

DATE: November 4, 2009

TO: City Clerk

FROM: Representative Susie Byrd

ADDRESS 2 Civic Center Plaza, 10<sup>th</sup> Fl., El Paso, TX TELEPHONE 915-541-4996

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of November 10, 2009

Item should read as follows: Appointment of Getsemani Yanez to the Community Development Steering Committee as requested by Representative Susie Byrd, District 2.

SPECIAL INSTRUCTIONS: \_\_\_\_\_

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Community Development Steering Committee

NOMINATED BY: Representative Susie Byrd DISTRICT: 2

NAME OF APPOINTEE Getsemani Yanez  
(Please verify correct spelling of name)

BUSINESS ADDRESS: N/A

CITY: \_\_\_\_\_ ST: TX ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: El Paso ST: TX ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Eli A. Garcia

EXPIRATION DATE OF INCUMBENT: 06/08/2010

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_

RESIGNED XX

REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 11/10/2009

EXPIRATION DATE OF NEW APPOINTEE: 06/08/2010

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: \_\_\_\_\_

2<sup>nd</sup> TERM: \_\_\_\_\_

UNEXPIRED TERM: XX

# Getsemaní Yáñez

## Work Experience:

### **State Attorney General, Chihuahua, Mexico (2008)**

#### Internship / Aide

- Studied/Researched the new penal system
- Liaison between the PGJE in the State of Chihuahua and American Justice requests
- Liaison and facilitator to foreign specialists attempting to gain visas to aide in active state cases
- Researched laws in foreign nations to help facilitate the introduction of DNA Databanks to fight crime
- Translations (Written and Oral)
- Assisted personnel with extradition, stolen and recuperation of vehicles and airplanes, and inter country adoption US/MX cases.

### **Congressman Ed Pastor (2004 – 2006)**

#### Staff Assistant (Promoted) Legislative Aide

- Conducted research as needed
- Served as effective liaison to constituents traveling to Washington, DC
- Provide constituent services such as scheduling and conducting Capitol tours, including VIP Groups
- Answered and directed incoming calls to appropriate staff person

### **Mickey Ibarra & Associates (2003 – 2004)**

#### Administrative Assistant

- Maintained contact and effective liaison with the company's clients, associates, and other constituencies
- Compiled press clips and provided weekly memos
- Assisted with event, candidate, and party fundraising assignments
- Implemented and maintained the Company's client/constituency database
- Provided day-to-day administrative support for the Principal and Associates, ensuring confidentiality.
- Conducted research on telecom, Indian gaming, drug re-importation, and various minority issues

### **Kerry/Edwards Campaign (Kissimmee, Florida 2004)**

#### Phone Bank Manager (Volunteer)

- Recruited and trained volunteers
- Strategically assigned volunteers districts and scripts to use
- Solicited additional phone lines

### **Congressman Solomon P. Ortiz (2003)**

#### Interim Staff Assistant

- Provided constituent services such as scheduling and conducting Capitol tours, attend to VIP Groups, and arrange for flags to be flown over the Capitol
- Answered and directed incoming calls to appropriate staff person
- Managed distribution of correspondence

### **Fluor Global at TXU (2003)**

#### Interim Safety Inspector

- Advised supervisors with specific solutions to various site problems
- Managed and organized weekly safety meetings for over 300 workers and was responsible for presenting safety updates
- Implemented OSHA Safety policies, practices, and procedures
- Administered first aid during medical emergencies and conducted mandatory job site investigations

### **Ortiz for Congress (2002)**

#### Volunteer

- Participated in outreach efforts to Spanish-speaking voters
- Prepared and presented political updates on Spanish public radio
- Assisted with mass mailings
- Provided logistical and staffing support for campaign events

## Education:

#### Baylor University

International Studies, BA (Intensive Program)

#### Southeastern University

Government Management (Associates of Science)

#### Kilgore Jr. College

Safety Inspector

#### Southern Careers Institute

Medical Assistant

July/August 2009

Waco, TX

Diploma 2006

Washington, DC

Certified 2003

Kilgore, TX

Certified 2003

Corpus Christi

## Special Skills/ Clubs:

English-Spanish fluency / Former Vice President, Congressional Hispanic Staff Association / Co-founder, DC Texas Democrats