

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Community and Human Development
AGENDA DATE: December 8, 2015
CONTACT PERSON/PHONE: Verónica R. Soto, AICP, Director /212-0138
DISTRICT(S) AFFECTED: All Districts

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Authorize the City Manager to sign all contracts and documents with the Texas Department of Housing and Community Affairs (TDHCA) for sixth round Homeless Housing and Services Program (HHSP) funds in the amount of \$446,389, and with the agencies identified in Exhibit A, as well as amendments to such contracts which add or reduce funding when such amendments are consensual, including the de-obligation of funds by mutual termination; and take any actions necessary to accomplish the intent of this resolution, and well as sign all Certifications, Performance Reports, and any agreements or related documents for TDHCA or agency HHSP activities upon approval by the City Attorney's Office and Director of Community and Human Development.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Funding for the Homeless Housing and Services Program (HHSP) was established by the Texas Legislature during the 81st Regular Session, and was earmarked for the eight largest cities in Texas as a flexible source of General Revenue Funds to address each Community's homeless needs. A total of \$1,626,459 was specifically dedicated and made available to the City of El Paso. On November 10, 2009, City Council authorized the City Manager to sign and submit an application to the Texas Department of Housing and Community Affairs (TDHCA) for a two-year Homeless Housing and Service Program (HHSP) grant in the amount of \$1,626,459 that the City utilized to fund, until May 31, 2011, eligible operation and direct service costs of 14 non-profit, homeless service providers in the El Paso community.

The 82nd Legislative Session continued identifying HHSP as a high priority and subsequently provided re-programmed appropriated funds from other sources to be awarded to the eight largest cities in Texas. The State of Texas Governor's Office and TDHCA amended the City of Paso's initial funding award to include an additional (\$70,078) of General Revenue Funds and also awarded \$51,461 in Below Market Interest Rate (BMIR) Funds and \$271,442 in Housing Trust Funds (HTF) for the period of September 1, 2011 through August 31, 2012. The City requested and received an Amendment for this 2nd Round funding to extend the contract period from August 31, 2012 to December 31, 2012 to spend out all HHSP funds. The City contracted with six non-profit homeless service providers for eligible homeless prevention services and construction/rehabilitation activities in the El Paso community.

TDHCA secured 3rd Round HHSP funding in May 2012, in the form of Housing Trust Funds (\$241,433) and Bond Revenue Funds (\$173,938), to award to the City of El Paso for the period of October 1, 2012 through August 31, 2013, which the City utilized to contract with the County of El Paso and two non-profit

homeless service providers for eligible homelessness prevention/assistance activities in the El Paso community.

TDHCA awarded \$414,975 to the City of El Paso under the 4th Round of HHSP funding in the form of General Revenue Funds for the period of October 1, 2013 through October 31, 2014, which the City used to contract with the County of El Paso and two non-profit homeless service providers for eligible homelessness prevention/assistance activities in the El Paso community.

TDHCA awarded \$442,223 to the City of El Paso under the 5th Round of HHSP funding in the form of General Revenue Funds for the period of September 1, 2014 through December 31, 2015, which the City used to contract with the County of El Paso and two non-profit homeless service providers for eligible homelessness prevention/assistance activities in the El Paso community.

On September 9, 2015, TDHCA requested that the City submit a combined Program Budget and Performance Statement for the 6th Round of HHSP funding by September 21, 2015, and released the contract on November 24, 2015. TDHCA will award \$446,389 to the City of El Paso under the 6th Round of HHSP General Revenue funds that will operate under a single contract, for the period of September 1, 2015 through September 30, 2016, for eligible activities in the El Paso community. After obtaining input from the El Paso Coalition for the Homeless members and service providers, it is recommended that the state funds be awarded as follows:

6th Round HHSP Funds – \$446,389 (Exhibit A):

\$ 30,170 – Administration Costs
24,108 – Center Against Sexual and Family Violence – Housing Staff Costs & Financial Assistance – Homeless Assistance
221,589 – County of El Paso for Financial Assistance – Homelessness Prevention
20,500 – El Paso Human Services – Housing Staff Costs & Financial Assistance – Homelessness Prevention
89,660 – Project Vida for Case Management Salary, Housing Staff Costs & Financial Assistance – Homelessness Prevention
47,862 – The Salvation Army for Case Management & Financial Assistance – Homelessness Prevention
12,500 – Youth Count Texas at the request of TDHCA to assist in the coordination of a study on homeless and unstably housed youth per House Bill 679
\$446,389

After this item is approved by City Council, the City will enter into contractual agreements with the five agencies for utilization of the HHSP funds.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, City Council previously approved activities funded under the 1st, 2nd, 3rd, 4th & 5th Round HHSP allocations from the State of Texas.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Project accounts will be established after all contracts are executed. Budget transfers to appropriate the funds will be required.

