

Uptown Parking Benefit District Advisory Committee
MEETING MINUTES

Date/Time: January 23, 2020, 4:00 PM

Location: Economic Development Conference Room, 123 W. Mills Ave. Ste. 111

Attendees:

Board Members in Attendance:

Mike Myers
Cynthia Pina
John Moya
Gloria Viramontes
Charlie Intebi

Absent:

Austin Allen
Sammy Holaschutz
Gustavo Reveles
Williams (Carlos) Keating

Staff Members Present/Department:

Hannah A Williams/SAM
Mirella Craigo/ED
Pamela Sifuentes/ED
Aidee Cosme/CIP
Jeff Howell/CIP
Lt. Robert Zavala/EPPD
Lt. Tonya Shields/EPPD

Others:

Jennifer Wright/TxDOT

1. Establishment of Quorum, Call to Order, and Roll Call

Meeting was called to order at 4:09 PM by John Moya

2. Call to the Public (items not listed on the Agenda):

Call to the public made.

Jennifer Wright mentioned upcoming 26-hour I-10 closures.

3. Discussion and Action: Alley Activation

Mirella Craigo & Jeff Howell inform the Board that the first step to proceed in the Cincinnati Alley Activation project is making an expense for the engineering design services to establish what improvements would entail. Design cost is estimated to be \$10,940, which 10% of the estimated project total cost.

It is explained that the estimated \$109,400 for the Alley Activation Project takes into account more or less the anticipated improvements.

Funding sources have not been identified. Various user departments (such as ESD and Streets and Maintenance) will need to be consulted to discuss right-of-way improvements and operational aspects. Public comment and Board input on design is desired.

Board members recognize that they do not have the money to start the project, but would like to take the first step and get a design on paper from a consultant. Funding for project will have to be recommended by the Board to City Council for final approval. The installation of the additional meters will increase (meter) revenue. It is possible to get phases and pricing per phase from the consultant as well as a precise cost for the entire project.

Jeff Howell from CID to provide an estimate timeline for kickoff and generating plans during next meeting, February 20, 2020.

Motion made by Michael Myers, seconded by Cynthia Pina and unanimously approved to make a recommendation to City Council to approve the funding for the design cost of the alley activation project.

4. Discussion and Action: Monthly security update by El Paso Police Department

Briefing was made by Lt. Shields on event(s) from the prior weekends (incident(s) still under investigation). Heavier enforcements to be expected in weeks to follow.

Lt. Zavala provided the following 2019 staffing and citation totals:

- Number of Officers Worked UPBD – 244

| Citation Type | Number |
|---------------|--------------|
| Parking | 2,807 |
| Traffic | 60 |
| Class C | 27 |
| Arrests | 76 |
| | |
| TOTAL | 2,894 |

Board will determine at next meeting (February 20, 2020) how to staff for Fat Tuesday, February 25, 2020.

Motion made by Gloria Viramontes, seconded by Michael Myers and unanimously approved to to maintain existing PD presence until they have a better idea of events/crowds for Fat Tuesday.

5. Discussion: TxDOT Representative, Jennifer Wright

Jennifer Wright provided information on recent improvements in area: additional lighting; increased lumens; added speed feedback signs on Mesa; Mesa corridor study: future project for pedestrian plaza over Mesa; complete raised median and fencing; add HAWK system at Boston and in front of Don Haskins (already let), others are in the design phase. Recommended Board to voice opinions/concerns/priorities at the monthly MPO – Metropolitan Planning Organization and reach out to city staff that is on the MPO Board.

6. Discussion: Kern Place Business Association security sub-committee Update

Issues collecting funds from businesses – defer to Austin Allen (not present) for update next month

7. Administrative Items:

a. Discussion and Action: Approval of the Minutes for December 12, 2019

Action: Motion to approve minutes by Charles Intebi, seconded by Michael Myers, and unanimously passes. Cynthia Pina and Gloria Viramontes abstain.

b. Discussion: Update on amendment to ordinance for meter installations

Hannah informs the committee that she was notified by Legal that due to the approved language of the installation of 68 meters on Boston, Robinson and Mississippi, City Council would have to approve the modification to 56 meters and wheel stops where needed before moving forward with the installation. Once approved, we will have to coordinate with Bridges to get the meter heads ordered and installed. She will keep committee informed.

Hannah provided clarification of the dual commercial loading zone (7am-7pm) and passenger loading zone on Stanton (7pm – 7am)

c. Information and Discussion: UPBD Monthly Budget Update

Mirella presents budget; December expenditures were higher than the revenue. Requests Streets and Maintenance Finance Manager to provide more accurate numbers at next meeting (February 20, 2020). Expenditures were higher (more) due to the funding of the extra officers.

8. Identification of Items for Future Agendas

- a. Kern Place Business Association Security & Sub-Committee Update
- b. Alley Activation - Approximate timeline for kick-off and duration of plan generation – CIP
- c. Fat Tuesday necessary PD presence and scheduled events

9. Adjournment

Meeting was adjourned at 5:23 PM by John Moyer.

Approved: _____



(signature)

Executive Recording Secretary

Hannah Adele Williams

(print)