

**CITY OF EL PASO, TEXAS
AGENDA ITEM
AGENDA SUMMARY FORM**

DEPARTMENT: MAYOR AND COUNCIL

AGENDA DATE: December 17, 2019

CONTACT PERSON NAME AND PHONE NUMBER: REP ALEXSANDRA ANNELLO, 212-0002
REP CASSANDRA HERNANDEZ, 212-0003
REP CLAUDIA ORDAZ PEREZ, 212-0006

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: (5) Promote Transparent and Consistent Communication Among All Members of the Community

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Discussion and action to approve a Resolution creating a Youth Advisory Board for the purpose of advising City Council on matters relating to young people.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

*****REQUIRED AUTHORIZATION*****

**A RESOLUTION ESTABLISHING A YOUTH ADVISORY BOARD FOR THE PURPOSE OF
ADVISING THE CITY OF EL PASO ON MATTERS RELATED TO YOUNG PEOPLE**

WHEREAS, the City of El Paso seeks to serve all members of the community, no matter what age they may be; and

WHEREAS, the youth of the community represent the future of all persons living in the City of El Paso, and their success means the success of the region at large; and

WHEREAS, the City of El Paso would seek to foster future civic participation, pride in the community, and promote the City of El Paso as a community worth being a part of into adulthood; and

WHEREAS, the City of El Paso would seek to foster the development of future community leaders and provide resources to give understanding into the functions and operations of Local government.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Youth Advisory Board is hereby established to promote regular and active civic engagement among the youth of the city by giving them closer look into local decision making, offering real world experiences with the legislative process, teaching about the role of the City of El Paso's boards and commissions and City Council, providing a learning opportunity to develop leadership skills, and offering a platform to engage in discussion with other civically minded youth and adults to increase volunteerism and civic engagement.

1. Membership

- a. The Youth Advisory Board shall consist of one member appointed by the Mayor and each City Council representative.
- b. Each member of the Board must be:
 - i. Enrolled as a full time student in grades nine through 12 at a public or private school that accepts students who reside in the City of El Paso; and
 - ii. No younger than the age of 14 years and no older than that age of 19 years at the time of their appointment; and
 - iii. Must reside in the district for which the member has been nominated.
- c. For the purposes of this Board only, a member is not required to fulfill the requirements of board membership as prescribed by the City charter except that:
 - i. The member must have been a resident of the City of El Paso at least six months prior to their appointment ; and
 - ii. Not be in any financial obligation to the City of El Paso.
- d. A random number draw will determine the roles of Board Chair and Vice-Chair.

2. Terms

- a. Every member shall serve a term that will begin in September and continue into May of the next year, and
- b. Vacancies that occur due to reasons other than an expiration of a term are allowed to be filled by the appointing City Council representative or Mayor for the remainder of the unexpired term, as it applies to their own appointment slot.
- c. Each member will be eligible to serve more than one term, but it may not be done consecutively.
- d. The first terms of the Youth Advisory Board are to begin in September 2020 and will be filled on an annual basis thereafter as prescribed by section 2(a) of this resolution.

3. Quorum

- a. Quorum will be achieved when a majority of all members appointed at a given time are present; provided that number is not less than three.

4. Duties

- a. The Youth Advisory Board shall act as an advisory body to the City Council, , and shall;
 - i. Advise the City Council in issues impacting the youth of the city;
 - ii. Assist the city in identifying problems that need attention from the City of El Paso; and
 - iii. Perform other duties as assigned by City Council.
- b.
 - i. The City Manager will designate a City department to provide administrative and technical support and to serve as the recording secretary to the Board.
- c. The first order of business for a newly created Youth Advisory Board is to vote on the acceptance of an annual Youth Advisory Board Strategic Document provided by the City of El Paso to be used as a guide for the operations of that year's Board.
 - i. The Youth Advisory Board Strategic Document will also provide the rules and regulations that will govern the Board.
 - ii. The rules and regulations from the Strategic Document will not be inconsistent with the Charter of the City of El Paso, its ordinances, or the overall missions of the Youth Advisory Board to promote regular and active civic engagement among the youth of the city and being a resource to the City Council and City Manager.
- d. The Board Chair, with assistance from the Vice-Chair and secretary, will make committee appointments to the three established Youth Advisory Board Committees

- e. At the end of each Board term, the Youth Advisory Board shall submit an annual report on their activities for the year and present this report at a regular City Council meeting.

5. Committees

- a. The Youth Advisory Board will create Committees based on their set goals for the year at their next designated working session which will then be presented to City Council and/or other organizations of their choice.

Section 2

- 6. Effective Date. This resolution shall take effect immediately from and after its passage in accordance with the Charter of the City of El Paso.

PASSED AND APPROVED this _____ day of _____, 2019.

THE CITY OF EL PASO:

Dee Margo, Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Sol M. Cortez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:

CITY CLERK DEPT
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