

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Tax Department

AGENDA DATE: November 28, 2017

CONTACT PERSON NAME AND PHONE NUMBER: Maria Pasillas, Tax Assessor Collector, 212-1737

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve property tax overpayment refunds.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This action would allow us to comply with state law which requires approval by the legislative body, of refunds of tax overpayments, greater than \$2,500.00.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council has considered this previously on a routine basis.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

TAX REFUNDS
November 28, 2017

1. River Oaks Properties, in the amount of \$4,076.83, made an overpayment on January 31, 2017 of 2016 taxes.
(Geo. #T284-999-0070-0200)
2. River Oaks Properties, in the amount of \$47,272.92, made an overpayment on January 31, 2017 of 2016 taxes.
(Geo. #T284-999-0070-0200)

Laura D. Prine
Interim City Clerk



Maria O. Pasillas, RTA
Tax Assessor Collector



OFFICE
JUL 26 2017

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

RIVER OAKS PROPERTIES
106 MESA PARK DRIVE
EL PASO, TX 79912

OP
+2500

Geo No. T284-999-0070-0200	Prop ID 606051
Legal Description of the Property BLK 7 TIERRA COMMERCIAL #8 LOT 2 N ZARAGOZA RD	
OWNER: RIVER OAKS PROPERTIES LTD	
2016 OVERAGE AMOUNT \$4,076.83	

1: CITY OF EL PASO, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO, 9: SOCORRO ISD

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: River Oaks Properties Address: 106 Mesa Park Drive City, State, Zip: El Paso, TX 79912 Daytime Phone No.: 915 225 7017 E-Mail Address: sscott@ropelpaso.com			
Step 2. Provide payment information. Please attach copies of cancelled checks, bank statement or original receipts for all cash payments you made	Payment made by: River Oaks Properties			
	Check No.	Date Paid	Amount Paid	
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	TOTAL AMOUNT PAID (sum of the above amounts)			
	Please check one of the following: <input checked="" type="checkbox"/> I paid this account in error and I am entitled to the refund. <input type="checkbox"/> I overpaid this account. Please refund the excess to the address listed in Step 1. <input type="checkbox"/> I want this payment applied to next year's taxes. <input type="checkbox"/> This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):			
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED) Gerald Rubin		PRINTED NAME & DATE Gerald Rubin 10-26-17	
TAX OFFICE USE ONLY: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied By: Jmc Date: 10/30/17				

This application must be completed, signed, and submitted with supporting documentation to be valid.

TAX RECEIPT



CITY TAX
OFFICE

OCT 26 2017

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901
PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov

Certified Owner:

RIVER OAKS PROPERTIES LTD
C/O BETH THOMAS
106 MESA PARK DR
EL PASO, TX 79912-6154

Legal Description:

BLK 7 TIERRA COMMERCIAL #8 LOT 2

Parcel Address: 0 N ZARAGOZA RD

Legal Acres: 14.2920

Remit Seq No: 34528342,34528343

Receipt Date: 01/31/2017

Deposit Date: 01/31/2017

Print Date: 01/31/2017 04:46 PM

Printed By: ELVI

Prop ID No.: 606051

Deposit No: A01311741

Validation No: 900000048331962

Account No: T284-999-0070-0200

Operator Code: ELVI

Year	Tax Unit Name	Rec Type	Tax Value	Tax Rate	Levy Paid	P&I	Coll Fee Paid	Total
2016	Overpay	TL	0	0.000000	0.00	0.00	0.00	\$1,349.75
					\$0.00	\$0.00	\$0.00	\$51,349.75

Check Number(s):

24075,24022

PAYMENT TYPE:

Checks:

\$51,349.75

Exemptions on this property:

Total Applied: \$51,349.75
Total Tendered: \$430,013.39
(for accounts paid on 01/31/2017)
Change Paid: \$0.00
Paid to Date: \$51,349.75

PAYER: 2015193

RIVER OAKS PROPERTIES
106 MESA PARK DRIVE
EL PASO, TX 79912

ACCOUNT PAID IN FULL

915 212-0106

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51.1.7

CITY TAX
OFFICE OCT 26 2017

Back to City of El Paso

Friday, October 20, 2017

PAYMENT INFORMATION

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[Return to the Previous Page](#)

