

DATE: 11/18/19

TO: City Clerk

FROM: City Representative Dr. Sam Morgan

ADDRESS: 300 N. Campbell St. 2<sup>nd</sup> Floor, El Paso, TX TELEPHONE 915-212-0004

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of November 26, 2019

Appointment of Carleen Barth to the Capital Improvements Advisory Committee by

Item should read as follows: Representative Dr. Sam Morgan, District 4

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Capital Improvements Advisory Committee

NOMINATED BY: Representative Dr. Sam Morgan DISTRICT: 4

NAME OF APPOINTEE Carleen Barth  
(Please verify correct spelling of name)

E-MAIL ADDRESS: N/A

BUSINESS ADDRESS: N/A

CITY: N/A ST: N/A ZIP: N/A PHONE: N/A

HOME ADDRESS: N/A

CITY: N/A ST: N/A ZIP: N/A PHONE: \_\_\_\_\_

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE: N/A

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES: N/A

**LIST ALL REAL ESTATE OWNED BY APPOINTEE IN EL PASO COUNTY (BY ADDRESS):**  
N/A

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Prince Chijoke  
10/28/20

EXPIRATION DATE OF INCUMBENT: \_\_\_\_\_

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_  
RESIGNED X  
REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: November 26, 2019

TERM BEGINS ON : November 26, 2019

EXPIRATION DATE OF NEW APPOINTEE: October 28, 2020

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: \_\_\_\_\_

2<sup>nd</sup> TERM: \_\_\_\_\_

UNEXPIRED TERM: X

# Carleen R. Barth, CCIM

---

Accomplished commercial real estate professional with advanced knowledge and practice of commercial real estate. Areas of specialty include asset management, development, acquisition and disposition with direct experience in office, retail, multi-family, and manufactured housing.

Asset Preservation ♦ General Contracting ♦ Business Development ♦ 1031 Exchanges  
Corporate Accounting ♦ Long Term Financial & Estate Planning ♦ Investment Valuation

---

## PROFESSIONAL EXPERIENCE

### UNIVERSITY OF TEXAS AT EL PASO

Starting January 2020

*Public University*

#### Lecturer

Collaborated with UTEP, commercial real estate industry partners, and the Greater El Paso CCIM Chapter to construct a real estate minor to be offered to students in the College of Business Administration, Department of Finance & Economics. Inaugural classes beginning in January 2020 in principles of real estate, finance, investment, and development.

### BARTH FAMILY, LTD.

September 1993 – Present

*Commercial real estate investment firm*

#### Partner

Manage a portfolio of real estate assets with responsibilities including tenant relations, leasing, financial accounting, project development, and capital decisions. Skilled in all aspects of business ownership and management serving as a liaison to accountants and attorneys in the long-term direction of the portfolio and working to position the portfolio to best meet long term goals. Additionally, responsible for employee and contractor management, budget and capital improvement decisions, financial accounting, government reporting, contract negotiations, cash management, insurance and vendor management.

### WESTAR REALTY

March 1995 - Present

*Full Service Commercial Real Estate Brokerage Firm*

#### Principal Broker/Owner

Founder of the company that specializes in commercial real estate transactions with direct responsibility for growth of the real estate brokerage firm.

- Skilled execution of all phases of the sale and purchase processes for commercial transactions with the ability to coordinate with a wide range of buyers, sellers, lending institutions, brokers, inspectors, appraisers, due diligence professionals, attorneys, and government entities

---

## EDUCATION

- Master of Business Administration, 2001– New Mexico State University, Las Cruces, NM – Completed degree in my spare time while excelling in my full-time position
- Bachelor of Business Administration, 1991- Marketing, Texas Tech University, Lubbock, TX

---

## LICENSING AND ORGANIZATIONS

- Texas Real Estate Brokers License, April 1995 – Present, License #0426737
- Certified Commercial Investment Member (CCIM) Designee, October 2010
- CCIM Institute (2008 – Current), Designation Committee (Beginning January 2020 - 2022)
- Greater El Paso CCIM Chapter - Director & Education Chair (2015 – Current)