

CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Department of Animal Services

AGENDA DATE: November 28, 2017

CONTACT PERSON/PHONE: Paula J. Powell, Interim Director, (915) 212-1709
Bruce D. Collins, Purchasing Director, (915) 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 8: Nurture and Promote a Healthy, Sustainable Community

SUBJECT:

The Department of Animal Services is awarding Solicitation 2017-1270 Animal Cages to Schroer Manufacturing Company DBA Shor-Line for an estimated amount of \$62,538.00 for a one-time purchase.

BACKGROUND / DISCUSSION:

These animal cages will be used as replacement cages in high use areas and for temporary housing for new arrivals.

SELECTION SUMMARY:

Solicitation advertised on 06/13/17 and 06/20/17. The solicitation was posted on City website on 06/13/17. The email (Purmail) notification was sent out on 06/15/17. A total of three (3) bidders were solicited; one (1) local vendor. Five (5) bids were received with one (1) local vendor.

PROTEST

☒ No protest received for this requirement.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ No

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

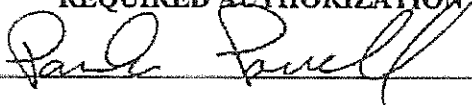
Department:	Department of Animal Services
Amount:	\$62,538.00
Accounting:	225/2580/25100/580090 Furniture and Fixtures
Funding Source:	Animal Services Special Revenue Fund

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



COUNCIL PROJECT FORM

(LOW BID)

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **NOVEMBER 28, 2017**.

STRATEGIC GOAL: NO. 8 Nurture and Promote a Healthy, Sustainable Community

The award of Solicitation No. 2017-1270 (Animal Cages) to Schroer Manufacturing Company DBA Shor-Line for an estimated award of \$62,538.00. These animal cages will be used as replacement cages in high use areas and for temporary housing for new arrivals.

Department:	Animal Services
Award to:	Schroer Manufacturing Company DBA Shor-Line Kansas City, KS
Item(s):	All
Estimated Award:	\$62,538.00
Total Estimated Award:	\$62,538.00
Account No.:	225-25110-2580-580090
Funding Source:	Furniture and Fixtures
District(s):	All

This is a Low bid, unit price contract.

The Purchasing & Strategic Sourcing Department and Department of Animal Services recommend award as indicated to Schroer Manufacturing Company DBA Shor-Line, the lowest responsive, responsible bidder.

That Spectrum Paper Co. failed to extend their offer for further evaluation, therefore their bid expired.

In accordance with this award the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM - REVISED



Project Name: ANIMAL CAGES
Bid Opening Date: JULY 12, 2017

Solicitation #: 2017-1270
Department: ANIMAL SERVICES

				LEGEND + WHITE ANIMAL HEALTH CORP. LINCOLNSHIRE, IL		SCHROER MANUFACTURING COMPANY DBA SHOR-LINE KANSAS CITY, KS		SPECTRUM PAPER CO, INC EL PASO, TX	
ITEM NO.	DESCRIPTION	UNIT OF MEASURE (A)	ESTIMATED QTY. (B)	TOTAL UNIT PRICE (C)	TOTAL EXTENDED PRICE	TOTAL UNIT PRICE (C)	TOTAL EXTENDED PRICE	TOTAL UNIT PRICE (C)	TOTAL EXTENDED PRICE
1.	12' SETS OF CAGES WITH 14 CAGES	SETS	5	\$11,691.15	\$58,455.75	\$9,845.06	\$49,225.30	\$3,117.00	\$15,585.00
2.	8' SETS OF CAGES WITH 9 CAGES	SETS	2	\$7,872.60	\$15,745.20	\$6,656.35	\$13,312.70	\$1,693.00	\$3,386.00
TOTAL COST FOR ITEMS 1 & 2				\$74,200.95		\$62,538.00		\$18,971.00	
OPTION TO EXTEND THE TERM OF THE AGREEMENT THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:									
PAYMENT TERMS:				NET - 30 DAYS		NET - 30 DAYS		NET - 30 DAYS	
BIDDER'S PROMISED DELIVERY: Within ___ consecutive calendar days				42		42		30	
Within ___ hours or overnight after receipt of verbal order in cases of emergency.				N/A		N/A		720	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: _____
DATE: _____



CITY OF EL PASO BID TABULATION FORM - REVISED



Project Name: ANIMAL CAGES
Bid Opening Date: JULY 12, 2017

Solicitation #: 2017-1270
Department: ANIMAL SERVICES

				SUBBURBAN SURGICAL COMPANY, INC WHEELING, IL		TRISTAR METALS, INC BOYD, TX			
ITEM NO.	DESCRIPTION	UNIT OF MEASURE (A)	ESTIMATED QTY. (B)	TOTAL UNIT PRICE (C)	TOTAL EXTENDED PRICE	TOTAL UNIT PRICE (C)	TOTAL EXTENDED PRICE	TOTAL UNIT PRICE (C)	TOTAL EXTENDED PRICE
1.	12' SETS OF CAGES WITH 14 CAGES	SETS	5	\$9,911.00	\$49,555.00	\$72,575.00	\$72,575.00	\$0.00	\$0.00
2.	8' SETS OF CAGES WITH 9 CAGES	SETS	2	\$7,085.00	\$14,170.00	\$19,162.00	\$19,162.00	\$0.00	\$0.00
TOTAL COST FOR ITEMS 1 & 2				\$63,725.00 *BASED ON QUANTITY		\$91,737.00		\$0.00	
OPTION TO EXTEND THE TERM OF THE AGREEMENT THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:									
PAYMENT TERMS:				NET - 30 DAYS		50% DEPOSIT TO BEGIN; THEN BALANCE RECEIVED PRIOR TO SHIPPING			
BIDDER'S PROMISED DELIVERY: Within ___ consecutive calendar days				21		60			
Within ___ hours or overnight after receipt of verbal order in cases of emergency.						N/A			
BIDS SOLICITED: 3 LOCAL BIDS SOLICITED: 0 BIDS RECEIVED: 5 LOCAL BIDS RECEIVED: 1 NO BID: 0									

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: _____
DATE: _____

PARAGON MEDICAL
ATTN: MATHEW COLE
10918 WILES RD.
CORAL SPRINGS, FL

SHOR-LINE
ATTN: JENNIFER KASCHKE
511 OSAGE AVENUE
KANSAS CITY, KS 66105

TRI-STAR AND DIRECT ANIMAL
ATTN: WANDA MILLS
554 S. ALLEN ST.
BOYD, TX 76023