

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Aviation (El Paso International Airport)  
**AGENDA DATE:** December 9, 2014  
**CONTACT PERSON/PHONE:** Monica Lombrana, Airport Director, 780-4793  
Bruce D. Collins, Purchasing Director, 212-1181  
**DISTRICT (S) AFFECTED:** All

**SUBJECT:**

El Paso International Airport recommends utilizing HGAC contract SW-04-14, to purchase a runway sweeper from Schwarze Industries, Inc. in the amount of \$208,636.00.

**BACKGROUND / DISCUSSION:**

The sweeper is required to keep the airfield clear of FOD (Foreign Objects Debris). The new sweeper is part of the capital replacement program to replace a sweeper that is no longer in operation as it has exceeded its service life. The sweeper will be paid by EPIA Enterprise funds.

**SELECTION SUMMARY:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$208,636

Funding Source: 562-580550-62220-3080 - EPIA Enterprise Funds/Buses Large Trucks

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**COUNCIL PROJECT FORM  
(COOPERATIVE CONTRACT)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the CONSENT agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of DECEMBER 9, 2014.

Request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Schwarze Industries, Inc., a contractor under Houston-Galveston Area Council Cooperative (HGAC), Contract SW-04-14 (Sweeping Equipment), for the purchase of one (1) runway Sweeper. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Houston-Galveston Area Council Cooperative (HGAC) was approved by Mayor and City Council on May 8, 2007.

Department:	El Paso International Airport
Award to:	Schwarze Industries, Inc. Huntsville, AL
Total Estimated Award:	\$208,636.00 (for 1 unit)
Account No.:	562-62220-580550-3080
Funding Source:	EPIA Enterprise Funds – Buses Large Trucks
District(s):	All
Reference No.:	2015-497

This is a Cooperative, unit price contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



**Mayor**

Oscar Leaser

**City Council**

*District 1*

Ann Morgan Lilly

*District 2*

Larry Romero

*District 3*

Emma Acosta

*District 4*

Carl L. Robinson

*District 5*

Dr. Michiel R. Noe

*District 6*

Claudia Ordaz

*District 7*

Lily Limón

*District 8*

Cortney C. Niland

**City Manager**

Tommy Gonzalez

**Purchasing & Strategic Sourcing Department**

To: Bruce D. Collins, CPPO, Director  
Purchasing & Strategic Sourcing Department

From: Monica Lombrana, Director  
El Paso International Airport

Date: November 25, 2014

Signature: \_\_\_\_\_

Re: HGAC Contract No. SW-04-14 – Sweeping Equipment

The El Paso International Airport recommends utilizing HGAC Contract No. SW-04-14 to issue a purchase order to Schwarze Industries, Inc. for one (1) runway sweeper in the amount of \$208,636.00.

The following are the factors used to evaluate the use of this procurement program as the best approach:

**1. Is there an urgent need for the product/service? In other words, is time of the essence?**

Yes. The project was bid out and it yielded bids that claimed to have closed specifications.

**2. Does the purchase through the Program promote the standardization of equipment?**

No. We have several sweepers from different manufacturers.

**3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**

There are no local vendors that provide specified sweeper.

**4. Do the available vendors have prior work experience and/or familiarity with the City?**

The vendor has familiarity with the City and has provided sweepers and garbage trucks to both the Department of Transportation and Environmental Services.

**5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**

Yes. Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

Bruce D. Collins, CPPO

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