

**CITIZENS ADVISORY COMMITTEE (CAC)  
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)**  
7619 Lockheed Drive, El Paso, Texas 79925  
For Directions Call: (915) 534-5800

CITY CLERK DEPT.  
2013 NOV 15 PM 4:35

**AGENDA & NOTICE OF MEETING  
Tuesday, November 19, 2013**

A Citizens Advisory Committee Meeting will be held on Tuesday, November 19, 2013 at 2:00 PM in the Sun Metro Conference Room at the above address.

1. Call to Order
2. Public Comment
3. Approval of the Minutes for CAC meetings on October 15, 2013
4. Discussion and update on existing vacancies
5. Discussion and Action to formalize procedures for posting agenda and support documents in compliance with Texas Open Meetings Act
6. Discussion and Presentation regarding the safety issues on proper tie down of wheelchairs with Q-straps vs. restraints already equipped on wheelchairs – presentation tabled from last month
7. Presentation and Update on the TOC construction project
8. LIFT Services Monthly Update for period ending Sept. 30, 2013 [MV Transportation]
  - A. Monthly Customer Service Report for Paratransit Services
  - B. On-time Performance Report
  - C. Progress on implementation of 4th step on LIFT vehicles
9. Director's Report [Sun Metro]
  - A. Monthly Customer Service Report for Fixed Route
  - B. Monthly Ridership and Operations Report
  - C. Announcements for Holiday Season
    - I. Customer Appreciation Day on Thursday, 11/28 for Thanksgiving Day
    - II. No December meeting, next meeting scheduled for January 21, 2014
10. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority – Discussion of items announced at this meeting will take place during the next regularly scheduled meeting [CAC]

**NOTICE TO THE PUBLIC**

The Citizen's Advisory Committee may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed

in Executive Session, but the Committee may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.)

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES

NOTES: Public comments may be taken by the Chair following each discussion item but will be limited to three minutes from each member of the public desiring to offer comments. Agenda Items placed by members of the Public will be subject to the same restrictions unless overruled by a majority vote of the Committee on a case-by-case basis.

Sign Language interpreters will be provided for this meeting upon request. Request must be made to the Mass Transit Department (915)534-5810 at a minimum of 24 hours prior to the date and time of the meeting.

Copies of this Notice/Agenda will be provided in Braille, large print, or audiotape upon request. Request must be made to the Mass Transit Department at a minimum of 48 hours prior to the date and time of the meeting.

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