



**CITY OF EL PASO, TEXAS**  
**BICYCLE ADVISORY COMMITTEE MEETING**  
**MINUTES**  
**Wednesday, October 13, 2021, 11:00 A.M.**  
**Video Conference via Microsoft Teams**

***Members Present: 6***

*James Feuille, Ryann Fierro, Ephraim Vivar, Betsy Hinojos-Castillo, Erika Marin, Eugenia Posada*

***Members Absent: 2***

*Weylin Burlingame, Victor Barajas*

***Vacancies: 1***

**1. Establishment of Quorum, Call to Order, and Roll Call**

Quorum established and meeting called to order at 11:09 a.m.

Alfredo Austin, Streets & Maintenance Department, conducted roll call.

**2. Call to the Public (items not listed on the Agenda):**

Mountain Action Sports El Paso shared information on work related to the refurbishing of Desert Down BMX track and other ongoing projects.

**3. Administrative Items:**

**a. Discussion and Action:** Approval of the Minutes

Ms. Hinojos made motion to approve. Mr. Feuille seconded. Minutes approved unanimously.

**b. Discussion and Action:** Annual Business Meeting

- Election of Bicycle Advisory Committee Chair and First Vice-Chair

Ms. Fierro nominated Mr. Feuille for Chair. Seconded by Ms. Hinojos-Castillo. Mr. Feuille voted Chair unanimously.

Mr. Feuille nominated Ms. Hinojos-Castillo for First Vice-Chair. Seconded by Ms. Fierro. Ms. Hinojos-Castillo voted First Vice-Chair unanimously.

- Review of By-laws

Mr. Austin read Article X – Amendments to the BAC members. No action taken.

- Program of Objectives

No action taken.

- Meeting Schedule, Order of Business, and Other Activities

Motion made by Ms. Fierro to approve meeting schedule as follows:

2021 Meetings: November 17, and second Wednesday of December.

2022 Meetings: Second Wednesday of January, March, May, July, September, and October.

Motioned seconded by Ms. Hinojos-Castillo. Schedule approved unanimously.

No other actions taken.

#### **4. Information and Discussion:** Presentation on City of El Paso Complete Streets Draft Policy

Alfredo Austin and Kyle Ibarra, Streets & Maintenance Department, presented.

Ms. Posada requested additional information be provided on reference to Complete Streets. Mr. Austin offered to provide additional information to the BAC members via email.

#### **5. Information and Discussion:** Presentation on City of El Paso Street Design Manual

Alfredo Austin, Streets & Maintenance Department, and Joaquin Rodriguez, Capital Improvement Department, presented.

Mr. Rodriguez provided information on link to Street Design Manual Chapter 4, and provided instruction on how to access, review and provide comments.

Mr. Austin provided link to Street Design Manual Chapter 4 Draft on chat, and offered to also provide link via email.

#### **6. Information and Discussion:** Update on Project Delays due to Shortage of Materials

Alfredo Austin, Streets & Maintenance Department, and Ismael Cepeda, Capital Improvement Department, presented.

#### **7. Adjournment**

Ms. Hinojos-Castillo made motion to adjourn. Seconded by Mr. Vivar. Motion carried unanimously. Meeting adjourned at 12:02 pm.