

Uptown Parking Benefit District Advisory Committee
MEETING MINUTES
September 17, 2020, 4:00 PM

Due to the temporary suspension of Open Meetings law due to the COVID-10 emergency this meeting was conducted via telephonic and videoconference platforms.

ROLL CALL

Board Members in Attendance: Austin Allen, Cynthia Pina, Gloria Viramontes, Gustavo Reveles, John Moye, Michael Myers; **Joined later:** William “Carlos” Keating, Charlie Intebi (camera not on)

Absent Board Members: Sammy Holaschutz

Staff Members Present/Department: Hannah A Williams/SAM, Olivia Montalvo/SAM, Luz Marquez/SAM, Paul Stresow/International Bridges

1. Establishment of Quorum, Call to Order, and Roll Call

Meeting called to order at 4:05 PM by John Moye.

2. Call to the Public (items not listed on the Agenda):

Call to the public made – no public comment.

3. Discussion & Action: Security update on activity within the district

Lt. Zavala was unable to attend this meeting due to a training. Hannah Williams asked, at the request of Lt. Zavala, when the board is planning to fund overtime PD officers. Austin Allen describes the existing conditions of bars/restaurants within the district; businesses that are open now will likely be the only ones for now until Governor Abbott lifts the restrictions on bars.

John Moye asks if PD is seeing any kind of activity in the area right now; Austin mentioned that there is activity, but at this time he does not think the board should consider putting their extra resources towards PD; thinks the board should get some insight from PD to see what is going on. Charlie Intebi mentions that the board wants to spend their money on something else besides security.

Action: Motion made by Austin Allen and seconded by Mike Myers to continue to have this item on the agenda for the monthly meetings, taking action as necessary; and have a dialogue with Lt. Zavala about what activity PD is experiencing.

4. Administrative Items:

a. Discussion and Action: Approval of the Minutes for February 20, 2020

Hannah informs the boards that the August meeting was invalid due to lack of quorum (cameras off).

Action: Motion to approve minutes by Gustavo Reveles, seconded by Gloria Viramontes, and unanimously passed.

b. Information: Committee Member appointments and vacancies update

Hannah informed the board of the following: On September 1, 2020 City Council approved the reappointments of Sammy Holashutz, Charlie Intebi, Carlos Keating, John Moya and Gustavo Reveles; the Mayor's Office is aware of the upcoming expiration dates for the remaining of the committee members; members with expired appointments can vote up to 30 days after their appointment (per City Code 2.04.040).

c. Discussion and Action: Annual Business and Organization Meeting to review by-laws and schedule of meetings

Bylaws:

Action: Motion made by Austin Allen and seconded by Cynthia Pina to approve the By-laws (as revised) Motion approved unanimously.

Schedule of Meetings:

The following meeting schedule was presented for 2021:

**Uptown Parking Benefit District
Advisory Committee**

Calendar Year 2021
Proposed Meeting Schedule

Thursday, January 22
Thursday, February 18
Thursday, March 18
Thursday, April 22
Thursday, May 20
Thursday, June 24
Thursday, July 22
Thursday, August 26
Thursday, September 23
Thursday, October 21
Thursday, November 18
Thursday, December 16

Action: Motion made by Gustavo Reveles and seconded by Austin Allen to approve the By-laws the 2021 proposed meeting schedule. Motion approved unanimously.

d. Information and Discussion: Uptown Parking Benefit District monthly budget update

Luz Marquez presented and explained the current fund balance and notified the board that they are still in the process of finalizing FY2020 and will provide the final fund balance at the next meeting. John Moya inquires about which payment method is primarily used;

Luz responded with cash and offered to present a summary of payment methods from February to September at the next meeting. *No questions or comments from the board.*

5. Discussion: City Council Recommendations Update

Hannah explains that SBR (Strategic Briefing Review) with City Management was full and will be scheduled when slots are available.

Recommendations to City Council:

1. That the parking meter hours of operation be extended from 8 a.m. – 12 a.m. to 8 a.m. – 3 a.m.;
2. That additional metered spaces be installed along Robinson St., Boston St. and Mississippi St. and the Uptown Parking Benefit District fund be used to cover the cost of installation in an amount not to exceed \$34,000; and
3. That the Uptown Parking Benefit District fund be used to cover the design cost of the proposed Alley Activation Project in an amount not to exceed \$15,000.

Hannah will send out concrete dates when the item is posted on the City Council agenda; Hannah reminds the board that there is not an alternate funding source; all improvements proposed by this body shall be paid for through the UPBDAC fund balance with the exception being an approved request from City Council for additional/supplemental funds or an identified Alley Activation Project funding source.

Action: Mike Myers made a motion, seconded by Gloria Viramontes and unanimously approved to use UPBD budgeted funds for the design costs of the Alley Activation Project.

6. Discussion: Kern Place Business Association Security & Subcommittee update

Austin Allen stated that other than the one business in which there are consistent concerns about (currently – dumpster use), there is no update on this item.

Charlie Intebi stated that for the most part, things in the neighborhood have been pretty quiet.

Austin Allen mentions that the TABC has been doing a great job with enforcement and Mike Myers made a few comments.

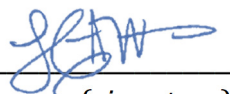
7. Discussion: Identification of Items for Future Agendas

- a. Follow-up on Alley Activation and presentation (email as refresher per Austin Allen); add as an on-going action item; proposed schedule once approved by City Council
- b. Send out meeting invites with link (per Williams Keating)

8. Adjournment

Meeting adjourned at 4:38 PM by John Moyer.

Approved: _____


(signature)

Hannah Adele Williams

(print)

Executive Recording Secretary