

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Aviation (El Paso International Airport)  
**AGENDA DATE:** December 9, 2014  
**CONTACT PERSON/PHONE:** Monica Lombrana, Airport Director, 780-4793  
Bruce D. Collins, Purchasing Director, 212-1181  
**DISTRICT (S) AFFECTED:** All

**SUBJECT:**

El Paso International Airport recommends utilizing HGAC contract SW-04-14, to purchase a runway sweeper from Schwarze Industries, Inc. in the amount of \$208,636.00.

**BACKGROUND / DISCUSSION:**

The sweeper is required to keep the airfield clear of FOD (Foreign Objects Debris). The new sweeper is part of the capital replacement program to replace a sweeper that is no longer in operation as it has exceeded its service life. The sweeper will be paid by EPIA Enterprise funds.

**SELECTION SUMMARY:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$208,636

Funding Source: 562-580550-62220-3080 - EPIA Enterprise Funds/Buses Large Trucks

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**COUNCIL PROJECT FORM  
(COOPERATIVE CONTRACT)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the CONSENT agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of DECEMBER 9, 2014.

Request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Schwarze Industries, Inc., a contractor under Houston-Galveston Area Council Cooperative (HGAC), Contract SW-04-14 (Sweeping Equipment), for the purchase of one (1) runway Sweeper. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Houston-Galveston Area Council Cooperative (HGAC) was approved by Mayor and City Council on May 8, 2007.

|                        |   |
|------------------------|---|
| Department:            | El Paso International Airport               |
| Award to:              | Schwarze Industries, Inc.<br>Huntsville, AL |
| Total Estimated Award: | \$208,636.00 (for 1 unit)                   |
| Account No.:           | 562-62220-580550-3080                       |
| Funding Source:        | EPIA Enterprise Funds – Buses Large Trucks  |
| District(s):           | All   |
| Reference No.:         | 2015-497                                    |

This is a Cooperative, unit price contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



## Purchasing & Strategic Sourcing Department

### Mayor

Oscar Leeser

### City Council

#### District 1

Ann Morgan Lilly

#### District 2

Larry Romero

#### District 3

Emma Acosta

#### District 4

Carl L. Robinson

#### District 5

Dr. Michiel R. Noe

#### District 6

Claudia Ordaz

#### District 7

Lily Limón

#### District 8

Cortney C. Niland

### City Manager

Tommy Gonzalez

To: Bruce D. Collins, CPPO, Director  
Purchasing & Strategic Sourcing Department

From: Monica Lombrana, Director  
El Paso International Airport

Date: November 25, 2014

Signature: \_\_\_\_\_

Re: HGAC Contract No. SW-04-14 – Sweeping Equipment

The El Paso International Airport recommends utilizing HGAC Contract No. SW-04-14 to issue a purchase order to Schwarze Industries, Inc. for one (1) runway sweeper in the amount of \$208,636.00.

The following are the factors used to evaluate the use of this procurement program as the best approach:

- 1. Is there an urgent need for the product/service? In other words, is time of the essence?**  
Yes. The project was bid out and it yielded bids that claimed to have closed specifications.
- 2. Does the purchase through the Program promote the standardization of equipment?**  
No. We have several sweepers from different manufacturers.
- 3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**  
There are no local vendors that provide specified sweeper.
- 4. Do the available vendors have prior work experience and/or familiarity with the City?**  
The vendor has familiarity with the City and has provided sweepers and garbage trucks to both the Department of Transportation and Environmental Services.
- 5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**  
Yes. Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

Bruce D. Collins, CPPO  
City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043