

CITIZENS ADVISORY COMMITTEE (CAC)  
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)  
June 19, 2018

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:03PM. The following Committee

Members answered to roll call:	<u>Present</u>	<u>Absent</u>
MO – Vacant		
D1 – Lee Willmott	P	
D2 – Rodolfo Parra		A
D3 – Jonathan Moran		A
D4 – Rebecca Hernandez	P	
D5 – Aziz Afravi	P	
D6 – Donald Pearson	P	
D7 – Noemi Rojas	P	
D8 – Leah Woods	P	
ALT – Mark C. Steele	P	
ALT – Lori Vugteveen	P	
ALT – Vacant		

2. **Public comment.** Mr. Michael Herrera retiring.
3. **Approval of minutes of last meeting.** Motion made by Lori, seconded by Mark, and unanimously carried to **APPROVE** the Minutes for the previous CAC Meeting.
4. **Update on unveiling event of the first PCC car and overall Streetcar Project.** Presentation by Mr. Oscar Arriaga on Unveiling agenda. There will be a Jazz band playing, National Anthem performance, Color Guard, and the various City Representatives guest speakers. Passed out unveiling event invitations.
5. **Update and discussion on sales of LIFT tickets at senior centers.** No longer being sold at the library due to no automated CAS (Card Acquiring Service) so no real report on number of passes being sold. They are now available at the 10 Senior Centers. By EOY over 75% of all of Sun Metro locations will be equipped with access to buy LIFT tickets. Also in the works possibly retail and or grocery stores selling LIFT passes.
6. **Presentation on the Northgate Transit Center grand opening and the Metro 31 Transit Oriented Development project.** Presentation by Oscar and Frank. Two High Schools color guard and drill team, 130 attendees, entertainment, and guest speakers including Dr. Morgan. Symbolism behind structure representing the Northeast of El Paso. Art work around the building are donations and have over 140 pieces that can be rotated. Community Meeting Center is available for community meetings at no charge at the moment. No canopy shade outside at certain times of the day, trying to educate passengers on the use of automated arrival screens located inside conditioned building rather than sitting out on the sun.
7. **Monthly Report on Paratransit [LIFT] Services for period ending May 31, 2018.** Mr. Meza presented numbers for whole month of May 31, 2018.
8. **Director's Report [Sun Metro].**
- a. **Monthly Customer Service Report for Fixed Route.** Mr. George Myers presented numbers for whole month of May 2018.

- b. Monthly Ridership and Operations Report for Fixed Route.** Mr. Jay Banasiak presented numbers for month of May 2018.
- 9. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** Requests are made to possibly have an upcoming CAC meeting at either Northgate Transfer Center or Streetcar Maintenance Facility, Update on Montana RTS and report of Streetcar Unveiling event.
- 10. Call to Adjourn.** Motion made by Leah, seconded by Lori, and unanimously carried to adjourn this meeting at 3:01p.m.

Approved by:

/s/ Jay Banasiak  
Department Head/Board Secretary