

# UPTOWN PARKING BENEFIT DISTRICT ADVISORY COMMITTEE

## MEETING MINUTES Main Conference Room (City Hall) August 22, 2019 4:00 P.M.

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### **Board Members in Attendance:**

Charlie Intebi  
Austin Allen  
Michael Myers  
Sammy Holaschutz  
Cynthia Pina  
Gustavo Reveles  
William (Carlos) Keating

### **Absent**

John Moya  
Gloria Viramontes

### **Staff Members Present:**

Mirella Craig  
Roberta Brito  
Sgt. Edwin Mayorga  
Lieutenant Tonya Shields  
Chief Peter Pasillas  
Commander Steven Lopez  
Patrick O'Kelley  
Paul Stresow  
Alex Hoffman  
Jeff Howell  
Daniela Quesada  
Vianey Esparza

### **Visitors:**

Joe Gudenrath, Downtown Management District

## **MINUTES**

### **1) Call to Order, Roll Call, and Establishment of a Quorum:**

Meeting was called to order at 4:11 pm by Mike Myers.

### **2) Call to the Public**

Joe Gudenrath, Downtown Management District made a brief introduction

### **3) Administrative Items:**

#### **(a) Discussion and Action: Approval of Minutes for July 25, 2019**

Motion to approve by Carlos Keating, Second by Charlie Intebi  
Minutes are approved unanimously.

#### **(b) Discussion: Presentation on the Open Meetings Act.**

Roberta Brito, Assistant City Attorney, provided an overview of the Open Meetings Act State Law

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### **(c) Discussion: Update on association that business have formed to reduce costs**

Kern Place Business Association have discussed contracting a security company that hires off-duty police officers at an average rate of \$30/HR to maximize their investment to patrol the uptown district since presently they pay EPPD officers at the overtime rate of \$51/HR for their service. This would alleviate the UPBD from hiring officers at the overtime rate.

Item will be discussed further at the next meeting. They requested to have a legal opinion to see if the Kern Place Business Association can donate to the UPBD to pay for extra officers. Can the UPDB hire the EPPD officers from a private security firm?

### **(d) Information and Discussion: Budget Update**

Patrick O'Kelly presented the budget, stated the recognized revenue in July is \$3,755.08 and \$5,259.42 in expenses. There was a drop in revenue for the month of July due to the delay of journal entries as a result of staff turn-over in the Comptroller's Office. Adjustments should be reflected by August's meeting. In total, the committee has a fund balance of \$68,096.01.

### **4) Discussion and Action: Monthly security update by El Paso Police Department**

Due to an incident that occurred over the weekend, where an officer was injured, PD has decided two officers are not sufficient coverage and requested additional funding for more officers.

Motion to approve four (4) officers for the following four weekends:

- August 30/31
- September 6/7
- September 13/14
- September 20/21

Motion made by Austin Allen, Second by Gustavo Reveles. Motion approved unanimously.

### **5) Discussion and Action: Presentation on Alley Activation**

Presentation made by Daniela Quesada, Urban Design Manager, and Alex Hoffman, Assistant Director of Capital Improvements (CID) on the potential use of the downtown alleys.

Motion to approve to have CID start looking into cost estimates for phase implementation of the alley activation.

Motion made by Charlie Intebi, Second by Sammy Holaschutz. Motion approved unanimously

### **6) Discussion and Action: Adding Meters within the UPBD District Boundaries**

Paul Stresow made a brief presentation on the existing meter locations.

Motion was made to recommend to council to change the meter hours from 8:00 am to 3:00 am, from the existing 8:00 am to 12:00 am, extending it by three hours

Motion made by Sammy Holaschutz, Second by Gustavo Reveles. Motion approved unanimously

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Motion was made to recommend to council that additional meters be added to Robinson, Boston and Mississippi and to have International Bridges Department bring back available options to expand the UPBD boundary.

Motion made by Sammy Holaschutz, Second by Cynthia Pina. Motion approved unanimously

### **4.) Identification of Items for Future Agenda**

- Sub-committee Updates
- Funding for police/security presence
- Legal questions pertaining to donations from Kern Place Business Association to UPBD and Can UPBD hire an external firm to manage security to save costs
- CID Alley Activation Update
- Expansion of UPBD Meter Boundaries – Paul Stresow

### **5.) Adjournment**

The meeting is adjourned at 5:37 pm.

Approved: \_\_\_\_\_

Recording Secretary