

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Tax Department

AGENDA DATE: December 12, 2017

CONTACT PERSON NAME AND PHONE NUMBER: Maria Pasillas, Tax Assessor Collector, 212-1737

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve property tax overpayment refunds.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This action would allow us to comply with state law which requires approval by the legislative body, of refunds of tax overpayments, greater than \$2,500.00.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council has considered this previously on a routine basis.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

TAX REFUNDS
December 12, 2017

1. Ruth W. & Rhonda P. Reeves, in the amount of \$2,663.47, made an overpayment on November 9, 2017 of 2017 taxes.
(Geo. #C844-999-0100-0900)
2. Miner El Paso LTD, in the amount of \$3,038.31, made an overpayment on March 24, 2015 of 2014 taxes.
(Geo. #1997-999-2717-0042)

Laura D. Prine
Interim City Clerk



Maria O. Pasillas, RTA
Tax Assessor Collector



MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

Geo No. 1997-999-2717-0042	Prop ID 494189
Legal Description of the Property CMP FURN INV MACH VEH - INCLS # 500 8370 BURNHAM DR-400	
OWNER: MINER EL PASO LTD	

2014 OVERAGE AMOUNT \$3,038.31

1: CITY OF EL PASO, 5: YSLETA ISD, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: <u>miner corporation</u>			
	Address: <u>300 East Sonterra Suite 350</u>			
	City, State, Zip: <u>San Antonio, TX 78216</u>			
Step 2. Provide payment information. Please attach copies of cancelled checks, bank statement or original receipts for all cash payments you made	Daytime Phone No.:	<u>210-944-0766</u>	E-Mail Address:	
	Payment made by:	<u>miner</u>	Check No.:	<u>300708</u>
			Date Paid:	<u>11/27/14</u>
			Amount Paid:	<u>9821.08</u>
TOTAL AMOUNT PAID (sum of the above amounts)				
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input type="checkbox"/>	I paid this account in error and I am entitled to the refund.		
	<input checked="" type="checkbox"/>	I overpaid this account. Please refund the excess to the address listed in Step 1.		
	<input type="checkbox"/>	I want this payment applied to next year's taxes.		
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED)		PRINTED NAME & DATE	
	<u>Sandra A. Booth</u>		<u>SANDRA BOOTH 10/11/17</u>	
TAX OFFICE USE ONLY: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied By: <u>Booth</u> Date: <u>11/21/17</u>				

This application must be completed, signed, and submitted with supporting documentation to be valid.

Print Date: 07/19/2017

Need POP

+2500

OP/✓

MINER EL PASO LTD
11827 TECH COM RD STE 115
SAN ANTONIO, TX 78233-6015

with correct POP

SHERRYB
ACT80122 v1.89

11/21/2017 13:56:13
ACTEP

DEPOSIT Remittance **Detail**

Summary Query

Summary

Deposit No.	Account No.	Remit Seq No.	Check No.	Payment Amount	Payment Agreement No.					
A03241548	199799927170042									
Check No.	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer
A11051765		11/09/2017	35931562	761381	CH	\$19,044.39	\$19,044.39	PA	199799927170042	MINER EL PASO LTD
X12261641		12/29/2016	33580655	747480	CH	\$13,943.30	\$13,943.30	PA	199799927170042	MINER EL PASO LTD
A05091641		05/02/2016	32239841	302757	CH	\$1,247.08	\$22.08	LG	199799927170042	MINER EL PASO LTD
A05091641		05/02/2016	32239841	302757	CH	\$1,247.08	\$1,224.98	PA	199799927170042	MINER EL PASO LTD
X02221623		02/22/2016	31864562	302577	CH	\$14,102.48	\$14,102.48	PA	199799927170042	MINER EL PASO LTD
A03241523		03/24/2015	29004048	301921	CH	\$4,188.69	\$4,188.69	PA	199799927170042	MINER EL PASO LTD
A03241548		03/24/2015	29004080	301899	CH	\$12,781.32	\$9,743.01	PA	199799927170042	MINER EL PASO LTD
A03241548		03/24/2015	29004080	301899	CH	\$12,781.32	\$3,038.31	LG	199799927170042	MINER EL PASO LTD
X0130141014		01/30/2014	25479030	00708	CH	\$9,821.08	\$9,821.08	PA	199799927170042	MINER EL PASO LTD
X0129131026		01/29/2013	22719574	13474	CH	\$10,328.46	\$10,328.46	PA	199799927170042	MINER EL PASO LTD
X0131121004		01/31/2012	20279148	12499	CH	\$9,803.78	\$9,803.78	PA	199799927170042	MINER EL PASO LTD
X0131111016		01/31/2011	18102161	11582	CH	\$9,929.68	\$9,929.68	PA	199799927170042	MINER EL PASO LTD
Applied Total						\$195,543.54				

