

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Financial Services - Purchasing

AGENDA DATE: October 27, 2009

CONTACT PERSON/PHONE: Terrence Freiburg – Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve a Resolution and Interlocal Agreement by and between the City of El Paso, Texas and the County of Tarrant, Texas.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The City of El Paso has the general authority to access the contracts of other governmental agencies available through local, regional and State cooperative purchasing programs. The goal is to combine the City of El Paso purchasing requirements with other agencies to achieve high volume discount pricing which results in direct cost and administrative savings. State of Texas Statutes Government Code, Title 7, Chapter 791 Interlocal Cooperation Contracts, Subchapter B and Subchapter C, and Local Government Code, Title 8, Chapter 271, Subchapter F, Section 271.101 and Section 271.102 allow the City of El Paso to participate in the County of Tarrant, Texas Interlocal Agreement. The purpose of this cooperative is to obtain substantial savings for the City and public entities through volume purchasing.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

There is no cost to participate in the Tarrant County Interlocal Agreement.

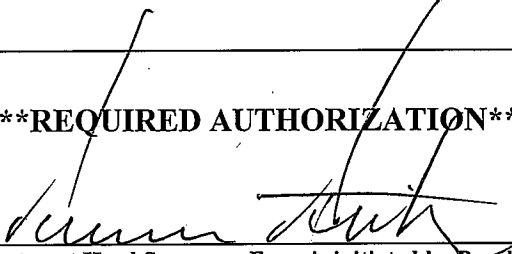
BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A.

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:


(If Department Head Summary Form is initiated by Purchasing, client department should also sign)

Information copy to appropriate Deputy City Manager

RESOLUTION

WHEREAS, the City of El Paso (the "City") may participate cooperative purchasing agreements with other governmental entities pursuant to the authority granted in the State of Texas Statutes Government Code, Title 7, Chapter 791 Interlocal Cooperation Contracts, Subchapter B and Subchapter C, and Local Government Code, Title 8, Chapter 271, Subchapter F, Section 271.101 and Section 271.102;

WHEREAS, City staff has recommended that the City participate in the County of Tarrant Interlocal Agreement for the purpose of fulfilling and executing its respective governmental purposes, goals objectives, programs and functions;

WHEREAS, the City seeks to utilize the contracts offered through County of Tarrant Interlocal Agreement to obtain substantial savings for the City through volume purchasing; and

WHEREAS, the City has reviewed the benefits of participating in this program and based on this review has concluded that the program will benefit City of El Paso taxpayers through anticipated procurement savings.

NOW AND THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager is hereby authorized to sign the County of Tarrant Interlocal Agreement in order to participate in their cooperative purchasing program.

ADOPTED this _____ day of _____ 2009.

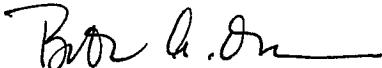
CITY OF EL PASO

John Cook, Mayor

ATTEST:

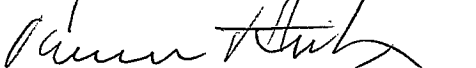
Richarda D. Momsen
Municipal Clerk

APPROVED AS TO FORM:



Bertha A. Ontiveros
Assistant City Attorney

APPROVED AS TO CONTENT:



Terrence Freiburg
Purchasing Manager

INTERLOCAL AGREEMENT

BETWEEN COUNTY OF TARRANT AND THE CITY OF EL PASO TEXAS

This agreement is made this _____ day of _____, 2009 between the County of Tarrant, Texas and the City of El Paso, Texas.

Pursuant to the authority granted by the "Texas Interlocal Cooperation Act," Chapter 791 Texas Government Code providing for the cooperation between local governmental bodies, the parties hereto, in consideration of the premises and mutual promises contained herein, agree as follows:

WHEREAS, the contract is made under the authority of Sections 791.001-791.029 of the Texas Government Code; and,

WHEREAS, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance or those payments from current revenues legally available to that party;

WHEREAS, the governing bodies of each party find that the subject of this contract is necessary for the benefit of the public and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this contract; furthermore, the governing bodies find that the performance of this contract is in the common interest of both parties; and that the division of cost fairly compensates the performing party for the services under this contract.

I.

The City of El Paso, hereby makes, constitutes and appoints Tarrant County its true and lawful purchasing agent for the purchase of various commodities using Annual Contracts (Bids). Tarrant County will maintain a listing of Annual Contracts which are available for local entities use. Tarrant County will forward a copy of requested Annual Contract for the requesting entity use. The City of El Paso agrees that Tarrant County shall serve as the purchasing agent for selected items, and agrees that the bidding shall be conducted by Tarrant County according to its usual bidding procedures and in accordance with applicable State statutes.

