

UPTOWN PARKING BENEFIT DISTRICT ADVISORY COMMITTEE

MEETING MINUTES
Main Conference Room (City Hall)
September 26, 2019
4:00 P.M.

Board Members in Attendance:

John Moya
Gloria Viramontes
Charlie Intebi
Austin Allen
Michael Myers
Cynthia Pina
William (Carlos) Keating

Absent

Sammy Holaschutz
Gustavo Reveles

Staff Members Present:

Mirella Craigo
Roberta Brito
Sgt. Edwin Mayorga
Lieutenant Tonya Shields
Lieutenant Zavala
Commander Steven Lopez
Paul Stresow

Visitors:

Representative Peter Svarzbein

MINUTES

1) Call to Order, Roll Call, and Establishment of a Quorum:

Meeting was called to order at 4:03 pm by John Moya.

2) Call to the Public

No public comment

3) Administrative Items:

(a) Discussion and Action: Approval of Minutes for August 22, 2019

Motion to approve by Michael Myers, Second by Charlie Intebi
Minutes are approved unanimously.

(b) Discussion and Action: Address contributions from Kern Place Business Association.

Contact: Roberta Brito

Roberta Brito, Assistant City Attorney, confirmed that the UPBD is able to accept donations from the Kern Place Business Association. An agreement will be required between the Kern Business Association and the Uptown Parking Benefit District to accept the donation. Clarification was given that the UPBD cannot hire a private organization since they are a recommending (advisory) body however, the UPBD can make the recommendation to City Council.

(c) Discussion and Action: Annual Business and Organization Meeting to review by-laws and schedule of meetings. Contact: Mirella Craigo

After a review, there was no change to the by-laws. Meeting schedule was presented for 2020.

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Calendar Year 2020 Proposed Meeting Schedule

Thursday -	January, 23
Thursday -	February, 20
Thursday -	March, 19
Thursday -	April, 23
Thursday -	May, 21
Thursday -	June, 18
Thursday -	July, 23
Thursday -	August, 20
Thursday -	September, 17
Thursday -	October, 22
Thursday -	November, 19
Thursday -	December, 17

Motion to approve the 2020 meeting schedule and to approve the existing by-laws by Charlie Intebi, second by Carlos Keating. Motion approved unanimously.

(d) Information and Discussion: Budget Update. Contact: Sean O’Kelley

Mirella Craigo presented the budget, stated the recognized revenue in August \$14,076.02 and \$4,634.96 in expenses. There was a drop in revenue for the month of July due to the delay of journal entries as a result of staff turn-over in the Comptroller’s Office. Adjustments were reflected in August. In total, the committee has a fund balance of \$73,754.41.

4) Discussion and Action: Security Sub-Committee Updates. Contact: John Moye

Michael Myers mentioned they’ve met with business owners and residents in Kern area to listen to security concerns. Loitering in the neighborhoods is a concern. They’ve also reached out to the Electric Company to repair lighting in the alleys. The committee asked PD if they can have additional resources allocated to the area. Commander Lopez mentioned they have limited resources but they are quick to respond if there is an emergency type situation. The Kern Place Business Association has elected to start contributing approximately \$5000 a month to provide extra security.

5) Discussion and Action: Safety Issues & Lighting. Contact: Gloria Viramontes

The committee asked police department to consider expanding number of cameras in the Cincinnati area to increase surveillance. PD mentioned they have a plan in the works to update the cameras which will include facial recognition. Gloria also asked about adding more lighting in the trolley route.

6) Discussion and Action: Monthly security update by El Paso Police Department Contact: Lt. Mayorga

PD provided update of activity that has taken place since January 2019:

- 2,119 Parking citations
- 42 Arrests
- 2,257 Total Citations

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Uptown Benefit Parking District - Enforcement Operation Summer 2019							
DATE	Parking Citations	Class C Citations	Pedestrian Violations	Traffic Citations	Suspect Checks	Vehicle Checks	Arrests
6/28/2019	23	0	0	15	26	42	4
6/29/2019	46	0	0	20	28	61	2
7/5/2019	42	0	0	34	48	43	4
7/6/2019	74	0	0	40	43	41	6
7/12/2019	32	0	0	41	56	72	8
7/13/2019	82	3	0	41	59	85	2
7/19/2019	65	1	0	46	60	56	1
7/20/2019	41	4	0	50	50	71	2
TOTAL	405	8	0	287	370	471	29

Commander Lopez indicated that extra officers were still required to patrol the area for safety concerns. Motion to approve four (4) officers for the following four weekends:

- September 27/28
- October 4/5
- October 11/12
- October 18/19

Motion made by Austin Allen, Second by Michael Myers. Motion approved unanimously

7) Discussion and Action: Alternate funding options for security and police presence: Contact: John Moyer

The Kern Place Business Association will look at hiring extra security with their funds.

8) Discussion and Action: Adding Meters within the UPBD District Boundaries and Expanding the Boundary. Contact: Paul Stresow

Paul Stresow made a brief presentation on the existing meter locations. There are 116 existing meters and there is a potential of an additional 68 meters: Robinson 27 spaces, Boston 27 spaces, Mississippi 14 spaces. Cost to install is \$295-310 plus \$195 proximity sensor. \$34,000 is the estimated costs to install the 68 additional meters.

Motion was made to recommend to council that the maximum number of additional meters be added to Robinson, Boston and Mississippi in the amount of \$34,000.

Motion made by Austin Allen, Second by Charlie Intebi. Motion approved unanimously

9.) Identification of Items for Future Agenda

- Sub-committee Updates
- CID Alley Activation Update

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- Expansion of UPBD Meter Boundaries by Charlie Intebi
- Railings on Mesa – TX DOT
- Expansion of Camera system

0.) Adjournment

The meeting is adjourned at 5:32 pm.

Approved: _____

Recording Secretary