OK

Account Information

Account No. 1997-999-2717-0042
 Certified Owner MINER EL PASO LTD
 Parcel Address 8370 BURNHAM RD-400
 Amount Due as of 11/21/2017 CAD No. 494189

STATUS DETAIL

Expand Fees Summary

SHERRYB ACT8006 v1.284
 11/21/2017 13:55:46 ACTEP

Year	Base Levy	Pad Levy	Write-Off	Remaining Levy	Fees	Refund	Amount Due	
2017	\$19,044.39	\$19,044.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2016	\$13,943.30	\$13,943.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2015	\$14,102.48	\$14,102.48	\$0.00	\$0.00	\$1,224.98	\$22.08	\$0.00	
2014	\$12,781.32	\$12,781.32	\$0.00	\$0.00	\$1,150.36	\$3,038.31	\$0.00	
2013	\$9,821.08	\$9,821.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2012	\$10,328.46	\$10,328.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2011	\$9,803.78	\$9,803.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2010	\$9,929.68	\$9,929.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2009	\$10,369.68	\$10,369.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Totals							\$190,107.89	\$190,107.89

CITY TAX OFFICE

OCT 18 2017

300708

MINER EL PASO, LTD.
11827 TECH COM RD
SUITE 115
SAN ANTONIO, TX 78233
830-827-8800

HUNTINGTON
56-1501-412

PAY *NINE THOUSAND EIGHT HUNDRED TWENTY-ONE AND 08 / 100

DATE 1/27/2014 CHECK AMOUNT *****9,821.08*

TO THE ORDER OF TAX ASSESSOR-COLLECTOR
P.O. BOX 660271
DALLAS, TX 75266-0271

00-TAXCOLL

[Handwritten Signature]
AUTHORIZED SIGNATURE

⑈00300708⑈ ⑆04215016⑆ 01472719436⑈

FEDERAL RESERVE BOARD OF GOVERNORS REG. NO. 00

ENDORSE HEREON TO THE ORDER OF THE
HUNTINGTON BANK N.A.
ACCOUNT NO. 15863
ACCOUNT # 142008814
PHONE NO. 560271
DATE: 10/18/17

Posted Date	20140130
R/T	41215016
Bank	101
Check	300708
Account	1472719436
Amount	\$9821.08
DIN	740433426
Tran. Code	79
Media	-0-
Cr Acct	1012001
RSN	0
Cr DIN	740428160

Maria O. Pasillas, RTA
Tax Assessor/Collector



October 24, 2017

Tax Year: 2015

PID number(s): 1997-999-2717-0042

Miner Corporation
300 East Sonterra Blvd., Suite 350
San Antonio, TX 78216

Dear Taxpayer:

We have received your Refund Application; however, we were unable to process due to some discrepancies. This office has guidelines that need to be followed in the processing of Applications; therefore, we are returning your Refund Application due to the following reason (s) checked below. We ask that you respond within 10 days or your application will be disregarded and you will be asked to begin the refund process again. This precaution is enforced for the protection of the Taxpayer's Money.

Application must be completely filled in, signed, and dated by the taxpayer requesting the refund.