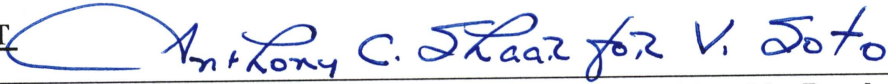
BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT
HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

RESOLUTION

WHEREAS, on November 10, 2009, the City Council for the City of El Paso authorized the City Manager to sign and submit an application to the Texas Department of Housing and Community Affairs (TDHCA) for a two-year Homeless Housing and Services Program (HHSP) grant in the amount of \$1,626,459 in General Revenue Funds that the City utilized to fund, until May 31, 2011, eligible operation and direct service costs of 14 non-profit, homeless service providers in the El Paso community; and

WHEREAS, on September 15, 2011, the 2nd Round of HHSP funding was identified by the Texas Legislature as a high priority, and through the enactment of Senate Bill 1 and Senate Bill 2, provided that the City of El Paso's initial funding award be amended to include an additional (\$70,078) of General Revenue Funds and also awarded (\$51,461) in Below Market Interest Rate (BMIR) Funds and (\$271,442) in Housing Trust Funds (HTF) from September 1, 2011 to December 31, 2012, which the City utilized to contract with six non-profit homeless service providers for eligible homelessness prevention services and construction/rehabilitation activities in the El Paso community; and

WHEREAS, TDHCA secured 3rd Round HHSP funding in May 2012, in the form of Housing Trust Funds (\$251,433) and Bond Revenue Funds (\$173,938), to award to the City of El Paso for the period of October 1, 2012 through August 31, 2013, which the City utilized to contract with the County of El Paso and two non-profit homeless service providers for eligible homelessness prevention/assistance activities in the El Paso community; and

WHEREAS, TDHCA secured General Revenue Funds in the amount of \$414,975 to the City of El Paso under the 4th Round of HHSP funding for the period of October 1, 2013 through August 31, 2014, which the City used to contract with the County of El Paso and two non-profit homeless service providers for eligible homelessness prevention/assistance activities in the El Paso community; and

WHEREAS, TDHCA secured General Revenue Funds in the amount of \$442,223 to the City of El Paso under the 5th Round of HHSP funding for the period of September 1, 2014 through December 31, 2015, which the City used to contract with the County of El Paso and two non-profit homeless service providers for eligible homelessness prevention/assistance activities in the El Paso community; and

WHEREAS, on September 9, 2015, TDHCA requested that the City submit a combined Program Budget and Performance Statement for the 6th Round of HHSP funding by September 21, 2015, and released the contract on November 24, 2015; and

WHEREAS, TDHCA secured General Revenue Funds in the amount of \$446,389 to award to the City of El Paso under the 6th Round of HHSP which will operate under a single contract, for the period of September 1, 2015 through September 30, 2016, for eligible homelessness prevention and homeless assistance activities in the El Paso community; and

WHEREAS, the Community and Human Development Department, after obtaining input from the El Paso Coalition for the Homeless members and service providers, recommends awarding the \$446,389 in 6th Round HHSP General Revenue Funds to: (1) Administration Costs (\$30,170); (2) Center Against Sexual and Family Violence (\$24,108) for Housing Staff

Costs and Financial Assistance – Homeless Assistance; (3) County of El Paso (\$221,589) for Financial Assistance – Homelessness Prevention; (4) El Paso Human Services (\$20,500) for Housing Staff Costs and Financial Assistance – Homelessness Prevention; (5) Project Vida (\$89,660) for Case Management Salary, Housing Staff Costs, and Financial Assistance – Homelessness Prevention; (6) The Salvation Army (\$47,862) for Case Management and Financial Assistance – Homelessness Prevention; and (7) Youth Count Texas (\$12,500) to assist TDHCA in the coordination of a study on homeless and unstably housed youth per House Bill 679, at the request of TDHCA, as detailed in **Exhibit “A”** attached hereto.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the City Manager be authorized to sign all contracts and documents with the State of Texas, and with the five agencies identified in the recitals above for 6th Round HHSP funds. The City Manager is authorized herein to sign amendments to such contracts which add to or reduce funding when such amendments are consensual, including the de-obligation of funds by mutual termination; and
2. That the City Manager be authorized to take any actions necessary to accomplish the intent of this resolution and be authorized to sign all Certifications, Performance Reports, and any agreements or related documents for TDHCA or agency HHSP activities upon approval by the City Attorney’s Office and Director of Community and Human Development Department.

APPROVED this ____ day of _____, 2015.

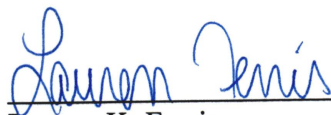
CITY OF EL PASO

Oscar Leeser
Mayor

ATTEST:


Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Lauren K. Ferris
Assistant City Attorney

APPROVED AS TO CONTENT:



for Verónica R. Soto, AICP, Director
Community and Human Development

EXHIBIT A

6TH ROUND HHSP FUNDING BUDGET								Allocation % vs Requested	
	Admin	Case Management	Housing Costs Staff	Financial Assistance- Homelessness prevention	Financial Assistance - Homeless Assistance	Youth Count Texas!	TOTAL	Request	%
CITY OF EL PASO	\$ 30,170	\$ -	\$ -	\$ -	\$ -		\$ 30,170		
Ctr Against Sexual & Family Violence	\$ -	\$ -	\$ 9,108	\$ -	\$ 15,000		\$ 24,108	\$ 65,403	37%
County of El Paso	\$ -	\$ -	\$ -	\$ 221,589	\$ -		\$ 221,589	\$ 403,719	55%
El Paso Human Services	\$ -		\$ 9,370	\$ 11,130	\$ -		\$ 20,500	\$ 45,020	46%
Project Vida Inc.	\$ -	\$ 2,138	\$ 6,522	\$ 81,000	\$ -		\$ 89,660	\$ 156,332	57%
The Salvation Army	\$ -	\$ 22,862	\$ -	\$ 25,000	\$ -		\$ 47,862	\$ 99,970	48%
Youth Count Texas!	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500		
Total Funding Requests	\$ 30,170	\$ 25,000	\$ 25,000	\$ 338,719	\$ 15,000	\$ 12,500	\$ 446,389		
Allocation amount	30,170	25,000	25,000	338,719	15,000	12,500	446,389		
Overage	-	-	-	-	-		-		