II.

The City of El Paso agrees that all specifications for selected items shall be determined by Tarrant County.

III.

The City of El Paso agrees to pay the supplier for all goods, equipment and products pursuant to this agreement. The successful bidder or bidders shall bill the City of El Paso directly for all items purchased, and the City of El Paso shall be responsible for vendor's compliance with all conditions of delivery and quality of the purchased items.

IV.

_____ (name), _____ (title) is hereby designated as the official representative to act for the City of El Paso in all matters relating to this agreement.

V.

This agreement shall take effect upon execution by both signatories.

VI.

This agreement shall be in effect from the date of execution until terminated by either party to the agreement upon written thirty (30) days notice prior to cancellation

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their authorized officers the day and year first above written.

TARRANT COUNTY

BY: _____

TITLE: _____

DATE: _____

THE CITY OF EL PASO

BY: _____

TITLE: _____

DATE: _____

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2005-067	Rental/Purchase of Digital Copiers	Debra Feaster	03/26/10
2005-112	Automotive & Light Truck Body Repairs	Tim Jones	05/24/10
2005-180	SUV w/Police Pkg 2007 Year Model Full Size	Tim Jones	08/23/10
2005-199	Prescription Drugs	Dayna George	09/30/10
2005-200	Mainframe and Peripheral Maintenance IT	Dianna Lee	09/30/10
2005-215	Automated Phone System Repairs	Gwen Peterson	10/04/10
2006-020	Vending Services	Debra Feaster	11/28/09
2006-059	Law Enforcement Uniforms	Carl Voss	02/04/10
2006-100	Facsimile and Multi-Function Machine	Debra Feaster	05/23/10
2006-116	Fleet Fuel Card	Tim Jones	05/16/10
2006-123	Printing of Tax Statements	Dianna Lee	06/06/10
2006-165	Office Supplies	Melissa Lee	12/31/09
2006-167	Offender Paid Electronic Monitoring	Dianna Lee	11/30/09
2006-174	Pagers and Paging Services	Debra Feaster	09/30/10
2006-176	Welding Equip/Supp & Industrial Medical Gases	Rebecca Carney	09/30/09
2006-188	Exterminating Pest Control Services	Cherie Southard	09/30/09
2006-210	Floor Mat and Shop Towel Service	Cherie Southard	09/30/10
2007-010	Dishwashing and Laundry Chemicals	Carl Voss	12/01/09

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2007-017	Specialized Electrical Services	Danny Roberson	11/20/09
2007-064	Cellular Telephone Air Time Service	Gwen Peterson	05/31/10
2007-068	Van Conversions- Prisoner Transport & Misc Alter	Tim Jones	03/13/10
2007-069	Carpet, Tile & Misc. Flooring Annual Contract	Melissa Lee	04/02/10
2007-070	Electrical Services	Danny Roberson	03/26/10
2007-075	Cold Milling Machine w/Operator	Rebecca Carney	05/18/10
2007-103	Rental of Tables and Chairs- Election Admin	Melissa Lee	07/27/10
2007-125	Temp Labor Payroll Serve. Election Admin	Dianna Lee	08/31/10
2007-161	Janitorial Services	Gwen Peterson	09/30/10
2007-162	Panasonic Digital Bus Sys & Key Voice Equip	Gwen Peterson	09/30/10
2007-166	Lime Slurry and Hydrated Lime	Rebecca Carney	09/30/09
2007-169	Air Filters	Carl Voss	09/23/10
2007-171	Inmate Hygiene Supplies	Carl Voss	08/28/09
2007-172	Fax Maintenance	Debra Feaster	09/30/09
2007-173	Mechanical and Plumbing Services	Danny Roberson	09/30/10
2007-174	Preventative Maintenance on Air Handling Equip	Danny Roberson	09/30/10
2007-175	Microfilm and Microfiche Maintenance/supplies	Debra Feaster	09/30/09
2007-183	Temporary Labor Facilities Management	Dianna Lee	09/30/09

