

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** FIRE

**AGENDA DATE:** November 10, 2015

**CONTACT PERSON/PHONE:** SAMUEL PEÑA, FIRE CHIEF, 485-5605  
BRUCE D. COLLINS, PURCHASING DIRECTOR, 212-1181

**DISTRICT (S) AFFECTED:** ALL

**STRATEGIC GOAL:** 2 - Set the Standard for a Safe and Secure City

**SUBJECT:**

Request for the Purchasing Director, of the Purchasing & Strategic Sourcing Department, be authorized to issue a Purchase Order to Siddons-Martin Emergency Group, LLC, the sole provider for Pierce Proprietary Parts and Service, for an initial two (2) years in the estimated amount of \$500,000.

**BACKGROUND / DISCUSSION:**

Siddons-Martin Emergency Group, LLC has been granted exclusive sales and service representation for Pierce Manufacturing, Inc., for the territory of the following; Louisiana, New Mexico, and Texas. The exclusive representative for Pierce, Siddons-Martin is afforded all rights and privilege, and held to the contractual obligation contained in the current Dealership Agreement executed under Siddons-Martin Emergency Group LLC.

**SELECTION SUMMARY:**

Pierce parts are proprietary and have a distribution network with exclusive protected territory rights for the sale of their merchandise.

**PRIOR COUNCIL ACTION:**

Yes, motion to approve made on October 8, 2013 and January 13, 2015 sole source #2015-523.

**AMOUNT AND SOURCE OF FUNDING:**

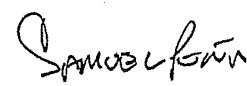
Department: 322- Fire; Division: 22090 – Logistics; Fund: 1000 – General fund; Program: P2216 – Logistics Support; Account: 531180 – Vehicle Maintenance Supplies  
\$500,000

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*


**DEPARTMENT HEAD:**



Name



Signature



Date

**COUNCIL PROJECT FORM  
(SOLE SOURCE)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **NOVEMBER 10, 2015.**

**Strategic Goal 2: Set the Standard for a Safe and Secure City**

Discussion and action on the request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Siddons-Martin Emergency Group, LLC., the sole provider for Pierce Proprietary Parts and Service, for an initial two (2) years in the estimated amount of \$500,000 with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Department:	El Paso Fire
Award to:	Siddons-Martin Emergency Group, LLC Houston, TX
Initial Term:	2 years
Annual Estimated Award:	\$250,000
Total Estimated Amount:	\$500,000
Funding Source:	Vehicle Maintenance Supplies
Account No.:	322-22090-1000-531180-P2216
Districts(s):	All
Sole Source No.:	2016-384

This is a Sole Source, requirements contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



**FINANCIAL SERVICES  
PURCHASING DIVISION**

**SOLE SOURCE AFFIDAVIT**

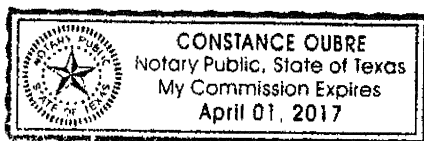
**THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE**

Before me, the undersigned official, on this day, personally appeared Troy D. Harrison, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath depose and said:

1. My name is Troy D. Harrison. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Siddons Martin Emergency Group LLC
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
PIERCE FIRE APPARATUS PARTS & SERVICE  
ROAD RESCUE AMBULANCE PARTS & SERVICE
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.

Signature

SUBSCRIBED AND SWORN to before me on this 30th day of SEPTEMBER, 2015.



NOTARY PUBLIC

PRINTED NAME

MY COMMISSION EXPIRES

COMPANY NAME: Siddons Martin Emergency Group LLC  
ADDRESS, CITY, STATE & ZIP CODE: 14233 INTERDAVE WEST Houston TX 77032  
PHONE: 281-442-6806 FAX NUMBER: 281-442-9026  
CONTACT NAME AND TITLE: \_\_\_\_\_  
WEB ADDRESS: www.siddons-martin.com EMAIL: tharrison@siddons-martin.com  
FEDERAL TAX ID NUMBER: 27-4333590 TEXAS SALES TAX NUMBER: 3-20432-2372-9

Pierce Customer Service  
2600 American Drive  
P.O. Box 2017  
Appleton, WI 54914

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July 15<sup>th</sup>, 2015

To whom it may concern:

Since 1917, Pierce Manufacturing has provided the finest fire apparatus in the industry. The quality of our products and services are our number one priority.

In order to provide you with the personalized level of service you deserve, Pierce Manufacturing has established a widespread network of authorized dealers throughout the country. Siddons-Martin Emergency Group is the Pierce authorized dealership in Texas, Louisiana, and New Mexico. They are the sole source for Pierce parts and warranty service in these states and are extremely qualified to provide you with the service you have come to expect from Pierce Manufacturing, Inc.

Siddons-Martin Emergency Group is also the authorized sole source parts distributor for the aftermarket service and support for the Oshkosh Airport product line as well within the states of Arizona, Louisiana, New Mexico, Oklahoma, Texas and Clark County, NV.

Please contact them directly for any requests concerning both product lines. Siddons-Martin Emergency Group can provide you parts and labor for any of these apparatus at the quality you deserve.

Kevin Hanegraaf

Director Aftermarket Support



OSHKOSH  
SPECIALTY  
VEHICLES