will resume on January 10, 2017.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

In conformity with Section 3.5 of the City Charter Regular meetings of the Council shall be held in Council chambers no less than once every other week at such times as may be prescribed by resolution.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Yes, on September 29, 2015 Council approved a Resolution cancelling the November 24, 2015, and December 29, 2015 regular City Council meetings.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

No Budgetary impact.

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## RESOLUTION

**WHEREAS**, pursuant to the City's 2016 calendar year City Council regular meeting schedule, City Council is scheduled to meet on Tuesday, December 27, 2016; and

**WHEREAS**, non-critical departments of the City will be closed from Monday, December 26, 2016 through Monday, January 2, 2017; and

**WHEREAS**, the City Council desires to reschedule the December 27, 2016 meeting to be held instead on Tuesday, December 20, 2016; and

**WHEREAS**, the City will resume its regular meetings of the City Council for the 2017 calendar year on Tuesday, January 10, 2017, with regular meetings to be held every two weeks thereafter.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That in conformity with Section 3.5 of the City Charter, the regular City Council meeting scheduled for December 27, 2016 is hereby rescheduled for December 20, 2016; and the regular meetings of the City Council for the 2017 calendar year will resume on January 10, 2017.

**ADOPTED** this \_\_\_\_ day of November, 2016.



**CITY OF EL PASO**

\_\_\_\_\_  
Oscar Leeser  
Mayor

**ATTEST:**

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Richarda Duffy Momsen  
City Clerk

**APPROVED AS TO FORM:**

  
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 Elizabeth Ruhmann  
Assistant City Attorney