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2007-184	Prisoner Extradition	Debra Feaster	10/30/09
2007-186	Rental/Lease of Cars Trucks and Vans	Dianna Lee	09/10/10
2007-190	Cooperative Purchase/Police Vehicles	Tim Jones	10/02/09
2007-196	Purchase & Installation Fuel and Lube Body	Tim Jones	10/16/09
2007-197	Soil Compactor	Tim Jones	10/16/09
2008-003	Security Guard Services	Cherie Southard	10/31/10
2008-008	Wrecker Service	Tim Jones	12/10/09
2008-019	Printing & Mailing of Voter Registration Cert Card	Dianna Lee	11/26/09
2008-024	Grease/Sand Trap Services	Cherie Southard	12/03/09
2008-025	Water Tank Purchase/Install (3,000/4,000 Gallon)	Tim Jones	12/11/09
2008-034	Self-Propelled Road Broom	Tim Jones	01/15/10
2008-037	Equipment Rentals	Tim Jones	01/29/10
2008-039	Single Drum Padfoot Vibrator Compactor	Tim Jones	01/22/10
2008-042	Modular Furniture & Moveable Walls	Melissa Lee	01/21/10
2008-045	Erosion Control, Hydromulch Serv and Materials	Carl Voss	02/03/10
2008-046	GPS Survey Equipment	Tim Jones	01/15/10
2008-053	Fire Equipment and Sprinkler Repair	Rebecca Carney	03/07/10
2008-054	Temporary Healthcare Personnel	Dianna Lee	03/17/10

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2008-056	Rental/Purchase of Refurbished Copiers	Debra Feaster	03/24/10
2008-062	Drug and Alcohol Testing	Rob Cox	03/01/10
2008-063	Job Order Contracting (JOC) RFP	Danny Roberson	08/05/10
2008-068	Installation & Removal of Guard Fence	Carl Voss	03/25/10
2008-077	Tools	Rebecca Carney	05/17/10
2008-079	Various Concrete Work	Rebecca Carney	05/29/10
2008-081	Domestic Automotive and Light Truck Parts and Supp	Tim Jones	04/15/10
2008-082	Moving Services	Debra Feaster	05/23/10
2008-088	Automotive & Light Truck Transmission Repair	Tim Jones	05/06/10
2008-096	Plumbing Supplies	Carl Voss	06/03/10
2008-098	Truck and Bus Repairs	Tim Jones	06/03/10
2008-099	Various In-house Urine Drug Test- Supplies	Dayna George	09/15/10
2008-100	Health Risk Assessment SVS	Debra Feaster	06/30/11
2008-107	Microfilm Duplication	Dianna Lee	06/03/10
2008-111	Window Washing	Carl Voss	07/01/10
2008-113	Automotive Radiator Service	Tim Jones	06/10/10
2008-114	Tire Repairs and Service	Tim Jones	06/17/10
2008-124	Emergency Vehicle Equip & Supplies	Tim Jones	07/21/10

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2008-125	Purchase of Dump Truck, Cab & Chassis Haul Trucks	Tim Jones	07/21/10
2008-126	Motor Graders	Tim Jones	07/22/10
2008-127	Community Emergency Notification Services	Gwen Peterson	08/05/10
2008-128	Asphalt Crack Sealant, Cold Applied	Rebecca Carney	07/01/10
2008-130	Asphalt Crack Sealant, Hot	Rebecca Carney	07/22/10
2008-133	Lumber and Building Materials	Rebecca Carney	08/19/10
2008-134	Pickups	Tim Jones	08/12/10
2008-137	Cab and Chassis Trucks Class 4-8	Tim Jones	08/12/10
2008-138	Vans	Tim Jones	08/12/10
2008-139	Sports Utility Vehicle	Tim Jones	08/12/10
2008-142	Inmate Hygiene Supplies	Carl Voss	08/26/09
2008-143	Toilet Paper	Dayna George	08/31/10
2008-144	Armored Car Service	Gwen Peterson	09/30/10
2008-146	Kitchen Equipment Parts	Gwen Peterson	09/09/10
2008-150	Self Propelled Re-claimer Stabilize I	Tim Jones	08/12/10
2008-152	Lawn Maintenance	Carl Voss	08/12/10
2008-153	Sign Post and Anchor Post Material	Dayna George	08/12/10
2008-160	Compact Sedans	Tim Jones	08/18/10

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2008-167	Misc Laboratory Testing & Blood & Urine Testing	Dayna George	09/30/10
2008-168	Rental of Bobtail Trucks	Dianna Lee	08/31/10
2008-169	Photographic Supplies & Video Tapes	Cherie Southard	09/16/10
2008-170	Copier Maintenance	Debra Feaster	09/30/10
2008-172	Reinforced Concrete Pipe	Rebecca Carney	08/30/10
2008-174	Flexible Base Road Material	Rebecca Carney	09/16/10
2008-186	Landscape Supplies & Services	Carl Voss	10/14/09
2008-187	Water Treatment Services	Carl Voss	09/30/09
2008-188	Emulsions	Rebecca Carney	09/23/10
2008-191	Wiring Materials and Services	Gwen Peterson	10/14/10
2008-194	Aggregate Road Surface Treatment	Rebecca Carney	09/30/10
2008-199	Track Loaders	Tim Jones	09/30/09
2008-203	Articulated Loader	Tim Jones	10/28/09
2008-205	Tandem Drum Articulated Vibrator Roller	Tim Jones	11/11/09
2009-006	Pneumatic Compactor	Tim Jones	11/11/09
2009-007	Self-Propelled Road Widener/Shoulder Paving Mach	Tim Jones	11/18/09
2009-009	Mapsco Street Guides & Directories	Cherie Southard	10/20/10
2009-011	Copy Paper & Stock Computer Forms Semi-	Cherie Southard	10/21/10

