

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Planning and Inspections

AGENDA DATE: November 28, 2017

CONTACT PERSON/PHONE: Bruce D. Collins, Director, Purchasing & Strategic Sourcing (915)212-1181
Victor Morrison-Vega, Interim Director, (915)212-1553

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 2 – Set the Standard for a Safe and Secure City

SUBJECT: The Planning and Inspections Department recommends the award of Solicitation No. 2017-1274 Board and Secure Services to Bella Luna Engineering and Building Maintenance for an initial three (3) year term in the estimated amount of \$307,440.00. The award is to include a two (2) year option for the amount of \$204,960.00 for a total five (5) year award of \$512,400.00. This service is to board (enclose windows, doors and structural openings with plywood) and secure abandon residential and commercial structures that have been deemed a hazard to the public.

BACKGROUND / DISCUSSION:

The Building Safety Division of the Planning and Inspections Department presents approximately twenty-five (25) to thirty (30) cases per year to the Building Standards Commission that are ordered to be boarded and secured, typically within thirty (30) days of the order. If the owner fails to comply, the City proceeds with boarding and places a lien on the property to recover costs.

SELECTION SUMMARY:

Solicitation was advertised on September 19, 2017 and September 26, 2017. The solicitation was posted on City website on September 26, 2017. The email (Purmail) notification was sent out on September 28, 2017. There were twenty-five (25) views. Total of eight (8) bidders were solicited; eight (8) were local vendors. One (1) bid was received; a local vendor. An Inadequate Competition Survey was conducted.

PROTEST

☒ No protest received for this requirement.

PRIOR COUNCIL ACTION: None

AMOUNT AND SOURCE OF FUNDING:

2305-532-32120-P3210-522040
Streets and Maintenance – Environmental Fee fund – Environmental Contracts

BOARD / COMMISSION ACTION: None

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

**COUNCIL PROJECT FORM
(BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **NOVEMBER 28, 2017**.

Strategic Goal #2: Set the Standard for Safe and Secure City.

Discussion and action on the award of Solicitation No. 2017-1274 (Board and Secure Services) to Bella Luna Engineering and Building Maintenance for an initial term estimated award of \$307,440.00. The award is to include a two (2) year optional amount of \$204,960.00 for a total five (5) year award of \$512,400.00. This service is to board (enclose windows, doors and structural openings with plywood) and secure abandon residential and commercial structures that have been deemed a hazard to the public.

Department:	Planning and Inspections
Vendor:	Bella Luna Engineering and Building Maintenance El Paso, TX
Item(s):	All
Annual Estimated Amount:	\$102,480.00
Initial Term Estimated Award:	\$ 307,440.00 (3 year)
Total Estimated Award:	\$ 512,400.00 (5 years)
Account No.:	532-32120-2305-522040-P3210
Funding Source:	Environmental Fee Fund – Environmental Contracts
District(s):	All

This is a Best Value, service contract.

The Purchasing & Strategic Sourcing, Planning, and Inspections Departments recommend award to Bella Luna Engineering and Building Maintenance, the sole vendor offering the best value bid. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed

*******ADDITIONAL INFO BELOW*******



COMMITTEE SCORE SHEET

Best Value Bid

Solicitation Title: Board and Secure Services - Planning and Inspections

SOLICITATION NO: 2017-1274

EVALUATION CRITERIA

A. Cost

SUBTOTAL EVALUATION FACTOR A:

B. EXPERIENCE AND QUALIFICATIONS

Description of experience and past history/background & qualifications in performing specific job requirements.

SUBTOTAL EVALUATION FACTOR B:

C. REPUTATION & QUALITY OF BIDDER'S SERVICE

Vendor's References

SUBTOTAL EVALUATION FACTOR C:

D. PAST PERFORMANCE

Vendor's Past Performance

SUBTOTAL EVALUATION FACTOR D:

Grand Total

WEIGHT	MAX POINTS	Bella Luna Engineering and Building Maintenance El Paso, Texas				
55%	55	\$307,440.00				
	55	55.00				
20%	20	14.00				
	20	14.00				
20%	20	19.39				
	20	19.39				
5%	5	5.00				
	5	5.00				
	100	93.39				



CITY OF EL PASO BID TABULATION FORM



Project Name: BOARD & SECURE SERVICES

Solicitation #: 2017-1274

Bid Opening Date: OCTOBER 18, 2017

Department: PLANNING & INSPECTIONS

					BELLA LUNA ENGINEERING AND BUILDING MAINTENANCE EL PASO, TX					
ITEM NO.	DESCRIPTION	UNIT OF MEASURE (A)	(C) ANNUAL ESTIMATED QTY.		PRICE (B)	ANNUAL TOTAL EXTENDED PRICE (B x C) (D)	PRICE (C)	ANNUAL TOTAL EXTENDED PRICE (B x C) (D)	PRICE (C)	ANNUAL TOTAL EXTENDED PRICE (B x C) (D)
			MIN	MAX (B x C)						
1.	BOARDING (SECURING WINDOWS, DOORWAYS, FIRE STAIRS, ROOF OPENINGS, ETC.)	SQ. FT.	2,000 SQ. FT.	20,000 SQ. FT.	\$4.12	\$82,400.00	\$0.00	\$0.00	\$0.00	\$0.00
2.	ALTERNATE SYSTEMS (TRANSPARENT OR ARTISTIC PANELS)	SQ. FT.	1,000 SQ. FT.	4,000 SQ. FT.	\$5.02	\$20,080.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ANNUAL EXTENDED PRICE - ITEMS 1 THRU 2						\$102,480.00		\$0.00		\$0.00
TOTAL COST 3 YEAR						\$307,440.00		\$0.00		\$0.00

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:

DATE: 10/19/2017



CITY OF EL PASO BID TABULATION FORM



Project Name: BOARD & SECURE SERVICES

Bid Opening Date: OCTOBER 18, 2017

Solicitation #: 2017-1274

Department: PLANNING & INSPECTIONS

OPTION TO EXTEND THE TERM OF THE AGREEMENT THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:			
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="checked" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	2% - 10 DAYS 1% - 20 DAYS NET - 30 DAYS		
BIDS SOLICITED: 8 LOCAL BIDS SOLICITED: 8 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 1 NO BID: 0			

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APPROVED BY: 

DATE: 10/19/2017

Pride General Contractors LLC
5959 Gateway West, Suite 512
El Paso, TX 79925

Dantex Construction
4727 Osbourne Dr.
El Paso, TX 79922

AIM Construction & Remodeling
1523 E. Yandell Dr.
El Paso, TX 79902

Milliken Construction Co.
2515 Yandell Dr.
El Paso, TX 79903

Campos Construction V.C.
1189 Imperial Gem Ave
El Paso, TX 79936

Benning Construction, Inc.
1205 Myrtle Ave
El Paso, TX 79901

ECM International, Inc.
Attn: Rosie Lujan
404 Executive Center Blvd.
El Paso, TX 79902

Unlimited Construction
2324 Joshua Luis
El Paso, TX 79938