Need to provide correct proof of payment. Copy of your original tax receipt OR a copy of the front & back of the canceled check that was used in the process of the payment you are claiming a refund on. The back of the check is essential, since we use the encoded information from the bank.

PLEASE PROVIDE COPY OF CANCELLED CHECK, WHICH CREATED THE OVERPAYMENT. IF YOU DID NOT MAKE THIS PAYMENT, IT COULD BE ERRONEOUS AND SOMEONE ELSE IS ENTITLED TO THE REFUND.

Proof of payment submitted with application is for tax year 2013; overpayment is in tax year 2014. Please send copy of cancelled check #301899 – This is the payment that created overpayment.

Please forward this letter and required documentation to my attention at: Tax Assessor/Collector, 221 N. Kansas, Suite 300, El Paso Texas 79901. If you have any question, please contact this office at 915.212.0106.

Thank you.

El Paso Consolidated Tax Office
citytaxoffice@elpasotexas.gov

Tax Office
Wells Fargo Plaza, 221 N. Kansas, Suite 300, El Paso, Texas 79901
(915) 212-0106

EL PASO. IT'S ALL GOOD.

Received



The Miner Corporation
11827 Tech Com Road, Ste 115
San Antonio, TX 78233

MAIN ANTILOMIL
TX 7820
08 NOV '17
PM 7.1



CITY OF SAN ANTONIO
OFFICE NOV 16 2017

Tax assessor / collector
221 N. Kanawha, Suite 300
El Paso, TX 79901

79901-144399





CITY TAX OFFICE NOV 16 2017

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

REEVES RUTH W & RHONDA P
ROBERTSON
225 MONTEBELLO DR
EL PASO, TX 79912-4409

OP
TADD

Geo No. C844-999-0100-0900	Prop ID 122541
Legal Description of the Property 10 CORONADO TOWNHOUSES 5 EXC ELY 2 FT & UND 1/168 INT IN COMMON AREA OF UNITS 1 & 2 (4739 SQ FT)	
208 PASO NOBLE DR	
OWNER: REEVES RUTH W & RHONDA P ROBERTSON	

2017 OVERAGE AMOUNT \$2,663.47

1: CITY OF EL PASO, 3: EL PASO ISD, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: RUTH W. REEVES			
	Address: 225 MONTEBELLO DR.			
	City, State, Zip: EL PASO, TX 79912		Daytime Phone No. 915-584-1973	
E-Mail Address: RW3RS22@AOL.COM				
Step 2. Provide payment information. Please attach copies of cancelled checks, bank statement or original receipts for all cash payments you made	Payment made by:	Check No.	Date Paid	Amount Paid
	RUTH W. REEVES	1375	11-1-17	\$2663.73
	TOTAL AMOUNT PAID (sum of the above amounts)			
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input checked="" type="checkbox"/>	I paid this account in error and I am entitled to the refund.		
	<input type="checkbox"/>	I overpaid this account. Please refund the excess to the address listed in Step 1.		
	<input type="checkbox"/>	I want this payment applied to next year's taxes.		
Step 4. Sign the form. Unsigned applications cannot be processed.	This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):			
	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED) Ruth W. Reeves		PRINTED NAME & DATE Ruth W. Reeves 11/14/17	

TAX OFFICE USE ONLY: Approved Denied By: Booth Date: 11/22/17

This application must be completed, signed, and submitted with supporting documentation to be valid.

CITY TAX
OFFICE

NOV 16 2017


2017 El Paso Consolidated Tax Bill

Real Estate

TOTAL AMOUNT DUE:

\$2,663.73

YOUR CHECK MAY BE CONVERTED TO AN ELECTRONIC FUND TRANSFER

Prop ID: 122541	Geo No: C844-999-0100-0900	AMOUNT PAID: - DO NOT MAIL CASH -	\$2,663.73
 REEVES RUTH W & RHONDA P ROBERTSON 225 MONTEBELLO DR EL PASO TX 79912-4409		Make Payable To: El Paso Tax Assessor-Collector PO Box 2992 El Paso, TX 79999-2992	
		Please write your Prop ID on check and any correspondence. If paying multiple accounts with a single check, please include all coupons to ensure proper credit. Thank you.	