Account No.: T28499900700200

Receipt Date	Amount	Tax Year	Description	Payer	
2017-01-31	\$4,076.83	2016	Overpayment	RIVER OAKS PROPERTIES	
2017-01-31	\$47,272.92	2016	Overpayment	RIVER OAKS PROPERTIES	
2017-01-31	\$51,349.75	2016	Payment	RIVER OAKS PROPERTIES	Reprint Receipt
2016-09-15	\$10.00	2015		RIVER OAKS PROPERTIES LTD	
2016-07-13	\$10.00	2015		RIVER OAKS PROPERTIES LTD	
2016-01-31	\$50,544.36	2015	Payment	RIVER OAKS PROPERTIES LTD	Reprint Receipt
2015-01-31	\$49,903.86	2014	Payment	RIVER OAKS PROPERTIES	Reprint Receipt
2014-12-15	(\$10,348.66)	2010	Refunded	RIVER OAKS PROPERTIES LTD	
2014-01-31	\$48,986.57	2013	Payment	RIVER OAKS PROPERTIES LTD	Reprint Receipt
2013-01-31	\$43,282.57	2012	Payment	RIVER OAKS PROPERTIES LTD	Reprint Receipt
2012-01-31	\$42,648.06	2011	Payment	RIVER OAKS PROPERTIES LTD	Reprint Receipt
2011-01-31	\$10,348.66	2010	Transfer	RIVER OAKS PROPERTIES LTD	
2011-01-31	(\$10,348.66)	2010	Transfer	RIVER OAKS PROPERTIES LTD	
2011-01-31	\$58,508.21	2010	Payment	RIVER OAKS PROPERTIES LTD	Reprint Receipt

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Hernandez, Marylou A.

From: Thick, Bea M.
Sent: Thursday, October 26, 2017 9:58 AM
To: Hernandez, Marylou A.
Cc: Cisneros, Luz M.
Subject: FW: Refund Request
Attachments: 20171026104627.pdf

CITY TAX
OFFICE

OCT 26 2017

fyi

M. Beatrice Thick
Tax Accounts Supervisor
City of El Paso Tax Office
221 N. Kansas, Suite 300
El Paso, TX 79901
Ph: (915) 212-1738
Fax: (915) 212-0107

From: Stephanie Scott [mailto:sscott@ropelpaso.com]
Sent: Thursday, October 26, 2017 9:53 AM
To: Thick, Bea M.
Cc: Beth Thomas
Subject: Refund Request

Hi Bea –

Attached please find the refund request documentation. Please let me know if you need further info.

We truly do appreciate you being the person that is always there to assist us.

Stephanie Scott
River Oaks Properties
915/225-7017

Deposit Status

Notes

Go To :

MLQU
ACT80122 v1.89

10/28/2017 16:51:04
ACTEP

DEPOSIT Remittance Detail

Summary Query

Deposit No.		Account No.		Remit Seq No.	Check No.	Payment Amount		Summary	
A01311741		T28499900700200						Payment Agreement No.	
Check Image	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Payer
OK	A01311741	01/31/2017	34528343	24022	CH	\$4,076.83	\$4,076.83	LG	2015193-RIVER OAKS PR
	A01311741	01/31/2017	34528342	24075	CH	\$425,936.56	\$47,272.92	LG	2015193-RIVER OAKS PR
	A01311741	01/31/2017	34527530	24081	CH	\$136,408.04	\$51,349.75	PA	2015193-RIVER OAKS PR
	A09151673	09/15/2016	32635726	1367	CH	\$10.00	\$10.00	TC	RIVER OAKS PROPRTIE
	A07131641	07/13/2016	32447227		CA	\$10.00	\$10.00	TC	RIVER OAKS PROPRTIE
	A02031623	01/31/2016	31562973	21029	CH	\$50,544.36	\$50,544.36	PA	RIVER OAKS PROPRTIE
	A02051548	01/31/2015	28631588	17433	CH	\$49,903.86	\$49,903.86	PA	2015193-RIVER OAKS PR
	RD1808288	12/16/2014	18157585	0000183846	CH	\$10,348.66	\$10,348.66	RD	23301305-RIVER OAKS P
	A02061454	01/31/2014	25706416	14039	CH	\$48,986.57	\$48,986.57	PA	RIVER OAKS PROPRTIE
	B02071348	01/31/2013	23027772	10587	CH	\$43,282.57	\$43,282.57	PA	RIVER OAKS PROPRTIE
*	X0206123007	01/31/2012	20462340	06697	CH	\$42,648.06	\$42,648.06	PA	RIVER OAKS PROPRTIE
	RC141203	01/31/2011	18157585	02958	CH	\$10,348.66	\$10,348.66	TR	23301305-RIVER OAKS P
Applied Total						\$386,244.47			