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2009-012	Plastic and Paper Products	Dayna George	11/16/09
2009-014	Copier Maintenance Minolta Di and EP Model	Debra Feaster	11/11/09
2009-015	Food Serving Equipment	Gwen Peterson	11/24/09
2009-017	Mattress Materials	Debra Feaster	12/08/09
2009-021	Equipment Trailers	Tim Jones	12/16/09
2009-022	Copier Maintenance (Minolta)	Debra Feaster	09/30/10
2009-023	Truck and Equipment Tires and Tubes	Tim Jones	12/15/09
2009-025	Cold Planer	Tim Jones	12/16/09
2009-044	Lawn Maintenance Equip & Parts	Carl Voss	04/07/10
2009-046	Toner Cartridges	Cherie Southard	02/09/10
2009-049	Fire Alarm, Fire Sprinkler Inspections and Testing	Rebecca Carney	03/23/10
2009-050	Work Uniforms	Carl Voss	04/07/10
2009-052	Transportation of Human Remains	Debra Feaster	04/10/10
2009-056	Miscellaneous Office Furniture	Melissa Lee	04/06/10
2009-057	Locksmith Services and Supplies	Rebecca Carney	03/23/10
2009-059	Flares	Dayna George	03/31/10
2009-062	Fire Extinguisher Services	Rebecca Carney	04/28/10
2009-063	C-Cure Access Control System Maintenance	Danny Roberson	05/05/10

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2009-066	Windshield Replacement & Repairs	Tim Jones	03/31/10
2009-069	Box Van Trucks	Tim Jones	04/28/10
2009-071	Liquid Asphalt Hydro Distributor and Chassis Truck	Tim Jones	05/18/10
2009-073	Truck Mounted Telescopic Boom Hydraulic Excavator	Tim Jones	06/03/10
2009-075	Tractors and Mower Decks	Tim Jones	06/16/10
2009-077	Forklift- Diesel Powered	Tim Jones	08/04/10
2009-080	Miscellaneous Medical Supplies/Disposables	Dayna George	06/22/10
2009-80A	Miscellaneous Medical Supplies/Disposables (Nitrile Gloves)	Dayna George	08/04/10
2009-083	Sign Shop Supplies and Traffic Control Equip	Dayna George	07/31/10
2009-83A	Sign Shop Supplies and Traffic Control Equipment	Dayna George	07/31/10
2009-084	Onsite Collection & Disposal Lab Chemicals	Cherie Southard	07/16/10
2009-087	Time/Date Stamp Machines, Service & Supplies	Cherie Southard	05/25/10
2009-090	Inmate Food Trays	Gwen Peterson	07/06/10
2009-091	Protective Clothing and Safety Equipment	Rebecca Carney	06/15/10
2009-095	ASTM Type I Portland Cement	Rebecca Carney	
2009-098	Digitech Sys Paper Flow&Vision License/Maintenance	Gwen Peterson	06/30/10
2009-105	Preventative Maintenance on Standby Generators	Carl Voss	08/04/10
2009-106	Bio Medical Waste Pick up and Disposal	Dayna George	07/31/10

**COOPERATIVE PURCHASING
AVAILABLE BIDS**

Bid Number	Bid Title	Buyer	Bid Expiration Date
2009-112	Purchase/Install Mechanic TurckCrane&SignShopTruck	Tim Jones	07/21/10
2009-116	Temporary Clerical Personnel	Dianna Lee	08/18/10
2009-118	Monitoring Services (Security,Fire,Elevator,Safe)	Debra Feaster	09/30/10
2009-119	Pre-Employment Polygraph Services	Gwen Peterson	08/04/10
2009-122	Asphalt Road Surfacing Products	Rebecca Carney	09/01/10
2009-126	Hemopoint H2 Supplies and Equipment	Dayna George	08/31/10
2009-127	Trash Removal Services	Cherie Southard	08/18/10
2009-133	Asbestos Consulting Services	Danny Roberson	09/01/10
2009-135	Air Quality Consulting (Indoor)	Danny Roberson	09/01/10