201700122541

000

0000266373 5

RUTH W. REEVES
 RHONDA PACE ROBERTSON
 225 MONTEBELLO DRIVE
 EL PASO, TX 79912
 915-584-1973

Pay to the
Order of

El Paso Tax Assessor Collector
 Two thousand six hundred sixty three and 73/100

11/11/17

Date

\$2,663.73
 Dollars

1375
 88-6/1120

WELLS FARGO BANK, N.A.


ID# 122541

For 208 \$ Fee Made

Ruth W. Reeves
 6375

⑆ 20000666⑆ 7352006707⑈


Monetary Services Bradford Exchange Checks 1-800-323-8166 www.bradfordexchangechecks.com

2017 El Paso Consolidated Tax Bill		Real Estate	TOTAL AMOUNT DUE:	\$2,663.73
YOUR CHECK MAY BE CONVERTED TO AN ELECTRONIC FUND TRANSFER				
Prop ID: 122541	Geo No: C844-999-0100-0900	AMOUNT PAID: - DO NOT MAIL, CASH -	\$2,663.73	
 REEVES RUTH W & RHONDA P ROBERTSON 225 MONTEBELLO DR EL PASO TX 79912-4409		Make Payable To: El Paso Tax Assessor-Collector PO Box 2992 El Paso, TX 79999-2992		
		Please write your Prop ID on check and any correspondence. If paying multiple accounts with a single check, please include all coupons to ensure proper credit. Thank you.		
201700122541		000	0000266373 5	

-1 11/8/2017 12:00:00 AM 2663.73

RUTH W. REEVES RHONDA PACE ROBERTSON 225 MONTEBELLO DRIVE EL PASO, TX 79912 915-584-1973		1375 86-8/1120
Pay to the Order of <u>El Paso Tax Assessor Collector</u>		11/11/17 Date
<u>Two thousand six hundred sixty three and 73/100</u> Dollars		\$2,663.73 73
WELLS FARGO BANK, N.A.		ID# 122541. For <u>208 Pass Note</u> <u>Ruth W. Reeves</u>
@ 1120000661 735200690711 1375		

1375 11/8/2017 12:00:00 AM 2663.73

2017 El Paso Consolidated Tax Bill		Real Estate	TOTAL AMOUNT DUE:	\$2,632.84
YOUR CHECK MAY BE CONVERTED TO AN ELECTRONIC FUND TRANSFER				
Prop ID: 153645	Geo No: C844-999-0090-0900	AMOUNT PAID: - DO NOT MAIL, CASH -	\$2,632.84	
 REEVES RUTH 225 MONTEBELLO DR EL PASO TX 79912-4409		Make Payable To: El Paso Tax Assessor-Collector PO Box 2992 El Paso, TX 79999-2992		
		Please write your Prop ID on check and any correspondence. If paying multiple accounts with a single check, please include all coupons to ensure proper credit. Thank you.		
201700153645		000	0000263284 7	

-1 11/8/2017 12:00:00 AM 2632.84

RUTH W. REEVES
RHONDA PACE ROBERTSON
225 MONTEBELLO DRIVE
EL PASO, TX 79912
915-684-1973

1373
88-6/1120

11/1/17

Date

Pay to the
Order of

El Paso Tax Assessor

\$2,632⁸⁴/_{xx}

Two thousand six hundred

Dollars



Security
Features
Details on
Back

WELLS FARGO BANK, N.A.

