

**CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)**
7619 Lockheed Drive, El Paso, Texas 79925
For Directions Call: (915) 534-5800

CITY CLERK DEPT.

2014 APR 10 PM 4:36

**AGENDA & NOTICE OF MEETING
Tuesday, April 15, 2014**

A Citizens Advisory Committee Meeting will be held on Tuesday, April 15, 2014 at 2:00 PM in the Sun Metro Conference Room at the above address.

1. Call to Order
2. Public Comment

***** Tour of the Transit Operations Center (10151 Montana) following the meeting *****

***** Departing at 3pm – Returning to Lockheed at 430pm *****

3. Approval of the Minutes for CAC meeting held on March 18, 2014
4. Discussion and action on Title VI policies relevant to Federal Transit Administration (FTA) guidelines for recommendation to the Mass Transit Department Board
5. Discussion and recommendation on service routes for The Fountains Shopping Center
6. Discussion and recommendation to direct Sun Metro staff to create bilingual *Share the Road* and *Rules of the Road* transit ads inside buses and bus shelters
7. Discussion and update on delivering bicycle safety training to bus drivers in response to El Paso Inc. article regarding the rise in bus accidents
8. Discussion and update on information display boards at the Eastside Transfer Center
9. Discussion and update on 533# Complaint Line and how to identify LIFT incidents separate from Fixed Route incidents
10. Monthly Update on LIFT Services [MV Transportation] for period ending March 2014, to include the following topics:
 - A. Monthly Performance Measures and Customer Service Report
 - B. Update on presentation to Mass Transit Board in response to staff directive
 - C. UTEP service routes
 - D. Modification of 4th step
 - E. Trapeze software enhancements
 - F. Purchase and delivery of new buses
 - G. Phone system and list of new phone numbers
 - H. Passenger ride times
11. Director's Report [Sun Metro]
 - A. Monthly Customer Service Report for Fixed Route
 - B. Monthly Ridership and Operations Report

12. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority – Discussion of items announced at this meeting will take place during the next regularly scheduled meeting [CAC]

NOTICE TO THE PUBLIC

The Citizen's Advisory Committee may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Committee may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.)

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES

NOTES: Public comments may be taken by the Chair following each discussion item but will be limited to three minutes from each member of the public desiring to offer comments. Agenda Items placed by members of the Public will be subject to the same restrictions unless overruled by a majority vote of the Committee on a case-by-case basis.

Sign Language interpreters will be provided for this meeting upon request. Request must be made to the Mass Transit Department (915)534-5810 at a minimum of 24 hours prior to the date and time of the meeting.

Copies of this Notice/Agenda will be provided in Braille, large print, or audiotape upon request. Request must be made to the Mass Transit Department at a minimum of 48 hours prior to the date and time of the meeting.

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