CITY TAX
OFFICE

OCT 26 2017

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

RIVER OAKS PROPERTIES
106 MESA PARK DRIVE
EL PASO, TX 79912

Geo No. T284-999-0070-0200	Prop ID 606051
Legal Description of the Property BLK 7 TIERRA COMMERCIAL #8 LOT 2 N ZARAGOZA RD	
OWNER: RIVER OAKS PROPERTIES LTD	

2016 OVERAGE AMOUNT \$47,272.92

1: CITY OF EL PASO, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO, 9: SOCORRO ISD

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: <u>River Oaks Properties</u>			
	Address: <u>106 Mesa Park Drive</u>			
	City, State, Zip: <u>El Paso TX 79912</u>			
Step 2. Provide payment information. Please attach copies of cancelled checks, bank statement or original receipts for all cash payments you made	Daytime Phone No.: <u>915 225 7017</u>		E-Mail Address: <u>sscott@ropelaso.com</u>	
	Payment made by	Check No.	Date Paid	Amount Paid
	<u>River Oaks Properties</u>	<u>24015</u>	<u>1-31-17</u>	<u>47,272.92</u>
	TOTAL AMOUNT PAID (sum of the above amounts)			
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input checked="" type="checkbox"/>	I paid this account in error and I am entitled to the refund.		
	<input type="checkbox"/>	I overpaid this account. Please refund the excess to the address listed in Step 1.		
	<input type="checkbox"/>	I want this payment applied to next year's taxes.		
Step 4. Sign the form. Unsigned applications cannot be processed.	This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):			
	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED)		PRINTED NAME & DATE	
	<u>Gerald Rubin</u>		<u>Gerald Rubin 10-23-17</u>	
TAX OFFICE USE ONLY: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied By: <u>[Signature]</u> Date: <u>10/20/17</u>				

TAX RECEIPT ✓



CITY TAX
OFFICE

OCT 26 2017

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901
PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov

Certified Owner:

RIVER OAKS PROPERTIES LTD
C/O BETH THOMAS
106 MESA PARK DR
EL PASO, TX 79912-6154

Legal Description:

BLK 7 TIERRA COMMERCIAL #8 LOT 2

Parcel Address: 0 N ZARAGOZA RD

Legal Acres: 14.2920

Remit Seq No: 34528342,34528343

Receipt Date: 01/31/2017

Deposit Date: 01/31/2017

Print Date: 01/31/2017 04:46 PM

Printed By: ELVI

Prop ID No.: 606051

Deposit No: A01311741

Validation No: 900000048331962

Account No: T284-999-0070-0200

Operator Code: ELVI

Year	Tax Unit Name	Rec Type	Tax Value	Tax Rate	Levy Paid	P&I	Coll Fee Paid	Total
2016	Overpay	TL	0	0.000000	0.00	0.00	0.00	\$1,349.75
					\$0.00	\$0.00	\$0.00	\$51,349.75

Check Number(s):

24075,24022 ✓

PAYMENT TYPE:

Checks: \$51,349.75

Exemptions on this property:

Total Applied:	\$51,349.75
Total Tendered:	\$430,013.39
(for accounts paid on 01/31/2017)	
Change Paid:	\$0.00
Paid to Date:	\$51,349.75

PAYER: 2015193

RIVER OAKS PROPERTIES
106 MESA PARK DRIVE
EL PASO, TX 79912 ✓

ACCOUNT PAID IN FULL

915 212-0106

Page 1 of 1

51.17

Hernandez, Marylou A.