ID # 153645

For

208 Maricopa

Ruth W. Reeves

⑆ 12000066⑆ 7352006907⑈ 1373

Morning Star® Bradford Exchange Checks 1-800-323-8104 www.bradfordexchangechecks.com

1373 11/8/2017 12:00:00 AM 2632.84


2017 El Paso Consolidated Tax Bill

Real Estate

TOTAL AMOUNT DUE:

\$2,397.36

YOUR CHECK MAY BE CONVERTED TO AN ELECTRONIC FUND TRANSFER

Prop ID: 106556	Geo No: C844-999-0070-1100	AMOUNT PAID: - DO NOT MAIL, CASII -	\$2,397 ³⁶ / _{xx}
 REEVES RUTH W & RHONDA P ROBERTSON 225 MONTEBELLO DR EL PASO TX 79912-4409		Make Payable To: El Paso Tax Assessor-Collector PO Box 2992 El Paso, TX 79999-2992	
Please write your Prop ID on check and any correspondence. If paying multiple accounts with a single check, please include all coupons to ensure proper credit. Thank you.			

201700106556 000 0000239736 2

-1 11/8/2017 12:00:00 AM 2397.36

RUTH W. REEVES
RHONDA PACE ROBERTSON
225 MONTEBELLO DRIVE
EL PASO, TX 79912
915-684-1973

1374
88-6/1120

11/1/17

Date

Pay to the
Order of

El Paso Tax Assessor

\$2,397³⁶/_{xx}

Two thousand three hundred ninety

Dollars



Security
Features
Details on
Back

WELLS FARGO BANK, N.A.

ID # 106556

For

223 Maricopa

Ruth W. Reeves

⑆ 12000066⑆ 7352006907⑈ 1374

Morning Star® Bradford Exchange Checks 1-800-323-8104 www.bradfordexchangechecks.com

1374 11/8/2017 12:00:00 AM 2397.36

CITY TAX OFFICE NOV 16 2017

Maria O. Pasillas, RTA
 Tax Assessor-Collector
 Wells Fargo Plaza
 221 N. Kansas, Suite 300
 El Paso, Texas 79901
 Mon. - Thurs. 7 am - 6 pm
 Phone: (915) 212-0106
 email: citytaxoffice@elpasotexas.gov

2017 Property Tax Bill
El Paso Consolidated Tax Office

Ruben P. Gonzalez
 County Tax Assessor-Collector

Prop ID: 122541

Geo No: C844-999-0100-0900



Real Estate

Certified Owner:

REEVES RUTH W & RHONDA P ROBERTSON
 225 MONTEBELLO DR
 EL PASO TX 79912-4409

4186



Legal Description:
 10 CORONADO TOWNHOUSES 5 LXC ELY 2
 FT & UND 1/168 INT IN COMMON AREA OF
 UNITS 1 & 2 (4739 SQ FT)



Legal Acres: 12.1289
Parcel Address: 208 PASO NOBLE DR
Date as of: 10/10/2017

Entity No.	Taxing Entity Name	Exemption Code(s)	Exemption Amount	Net Tax Value	Tax Rate	Tax Amount
1	CITY OF EL PASO			90,000	.80343300	\$723.09
3	EL PASO ISD			90,000	1.31000000	\$1,179.00
6	COUNTY OF EL PASO			90,000	.45269400	\$407.42
7	EL PASO COMMUNITY COLLEGE			90,000	.14163800	\$127.47
8	UNIVERSITY MEDICAL CENTER OF E			90,000	.25194300	\$226.75

Market Value	
Land	\$14,042
Improvement	\$75,958
Total Appraised Value	\$90,000
Capped Value	

County Tax Savings \$101.59

Total taxes/fees due:	\$2,663.73
Total escrow paid to date:	\$.00
TOTAL AMOUNT DUE:	\$2,663.73

Amount Due if paid by:	
February 2018	March 2018
\$2,850.19	\$2,903.47

2017 TAXES ARE DUE UPON RECEIPT & MUST BE PAID NO LATER THAN

January 31, 2018

*7% Penalty & Interest is assessed to unpaid amounts on February 1, 2018.

Please see back of statement for other PAYMENT OPTIONS and additional INFORMATION.

F
R
O
M



Ruth Reeves
225 Montebello Dr
El Paso TX 79912-4409

EL PASO, TX 79901
NOV 8 2017



EL PASO TAX ASSESSOR - COLLECTOR
PO BOX 2992
EL PASO, TX 79999-2992