From: Thick, Bea M.
Sent: Thursday, October 26, 2017 9:58 AM
To: Hernandez, Marylou A.
Cc: Cisneros, Luz M.
Subject: FW: Refund Request
Attachments: 20171026104627.pdf

CITY TAX
OFFICE

OCT 26 2017

fyi

M. Beatrice Thick
Tax Accounts Supervisor
City of El Paso Tax Office
221 N. Kansas, Suite 300
El Paso, TX 79901
Ph: (915) 212-1738
Fax: (915) 212-0107

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Cc: Beth Thomas
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Hi Bea –

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Stephanie Scott
River Oaks Properties
915/225-7017

CITY TAX
OFFICE

JUL 26 2017

El Paso City of El Paso

Friday, October 20, 2017

PAYMENT INFORMATION

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Account No.: T28499900700200

Receipt Date	Amount	Tax Year	Description	Payer	
2017-01-31	\$4,076.83	2016	Overpayment	RIVER OAKS PROPERTIES	
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2016-09-15	\$10.00	2015		RIVER OAKS PROPERTIES LTD	
2016-07-13	\$10.00	2015		RIVER OAKS PROPERTIES LTD	
2016-01-31	\$50,544.36	2015	Payment	RIVER OAKS PROPERTIES LTD	Report Receipt
2015-01-31	\$49,903.86	2014	Payment	RIVER OAKS PROPERTIES	Report Receipt
2014-12-15	(\$10,348.66)	2010	Refunded	RIVER OAKS PROPERTIES LTD	
2014-01-31	\$48,986.57	2013	Payment	RIVER OAKS PROPERTIES LTD	Report Receipt
2013-01-31	\$43,282.57	2012	Payment	RIVER OAKS PROPERTIES LTD	Report Receipt
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2011-01-31	\$10,348.66	2010	Transfer	RIVER OAKS PROPERTIES LTD	
2011-01-31	(\$10,348.66)	2010	Transfer	RIVER OAKS PROPERTIES LTD	
2011-01-31	\$58,508.21	2010	Payment	RIVER OAKS PROPERTIES LTD	Report Receipt

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Deposit Status

Notes Go To

MLOU
ACT00122 v1.89

10/26/2017 16:51:04
ACTEP

DEPOSIT Remittance Detail

Summary Query

Summary

Deposit No.	Account No.	Remit Seq No	Check No.	Payment Amount	Payment Agreement No.
A01311741	T28499900700200				

Check Image	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer
	A01311741	01/31/2017	34528343	24022	CH	\$4,076.83	\$4,076.83	LG	T28499900700200	2015193-RIVER OAKS PR
	A01311741	01/31/2017	34528342	24075 ✓	CH	\$426,936.58	\$47,272.92	LG	T28499900700200	2015193-RIVER OAKS PR ✓
	A01311741	01/31/2017	34527530	24081	CH	\$136,408.04	\$51,349.75	PA	T28499900700200	2015193-RIVER OAKS PR
	A09151673	09/15/2016	32635726	1367	CH	\$10.00	\$10.00	TC	T28499900700200	RIVER OAKS PROPRTIE
	A07131641	07/13/2016	32447227		CA	\$10.00	\$10.00	TC	T28499900700200	RIVER OAKS PROPRTIE
	A02031623	01/31/2016	31562973	21029	CH	\$50,544.36	\$50,544.36	PA	T28499900700200	RIVER OAKS PROPRTIE
	A02051548	01/31/2015	28631588	17433	CH	\$49,903.86	\$49,903.86	PA	T28499900700200	2015193-RIVER OAKS PR
	RD1808268	12/15/2014	18157585	0000183846	CH	\$10,348.66	\$10,348.66	RD	T28499900700200	23301305-RIVER OAKS P
	A02061454	01/31/2014	25706416	14039	CH	\$48,986.57	\$48,986.57	PA	T28499900700200	RIVER OAKS PROPRTIE
	B02071348	01/31/2013	23027772	10587	CH	\$43,282.57	\$43,282.57	PA	T28499900700200	RIVER OAKS PROPRTIE
	X0206123007	01/31/2012	20462340	06697	CH	\$42,648.06	\$42,648.06	PA	T28499900700200	RIVER OAKS PROPRTIE
	RC141203	01/31/2011	18157585	02958	CH	\$10,348.66	\$10,348.66	TR	T28499900700200	23301305-RIVER OAKS P
Applied Total						\$386,244.47				